

## THORNDON PARISH COUNCIL MEETING

### Minutes of Meeting held at Thorndon Village Hall on 4 April 2013

**Present:** Cllr Bartlett, Cllr Cattermole, Cllr Le Gros (Vice Chairman), Cllr Ravenhill (Chairman), Cllr Theobald, Cllr Taylor and Cllr Tucker

**Also present:** Mrs A Thompson (Clerk), PCSO C Bales, Mr M Sillett, Mrs C Aldous Mr A Stringer and Mr C Brand

#### Meeting Opened 20.00

#### 1. Apologies for absence and declarations of interest:

**Apologies for absence:** Cllr Botwright and Cllr Hayward

**Declarations of pecuniary and non-pecuniary interests:** None

#### 2. Open Meeting to Public – 20.02

The Chairman asked members of the public to detail which particular agenda item, if any, they had an interest in. No interests were specified.

#### Meeting closed to Public – 20.03

#### 3. Approval of the minutes of the meeting of Thorndon Parish Council held on 7 March 2013

The minutes from the meeting held on 7 March 2013 were agreed as an accurate record and signed by the Chairman

#### 4. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
07.03.13 - 01	Write to SERCO with a summary of issues discussed at the meeting on 05.03.13	Complete
07.03.13 - 02	Contact Highways at Suffolk County Council regarding the exposed manhole covers near the Bowls Club	Complete
07.03.13 - 03	Resolve signatories to the Bank of Ireland account	Complete
07.03.13 - 04	Email County Councillor Stringer re traffic survey	Complete

#### 07.03.13 – 01

Cllrs Ravenhill and Bartlett wrote to Suffolk Community Healthcare (SCH – operated by SERCO) on 14 March 2013 summarising the matters discussed at their meeting including the suggestion that the North Suffolk SALC meeting would be a good pilot for the liaison between SERCO managers and Parish Councils. The reply received said that a public consultation meeting was being held at Kesgrave that evening. Cllr Ravenhill then wrote to express her disappointment at this, being unable to attend at such short notice, and has been assured that she will be notified in advance of the forthcoming meetings in Eye and Bury St Edmunds, although to date no dates have been communicated nor has there been any response to the liaison meeting proposal. Cllr Bartlett agreed to email SCH expressing the disappointment of the Parish Council at their apparent reluctance to engage with TPC and the public and will copy County Councillor A Stringer in to the email; Cllr Stringer would pass this on to appropriate colleagues including Dr D Poulter MP. **Action Point 04.04.13 - 01**

#### 07.03.13 – 02

Both Cllr Bartlett and Cllr Le Gros confirmed that they had inspected the water hydrant covers that there was no problem with them. This was confirmed by photographs of the shown to the meeting which The issue which had concerned residents Mr Brand said had been erosion of the adjacent triangle. One solution could be to paint a solid white line to define the extent of the highway. County Cllr Stringer confirmed there are a number of similar instances ongoing, and that he will follow this up.

#### **07.03.13 – 03**

Cllr Taylor agreed to be added to the Bank Mandate.

#### **07.03.13 – 04**

County Cllr Stringer confirmed that the traffic survey is 'in the pipeline', but there will be a delay now because of the forthcoming County Council election. He explained that due to the recent bad weather traffic surveys have not been capable of being undertaken and there has been some equipment failure.

### **Meeting opened to Public 20.45**

#### **5. Reports**

**5.1 County Councillor's Report:** Cllr Stringer was present at the meeting and delivered his report, a copy of which is attached.

**5.2 District Councillor's Report:** Cllr Tilbury was not present at the meeting but sent his report, a copy of which is attached.

**5.3 Police Report:** PCSO Bales from the Police was present at the meeting and delivered his report, a copy of which is attached.

### **Meeting closed to Public 21.00**

#### **6. Planning**

##### **6.1 Planning Applications:**

**0610/13** – Creation of first floor over existing bungalow. Insertion of 5 no dormer windows. Erection of single storey side extensions incorporating single garage following demolition of existing outbuilding and extension at Havenholme The Street Thorndon.

The plans for this application were not able to be downloaded from MSDC's website. Councillors are minded to object to the application but the Clerk will contact MSDC to request and extension of time for response together with paper copies of the plans which can then be discussed at an extraordinary planning meeting, to be arranged.

**0759/12** – Construction of a Biomass Renewable Energy Plant comprising buildings plant and process materials storage including boiler house, two straw fuel storage barns, wood fuel storage barn, exhaust stack, air cooled condensers, site access, hard standing and vehicle manoeuvring areas with weighbridge, silos, filters, control room, staff welfare facilities, surface water drainage, perimeter fencing and site landscaping including landscape bund to the A140 frontage at Mendlesham Renewable Energy Plant Norwich Road Wetheringsett-Cum-Brockford.

The application was supported subject to the comment that the development will increase traffic movements on the A140 and question whether the A140 has the capacity to absorb the same.

**6.2 Approvals:** None

**6.3 Refusals:** None

**6.4 Listed Building Consent:** None

## **7. Clerks Report**

**7.1 Financial Update:** The current balance is £9,265.15.

**7.2 Payments to be made:** No payments will be made this month as there are no signatories for either the Bank of Ireland or Barclays Bank accounts.

**7.3 Annual Audit:** The Clerk confirmed that the annual audit needs to be completed by 6 June next. She has completed the return and provided Councillors with copies of the same for consideration ahead of next month's meeting. Councillors confirmed that Dawn Crisp be reappointed as the internal auditor.

**7.4 Thorndon Community Shop:** Cllr Ravenhill presented a cheque to the Parish Council for £2,000.00 from the Thorndon Community Shop, being a repayment of the monies provided by the Parish Council in August 2011. It was asked that these monies be ring fenced by the Parish Council for the shop should the same be required in the future. This was agreed.

## **8. AOB and Meeting opened to the Public 21.40**

**8.1** Cllr Tucker has met with Keith Faulkner to discuss the Play Area. There are remedial works which need to be completed and Cllr Tucker has prepared a programme of works which he distributed to Councillors. This will be discussed in more detail at the next Parish Council meeting.

**8.2** The cleaning of village signs remains to be organised and Mr C Brand confirmed that he has some high visibility jackets which can be used if required. **Action Point 04.04.13 - 02**

**8.3** Mr Brand delivered his report on behalf of neighbourhood watch and extended his thanks to all those who took part in the litter pick last weekend.

## **Meeting closed to the Public 21.44**

**9. Next meeting date was confirmed as Thursday 9 May, 2013, 8.00pm.**

**MEETING CLOSED 20.45**

<b>Summary of Action Points for Next Meeting</b>		
04.04.13 - 01	Email SERCO with copies to both Dr D Poulter MP and County Cllr A Stringer	PB
04.04.13 - 02	Cleaning village signs	GB, CC, JH & PT