

THORNDON PARISH COUNCIL ANNUAL MEETING

Minutes of Meeting held at Thorndon Village Hall on 6 September 2012

Present: Cllr Bartlett, Cllr Faulkner, Cllr Horton and Cllr Le Gros (Vice Chairman) Cllr Ravenhill (Chairman), Cllr Taylor and Cllr Theobald

Also present: Mrs A Thompson (Clerk), Mr A Stringer, Mr M Sillett and Mr C Brand

Meeting Opened 20.03

1. Apologies for absence and declarations of interest:

Apologies for absence: Cllr Botwright and Cllr Cattermole

Declarations of pecuniary and non-pecuniary interests: None

2. Open Meeting to Public – 20.05

The Chairman asked members of the public to detail which particular agenda item, if any, they had an interest in. No interests were specified.

Meeting closed to Public – 20.06

3. Approval of the minutes of the meeting of Thorndon Parish Council held on 5 July 2012

The minutes from the meeting held on 5 July 2012 were agreed as an accurate record and signed by the Chairman.

4. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
05.07.12 - 01	Consult with Col Lee re affordable housing in the village	PB c/fwd
05.07.12 - 02	Liaise with John Simpson at SCC re signage for B1077 outside Thorndon Hill Farm	Complete
05.07.12 - 03	Speak to Sue Hooton about grass cutting around 'Special Nature Reserve' signs	Complete
05.07.12 - 04	Revert to MSDC regarding the skip in Fen View	Complete

05.07.12 – 02 Cllr Bartlett has confirmed that the order for the signs has been placed but, currently, there is no specific date for installation. Picking up on an observation made at the last meeting, Cllr Bartlett confirmed that the speed-activated illuminating sign on the A140 is no longer working as the photo-electric cells powering the same have been removed. Replacement parts are no longer available and the Highways Department at Suffolk County Council are to reassess the site to ascertain whether a replacement sign is justified in the light of the current criteria applicable to such installations which are expensive. If it is decided that a replacement speed-activated illuminating sign is not justified a metal 'Slow Down' sign could be considered. Cllr Ravenhill will speak to the Chairman of Stoke Ash Parish Council to ascertain whether they are pursuing this matter as this junction with the A140 is an accident black spot. **Action Point 06.09.12-01**

Meeting opened to Public 20.13

5. Reports

5.1 County Councillor's Report: Cllr Stringer was present at the meeting and delivered his report, a copy of which is attached.

5.2 District Councillor's Report: Cllr Tilbury was not present at the meeting but sent his report, a copy of which is attached.

5.3 Police Report: No representative from the Police was present at the meeting nor was a report provided.

Meeting closed to Public 20.23

6. Planning

6.1 Planning Applications: 1858/12 and 1859/12 Erection of single storey extension following demolition of existing. Porch infill. Erection of two bay garage/carport with store at Heron Chase, Hestley Green, Thorndon. The application was supported.

6.2 Approvals: None

6.3 Refusals: None

6.4 Listed Building Consent: None

7. Clerks Report

7.1 Financial Update: The current balance is £10,303.80.

7.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
19.07.12	Thorndon Parish Council - Play Area Account	Reimbursement for July cheques drawn on wrong account	1,121.70		1,121.70	Agreed	000281 (12/13 - 18)
06.09.12	Mrs C Rich	Village Records	99.00		99.00	Agreed	000282 (12/13 - 19)
06.09.12	BDO LLP	External Auditors Fee	120.00	24.00	144.00	Agreed	000283 (12/13 - 20)
06.09.12	Mrs A J Thompson	Salary Months 4 & 5	405.00			Agreed	000284 (12/13 - 21)
06.09.12	HMRC	PAYE	101.20		101.20	Agreed	000285 (12/13 - 22)
06.09.12	Suffolk Acre Services	Renewal Insurance of	670.37		670.37	Agreed	000286 (12/13 - 23)
		TOTAL	£2,112.27	£24.00	£2,136.27		

7.3 The Clerk confirmed the conclusion of the audit of the accounts for 2011-2012 and will circulate a copy of the Auditor's Report to all Councillors.

7.4 The grass cutting contract expires in October. All Councillors expressed themselves satisfied with the current contractor and queried whether it was mandatory to invite tenders from third parties. Subject to the Clerk clarifying the position, it was proposed that Robert Fieblekorn be asked to provide a quotation for the cutting of the Play Area together with the two triangles of grass opposite the Church and Bowls Club and provided that his quotation is not significantly increased, it would be accepted. Alternatively, if the quotation is significantly different, the Parish Council will reconsider the issue.

8. AOB and Meeting opened to the Public 21.20

8.1 The Chairman thanked all those who cleaned the road signs around the Village.

8.2 A 'thank you' card received from the 'Thorndon Under 5's' group for the commemorative Jubilee mugs was read out to the meeting

8.3 Mr Brand delivered his report on behalf of neighbourhood watch.

Meeting closed to the Public 20.48

9. Next meeting date was confirmed as Thursday 1 November, 2012, 8.00pm.

MEETING CLOSED 20.50

Summary of Action Points for Next Meeting		
05.07.12 - 01	Consult with Col Lee re affordable housing in the village	PB c/fwd
06.09.12 - 01	Speak to the Chairman of Stoke Ash Parish Council about the speed-activated sign on the A140	MR