

## THORNDON PARISH COUNCIL MEETING

### Minutes of Meeting held at Thorndon Village Hall on 4 July 2013

**Present:** Cllr Bartlett, Cllr Botwright, Cllr Cattermole, Cllr Hayward, Cllr Le Gros, Cllr Ravenhill (Chairman), Cllr Theobald, Cllr Taylor and Cllr Tucker

**Also present:** Mrs A Thompson (Clerk), Mr A Stringer, Mr C Tilbury, Mr M Sillett, Mrs C Aldous, Mrs J Botwright and Mr C Brand

#### Meeting Opened 20.02

##### 1. Apologies for absence and declarations of interest:

**Apologies for absence:** None

**Declarations of pecuniary and non-pecuniary interests:** None

##### 2. Open Meeting to Public – 20.04

The Chairman asked members of the public to detail which particular agenda item, if any, they had an interest in. No interests were specified.

#### Meeting closed to Public – 20.05

##### 3. Approval of the minutes of the meeting of Thorndon Parish Council held on 6 June 2013

The minutes from the meeting held on 6 June 2013 were agreed as an accurate record and signed by the Chairman

##### 4. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
<b>06.06.13 - 01</b>	Speak to F A Edwards re the overgrown hedge on Thwaite Road	AT c/fwd
<b>06.06.13 - 02</b>	Contact Mr C Beach to suggest he attends the Parish Council meeting in September re self-build eco housing	PB c/fwd
<b>06.06.13 - 03</b>	Speak to Mrs W Coulson re the parking of cars between the school and Church	JH c/fwd
<b>06.06.13 - 04</b>	Speak to MSDC re the overgrown footpath at the rear of the Village Hall	PT c/fwd

#### Meeting opened to Public 20.15

##### 5. Reports

**5.1 County Councillor's Report:** Cllr Stringer was present at the meeting and delivered his report, a copy of which is attached.

**5.2 District Councillor's Report:** Cllr Tilbury was present at the meeting and delivered his report, a copy of which is attached.

**5.3 Police Report:** No representative from Police was present at the meeting nor was a report supplied.

#### Meeting closed to Public 20.30

## 6. Planning

**6.1 Planning Applications: 1577.13** Erection of a garden room at Greenacres Hestley Green Thorndon. The application was supported.

**6.2 Listed Planning Applications: 1478.13** Replacement of 17 windows at Heron Chase Hestley Green Thorndon. The application was supported.

**6.3 Approvals: Planning Application 0806.13** Erection of a detached dwelling with integral garage on land to the rear of Rowans Clint Road Thorndon. Planning permission has been granted.

**6.4 Refusals:** None

**6.5 Listed Building Consent:** None

### 6.6 Other:

- A meeting for pre-application advice in respect of a proposal for the redevelopment of the Kerrison Site for residential use was held on 2 July. Cllrs Ravenhill, Bartlett and Taylor attended and reported back to the meeting that the proposal is to re-use the existing buildings with a suggestion of flats and generally making it more appropriate residential accommodation. The proposal is at a very early stage and another meeting with the planning authority is proposed once the project has been more fully developed. The site is currently let to Suffolk County Council whose lease expires in March 2014. The County Council has already indicated that it will not seek to renew the lease and the Kerrison Trust recognises that it cannot hope to achieve a commercial rent for the site and so alternative uses need to be considered if the buildings are not to stand empty and deteriorate, something the Kerrison Trust want to avoid. The terms of the trust need to be reviewed to clarify whether any potential residential units can be sold.

