

**THORNDON PARISH COUNCIL MEETING**  
**Minutes of Meeting held at Thorndon Village Hall on 6 October 2011**

**Present:** Cllr Bartlett, Cllr Botwright, Cllr Cattermole Cllr Faulkner, Cllr Horton and Cllr Ravenhill Cllr Taylor and Cllr Theobald

**Also present:** Mrs A Thompson (Clerk), Cllr Stringer, Cllr Tilbury, C Brand, Mrs C Owen, Mrs C Aldous, M Sillett

**Meeting Opened 20.00**

**1. Apologies for absence and declarations of interest:**

**Apologies for absence:** Cllr Le Gros (Vice Chairman)

**Declarations of interest:** None

**2. Open Meeting to Public - 20.03**

The Chairman asked members of the public to detail which particular agenda item, if any, they had an interest in. No interests were specified.

**Meeting closed to Public - 20.05**

**3. Approval of the minutes of the meetings of Thorndon Parish Council held on 1 September 2011**

The minutes from the extraordinary meeting held in August and the September meeting were agreed as a true & accurate record of the meeting & duly signed by the Chairman.

**4. Action Points/matters arising from those minutes**

<b>Summary of Action Points arising from Last Meeting</b>		
11.06.09 - 04	PO Boxes, relocation & collection times. Response from Post Office?	MR c/fwd
04.11.10 - 01	Year 6 consultation re Bike Track	Remove
12.05.11 - 01	Consult with Bowls Club re 'Grass-crete'	Remove
07.07.11 - 02	Review of products available to Parish Councils from Banks and Building Societies	AT c/fwd
07.07.11 - 03	Paint the posts for the Thorndon Roadside Nature Reserve	BH c/fwd
01.09.11 - 01	Arrange for new Dog Bin	AT c/fwd

**04.11.10 - 01** Cllr Ravenhill has spoken the the Headmaster of the school once again and awaits a response. This being so it was agreed to remove this item pending receipt of feedback from the school.

**12.05.11 - 01** Cllr Bartlett has had informal discussions with the Bowls Club who have no great enthusiasm for the 'Grass-crete'. It was agreed to remove this item unless/until the Bowls Club revert to the Parish Council

**07.07.11 - 03** Cllr Horton confirmed that the posts simply required a final coat of gloss paint. Cllr Horton will email Sue Hooton once this has been done.

**Meeting opened to Public 20.14**

**5. Reports**

**5.1 County Councillor's Report:** Cllr Stringer was at the meeting and delivered his report, a copy of which is attached.

**5.2 District Councillor's Report:** Cllr Tilbury was not present at the meeting in time to deliver his report, a copy of which is attached.

**5.3 Police Report:** A representative from the Police was unable to attend the meeting but sent his report, a copy of which is attached.

### Meeting closed to Public 20.30

## 6. Planning

**6.1 Planning Applications:** None

**6.2 Approvals:** None

**6.3 Refusals:** None

**6.4 Listed Building Consent:** None received

## 7. Clerks Report

**7.1 Financial Update:** The current balance is £9,131.96

### 7.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
26.09.11	Thorndon Village Hall	Hire of Village Hall	84.00		84.00	Agreed	000248 (11/12 - 16)
05.10.11	Mrs A Thompson	Salary Month 6	202.50		202.50	Agreed	000249 (11/12 - 17)
05.10.11	HMRC	PAYE	50.60		50.60	Agreed	000250 (11/12 - 18)
06.10.11	Mrs C Rich	Village Records	31.48		31.48	Agreed	000252 (11/12 - 19)
		<b>TOTAL</b>	<b>£368.58</b>		<b>£368.58</b>		

**7.3** Cllr Ravenhill advised the meeting of the difficulties that were being experienced with regard to the annual audit, the fact that the internal auditor had failed to return the papers and was persistently failing to respond to emails and not available at the telephone.

**7.4** The representatives from the Suffolk Marmalade Festival are unable to attend this meeting but will attend the next meeting in November.

**7.5** Suffolk County Council have sent a consultation regarding Mobile Libraries which Cllr Ravenhill will complete and return.

**7.6** Suffolk Acre have written to the Parish Council suggesting that it would be prudent to put a Parish Plan in place ahead of the Localism Bill and offering to attend a meeting to give a presentation. It was agreed to invite Annette Gray to a forthcoming meeting in order that the matter could be considered. The Clerk will arrange for this. **Action Point 06.10.11 - 01**

**7.7** The Queen's forthcoming Diamond Jubilee has resulted in various pieces of correspondence being received. It was agreed that the Parish Council would support the Community Council in any decisions it took in this regard.

**8. AOB and Meeting opened to the Public 22.50**

**8.1** The Report from RoSPA has now been received and was passed to Cllr Faulkner for review.

**8.2** Cllr Bartlett confirmed to the meeting that he had in his personal capacity written to Dr Dan Poulter MP about the Government's proposed changes to planning legislation, and the presumption in favour of the granting of permission. He agreed to circulate a copy of the letter he had written to encourage others to do the same.

**8.3** Attention was drawn to a number of potholes around the village which Cllr Bartlett confirmed he would raise with the Highways Department at Suffolk County Council.

**8.4** Claude Brand reported to the meeting on behalf of Neighbourhood.

Meeting closed to the Public 20.53

**9. Next meeting date was confirmed as – Thursday 3 November, 2011, 8.00pm.**

**MEETING CLOSED 21.55**

<b>Summary of Action Points for Next Meeting</b>		
11.06.09 - 04	PO Boxes, relocation & collection times. Response from Post Office?	MR c/fwd
07.07.11 - 02	Review of products available to Parish Councils from Banks and Building Societies	AT c/fwd
07.07.11 - 03	Paint the posts for the Thorndon Roadside Nature Reserve	BH c/fwd
01.09.11 - 01	Arrange for new Dog Bin	AT c/fwd
06.10.11 - 01	Arrange for Annette Gray of Suffolk Acre to give presentation on Parish Plans	AT