

THORNDON PARISH COUNCIL MEETING
Minutes of Meeting held at Thorndon Village Hall on 3 November 2011

Present: Cllr Bartlett, Cllr Botwright, Cllr Cattermole, Cllr Faulkner, Cllr Horton, Cllr Le Gros (Vice Chairman) and Cllr Ravenhill, Cllr Taylor and Cllr Theobald

Also present: Mrs A Thompson (Clerk), PCSO C Evans, C Brand, Mrs C Owen, Mrs C Aldous, M Sillett, P Power, J Hayward and D L Neute Boom

Meeting Opened 20.01

1. Apologies for absence and declarations of interest:

Apologies for absence: None

Declarations of interest: None

2. Open Meeting to Public - 20.03

The Chairman asked members of the public to detail which particular agenda item, if any, they had an interest in. No interests were specified.

Meeting closed to Public - 20.05

3. Approval of the minutes of the meetings of Thorndon Parish Council held on 6 October 2011

The minutes from the meeting held on 6 October last meeting were agreed save for the addition of 2 matters of AOB at paragraph 8 relating to Cllr Bartlett's letter to Dan Poulter MP relating to the Government's proposed planning reform and identification of potholes in the village which Cllr Bartlett agreed to raise with the Highways Department at Suffolk County Council.

4. Action Points/matters arising from those minutes

| Summary of Action Points arising from Last Meeting | | |
|---|---|----------|
| 11.06.09 - 04 | PO Boxes, relocation & collection times. Response from Post Office? | MR c/fwd |
| 07.07.11 - 02 | Review of products available to Parish Councils from Banks and Building Societies | AT c/fwd |
| 07.07.11 - 03 | Paint the posts for the Thorndon Roadside Nature Reserve | BH c/fwd |
| 01.09.11 - 01 | Arrange for new Dog Bin | Complete |
| 06.10.11 - 01 | Arrange for Annette Gray of Suffolk Acre to give presentation on Parish Plans | Complete |

11.06.11 - 04 Cllr Ravenhill confirmed that the Post Office should have discussed the matter of a new Post Box at a meeting on 01.11.11 last, but failed so to do. Consequently, Cllr Ravenhill has simply asked the Post Office to provide her with written confirmation of it's final decision without any further delay.

07.07.11 - 03 Cllr Horton confirmed that the posts have now had a final coat of gloss paint and that he will email Sue Hooton to confirm the position.

01.09.11 - 01 Cllr Taylor will establish the position for the new dog bin and confirm the details to the Clerk so that she can confirm that the siting is acceptable to Mid Suffolk District Council. **Action point 03.11.11 - 01**

Meeting opened to Public 20.10

5. Reports

5.1 County Councillor's Report: Cllr Stringer was not at the meeting but provided a copy of his report, a copy of which is attached.

5.2 District Councillor's Report: Cllr Tilbury was not at the meeting but provided a copy of his report, a copy of which is attached.

5.3 Police Report: PCSO C Bales from the Police was present at the meeting and delivered his report, a copy of which is attached.

Meeting closed to Public 20.20

6. Planning

6.1 Planning Applications: Application no: 3640/11 was received on 02.11.11 concerning the installation of 14 photovoltaic panels (3.5 kw capacity) on the rear south facing roof slope of the existing garage at Charity Farm Stanwell Green Thorndon.

The application was supported.

6.2 Approvals: None

6.3 Refusals: None

6.4 Listed Building Consent: None received

7. Clerks Report

7.1 Financial Update: The current balance is £12,264.16

7.2 Payments to be made:

| Date Rcvd | Payee | Purchase/Service | Amount (£) | VAT/IPT | Total (£) | Agreed/ Declined | Chq No. (& ref) |
|-----------|----------------------------|---|------------------|---------------|------------------|------------------|---------------------|
| 03.11.11 | Glasdon UK Limited | Dog Bin | 87.61 | 17.52 | 105.13 | Agreed | 000252 (11/12 - 20) |
| 03.11.11 | Royal British Legion | Donation | 50.00 | | 50.00 | Agreed | 000253 (11/12 - 21) |
| 03.11.11 | Thorndon Community Shop | Payment of Grant received from Suffolk County Council | 800.00 | | 800.00 | Agreed | 000254 (11/12 - 22) |
| 03.11.11 | Mrs A Thompson | Salary Month 7 | 202.50 | | 202.50 | Agreed | 000255 (11/12 - 23) |
| 03.11.11 | HMRC | PAYE | 50.60 | | 50.60 | Agreed | 000256 (11/12 - 24) |
| 03.11.11 | Suffolk Marmalade Festival | Donation | 250.00 | | 250.00 | Agreed | 000257 (11/12 - 25) |
| | | TOTAL | £1,440.71 | £17.52 | £1,458.23 | | |

7.3 The Clerk confirmed that the Internal Auditor had finally returned the Annual Return which had now been sent to the External Auditor.

7.4 Two representatives from the Suffolk Marmalade Festival attended this meeting to provide information about the forthcoming event to be held at the Church on 21 April 2012. The Parish Council agreed to make a donation in the sum of £250.00 towards the event.

7.5 Cllr Ravenhill outlined to the Parish Council a source of conflict which had arisen between the Village Webmaster and Community Council concerning the placing of adverts for local businesses on the village website. The 'Village Life' magazine depends exclusively for its existence on the revenue raised from advertising and is delivered to every household in the Village. Evidently the rules under which the website is operated state that if there is advertising on the website then it must be provided free of charge. The feeling was that as not all households in the Village have a computer, the proper place for local businesses to advertise is the village magazine with the website used to promote the Village to the wider world. As such advertising on the website should be discontinued. Cllr Ravenhill praised the work which the Webmaster has put into the website to date, but on the basis she had returned the £25.00 donated to her by the Parish Council for training in setting up the website, it was felt appropriate that a new Webmaster be appointed.

8. AOB and Meeting opened to the Public 21.15

8.1 Attention was once again drawn to a number of potholes around the village which Cllr Bartlett confirmed he would raise with the Highways Department at Suffolk County Council. He has already been in touch with John Simpson at the Highways Department and was able to confirm that the pot hole opposite the school has been authorised for repair and the white lines outside Kerrison will be reinstated.

8.2 Cllr Bartlett has received a response from Dr Dan Poulter MP in response to his original letter and thought it might be appropriate for the Clerk to write a further letter to Dr Dan Poulter MP on behalf of the Parish Council to register an objection to the presumption in favour of development embraced by the Government's proposed reforms to planning legislation.

8.3 Reference was made to the keeping of dogs on lead when walking around the Village and to clearing up dog mess.

8.4 Claude Brand reported to the meeting on behalf of Neighbourhood.

Meeting closed to the Public 21.30

9. Next meeting date was confirmed as – Thursday 3 November, 2011, 8.00pm.

MEETING CLOSED 21.31

| Summary of Action Points for Next Meeting | | |
|--|--|----------|
| 11.06.09 - 04 | PO Boxes, relocation & collection times. Response from Post Office? | MR c/fwd |
| 07.07.11 - 02 | Review of products available to Parish Councils from Banks and Building Societies | AT c/fwd |
| 07.07.11 - 03 | Paint the posts for the Thorndon Roadside Nature Reserve | BH c/fwd |
| 03.11.11 - 01 | Confirm the proposed position of the new Dog Bin is acceptable to Mid Suffolk District Council | AT |
| | | |