## 7. Clerks Report

**7.1 Financial Update:** The current balance is £14,124.04.

### 7.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
04.07.13	Mrs A J Thompson	Salary Month 3	202.50		202.50	Agreed	100550 (13/14 - 10)
04.07.13	HMRC	PAYE	50.60		50.60	Agreed	100551 (13/14 - 11)
04.07.13	SALC	New Councillor training	196.00	39.20	235.20	Agreed	100552
04.07.13	Mr P Tucker	Reimbursement for miscellaneous items for Play Area	35.55		35.55	Agreed	100553
06.06.13	Action Play & Leisure Ltd	Play Equipment	515.00	103.00	618.00	Deferred	
		<b>TOTAL</b>	<b>£484.65</b>	<b>£39.20</b>	<b>£523.85</b>		

**7.3** The Standing Orders and Suffolk Code of Conduct were adopted for the forthcoming year.

**7.4** The question of Action Play and Leisure's invoice received at the last meeting was discussed in the light of the quotation dated 19.04.13, the invoice received for £515.00 (plus VAT) and projected further cost of £803.00 (plus VAT) to complete the repair to the roundabout. The problem is that the roundabout, which the contractor has removed from the Play Area, requires a new bearing and Action Play and Leisure are having difficulty removing the damaged bearing. In looking at the quotation the only item which has yet to be invoiced is for the installation of the new bearing at £150.00 (plus VAT). It was, therefore agreed, that the Clerk will revert to Action Play and Leisure requiring them to fulfil the quotation dated 19.04.13 (save for those small items already undertaken by the Parish Council), namely install a new bearing on the roundabout for which they will receive payment of £150.00 (plus VAT). If they refuse to do this, we shall demand the return of the roundabout and review the position. **Action Point 04.07.13 - 01**

## **8. AOB and Meeting opened to the Public 21.30**

**8.1** Cllrs Ravenhill, Bartlett and Hayward attended the recent meeting of SALC Mid Suffolk North Area at which two representatives from SERCO were present. They gave a presentation to the meeting where they confirmed that, in accordance with national policy, the Primary Care Trust has separated its 'provider arm' and that Suffolk Community Healthcare is now responsible for providing community services across Suffolk. The provision is contracted out on a three year basis and as from 01.10.12 SERCO is the provider for Suffolk, with all Suffolk Community Healthcare staff transferring to SERCO. Since SERCO took on the contract, there have been no cuts to services (although some, such as paediatrics, may be sub-contracted) and there will not be any reductions in staffing levels. The reason the representatives attended this meeting was to establish a communication link with the community in order that they can receive feedback from the parishes. Ways of assessing any changes in the delivery of services was also discussed.

**8.2** Cllr Stringer, in addition to his monthly report, was able to provide the traffic speed data collected in The Street between 8 to 14 June. The data has identified a problem with speeding westbound traffic and has suggested some form of enforcement as a solution. This could be by way of signage or different coloured road surfaces, but the Parish Council should be guided by the Police as to the measures taken. Whichever solution is considered, the costs need to be carefully considered as the Parish Council does not have much spare money. A working party comprising Cllrs Hayward and Taylor will now consider and cost the possible options for traffic calming in the light of the data and will report back to the Parish Council in September. **Action Point 04.07.13 - 02**

**8.3** Any volunteers to assist with the Play Area on 19.07.13 would be most welcome.

**8.4** In the light of the difficulties with Action Play and Leisure it is suggested that the Parish Council review the procedure adopted when appointing contractors/ordering.

**8.5** Mr C Brand made a report on behalf of Neighbourhood Watch.

## **Meeting closed to the Public 22.04**

**9. Next meeting date was confirmed as Thursday 5 September, 2013 at 8.00pm.**

**MEETING CLOSED 22.05**

<b>Summary of Action Points for Next Meeting</b>		
<b>06.06.13 - 01</b>	Speak to F A Edwards re the overgrown hedge on Thwaite Road	AT
<b>06.06.13 - 02</b>	Contact Mr C Beach to suggest he attends the Parish Council meeting in September re self-build eco housing	PB
<b>06.06.13 - 03</b>	Speak to Mrs W Coulson re the parking of cars between the school and Church	JH
<b>06.06.13 - 04</b>	Speak to MSDC re the overgrown footpath a the rear of the Village Hall	PTaylor
<b>04.07.13 - 01</b>	Write to Action Play and Leisure to resolve roundabout issue and costs	AT
<b>04.07.13 - 02</b>	Review and cost options for enforcement of speed limit in The Street	JH & P Taylor