

## THORNDON PARISH COUNCIL

Minutes of the ordinary meeting held in the Village Hall,  
on Thursday, 2<sup>nd</sup> October commencing at 7.30pm

**Present:** Tim Cherrett, Robert Jenkins, Stephen Marshall, Emma Milton (c), Will Sherlock

**In attendance:** Odile Wladon (Clerk), District & County Cllr Andrew Stringer and 7 members of the public.

Item ref	Description
25.10.01	<b>Chairman's welcome</b>
25.10.02	<b>Apologies for Absence</b> Councillors noted that Cllr Wilson was absent
25.10.03	<b>Declarations of Interests:</b> No declarations were made
25.10.04	<b>Dispensations:</b> No requests for dispensations were received.
25.10.05	<b>Minutes:</b> Councillors <b>resolved</b> to approve the minutes as a true record of the business conducted at the annual meeting held on 3 <sup>rd</sup> July 2025.
25.10.06	<b>Councillor vacancy:</b> (a) Councillors <b>resolved</b> to co-opt Mr Ian Smith and Mr Andrew Owens to the Parish Council. (b) One vacancy remains.
25.10.07	<b>Reports:</b>  County Council One Suffolk business case has been submitted. A request has been submitted to the Government to end the Council to be replaced by a Unitary Authority or Authorities. A mayor for Norfolk and Suffolk will be elected in 2026, currently elections proposed for May. Other areas covered in report: Local nature recovery strategy – approved Financial forecast at Q1 2025-26 – predicting overspend of £13.3m to be taken from reserves. Designated schools grant deficit will rise to £161.2m with other cost pressures for the council including children in care, care purchasing and mental health services in adult social care.  District Council Mayoral elections – motion that Council request to Government that election takes place with supplementary vote system as opposed to first past the post. All mayoral elections after May 2026 will be via the supplementary voting system. Local Government Reorganisation – a 3 unitary council proposal has been submitted to the Government. This would include a split into 3 areas: Western, Central & Eastern and Ipswich & Southern. Living well in winter grant – grants of up to £2,000 are available. Tour of Britain was a great event – good to see supporters out in Thorndon. Update on Kerrison site: MSDC have purchased some of the land at Kerrison which. A survey and consultation will take place on the future management of the site. The other 2 x lots remain unsold.  Information from both: Solar Together Scheme for 2025 – registration now open.

Item ref	Description
25.10.08	<p><b>Public forum:</b>  Can the 1 year parish council action plan be uploaded to the website? <i>Clerk will do this after the meeting.</i>  CCTV policy needs to be updated. <i>Clerk is working on a revised policy and a DPIA – this will be brought to the November meeting for approval.</i>  Community Council requested the budgeted donation for TLC to help cover the costs for the meetings this winter. <i>See item 25.10.10</i>  A water leak has been reported to Highways. <i>Noted</i></p>
25.10.09	<p><b>Planning:</b>  (a) No consultations received for review.  (b) Councillors noted the following outcomes of planning decisions reached by Mid Suffolk:  <b>DC/25/02705</b> – Land adjoining Principals House, condition 2 (materials) and condition 14 (sustainability measures) discharged  <b>DC/25/00798</b> – Havenholme, The Street GRANTED  <b>DC/25/02608</b> – 2 Stanwell Green, condition 3 (biodiversity) discharged</p>
25.10.10	<p><b>Finance:</b>  (a) Councillors <b>resolved</b> that the nationally agreed pay increase should be implemented and back dated to April 2025.    (b) Councillors <b>resolved</b> to approve the following payments due in month or paid in month to fulfil contractual obligations.  SALC - payroll £22.80  Poppy Appeal – wreath £200 (cheque)  Anglian Sec &amp; Fire – CCTV service £378.00  Cllr Cherrett - defib battery £246.00  HMRC PAYE &amp;NI £379.53  O Wladon - Qrt Salary £1,2961.21  PKF Littlejohn – external audit fee £378.00  MSDC – bin emptying £763.70  Unity Trust Bank – bank charges £6.00 (July) &amp; £6.00 (Aug) &amp; £6.00 (Sept)  Transfer of £10,000 from deposit to current 6<sup>th</sup> July 2025  Councillors <b>resolved</b> to pay a donation to TLC of £300  Councillors <b>resolved</b> to accept the Zurich renewal figure of £843.62 and to sign up to the 3-year deal.    (c) Councillors noted receipts since the last meeting:  July  VAT reclaim £2,137.61  September  2<sup>nd</sup> half precept £11,500  Credit Interest £545.52    (d) External audit – Councillor reviewed and noted Section 3 of the AGAR from PKF Littlejohn as follows:  On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our</p>

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	<p>attention giving cause for concern that relevant legislation and regulatory requirements have not been met. Councillors noted that the notice of conclusion of audit has been published on the website and in the noticeboard.</p> <p>(e) Councillors <b>resolved</b> to support the CIL bid from the Community Centre and allocated £5,000 of NP CIL to the project.</p>
25.10.11	<p><b>Clerk's report:</b></p> <p>(a) Councillors reviewed correspondence received by the Clerk, as follows  NSIPs updates circulated  Suffolk Police and Crime Panel 2024/25 annual report – circulated  Feedback from Friends of Primary School on play equipment  Community Rest Centre training  Warm Homes Suffolk Loan Scheme – closed to new applicants  MSDC Funding Summit  MSDC T&amp;P Briefing</p> <p>(b) Updates from Thorndon Primary School:  New logo has been introduced.  Harvest festival will take place on 16th October  Play area is looking great.  Open Days are planned for reception class.  Wait for Ofsted inspection, which will be one of the first under new framework.</p> <p>(c) LGR/Devolution: 2 x business cases have been submitted to Govt. 1 from SCC for a single unitary authority and 1 from the 5 district and borough councils proposing 3 unitary authorities. The published timeline indicates that a government led consultation will commence in November.</p> <p>(d) Kerrison Trust: Mid Suffolk District Council has purchased land from Kerrison Trust either side of Clint Road which is locally known as the “set aside” – this was Lot 3 in the sale’s brochure. A management plan is being developed for the land, seeking to benefit biodiversity, the local environment and local community. New signage is being prepared with up to date contact information. A public meeting will be held to gather the view of residents on how the land is to be used in the future.</p> <p>(e) Policies for approval: none this month</p> <p>(f) Implications of new assertion 10 on AGAR: Councillors approved the purchase of M365 basic business licences for all Councillors and the Clerk to allow the .gov.uk addresses to be used correctly.</p>
25.10.12	<p><b>Councillor Training &amp; External meetings or briefings.</b></p> <p>(a) No requests for training were received.</p> <p>(b) Updates from training or external meetings/briefings: Clerk attended training on assertion 10 and .gov.uk addresses (see 25.10.11 f).</p>

Item ref	Description
25.10.13	<p><b>Highways:</b></p> <p>(a) Councillors received updates as follows:</p> <ul style="list-style-type: none"> <li>(i) Lorry Watch – 1 report in August, 3 in September. Cllr Cherrett to find out how many volunteers there are at the current time.</li> <li>(ii) SIDs – all new SIDs are working well. The older unit needs a replacement battery.</li> </ul> <p>(b) Other highways information: water leak by Moat Farm, agreement on where pipes are has been reached.</p>
25.10.14	<p><b>Emergency Planning:</b> Councillors agreed that 5 emergency bags are required with the following contents:</p> <ul style="list-style-type: none"> <li>• A copy of your Community Emergency Plan.</li> <li>• A street map, flood map, postcode data, or zone areas for area coordinators.</li> <li>• A logbook.</li> <li>• Paper, pens and general stationery items.</li> <li>• Wind up / battery operated radio / torches.</li> <li>• Reflective Jackets/waistcoats.</li> <li>• Basic First Aid Kit.</li> <li>• Walkie talkies.</li> <li>• Spare batteries.</li> </ul> <p>The Councillors will work in pairs during an emergency and a bag will be stored at the home of one councillor from each pair.</p>
25.10.15	<p><b>Play Equipment:</b></p> <p>(a) Both the S.106 and CIL123 bid were successful</p> <p>(b) A final site visit with HAGS will take place on 17<sup>th</sup> October and a date will be set for the works.</p> <p>(c) RoSPA vists has been booked and will take place shortly.</p> <p>(d) Sovereign Play- inspection visits. Councillors agreed not to progress with this as the area is covered by the annual RoSPA inspection.</p>
25.10.16	<p><b>Meeting opened for brief matters of report/agenda items for next meeting.</b></p> <p>CCTV Policy and DPIA</p>
25.10.17	<p><b>Neighbourhood Watch report</b></p> <p>Apologies were received from Mr Brand</p>
25.10.18	<p><b>Date of next meeting:</b> 6<sup>th</sup> November 2025</p>

Meeting closed at: 9pm

Signed: \_\_\_\_\_

Date: