

## THORNDON PARISH COUNCIL MEETING

### Minutes of Meeting held at Thorndon Village Hall on 7 November 2013

**Present:** Cllr Bartlett, Cllr Botwright and Cllr Cattermole, Cllr Le Gros (Vice Chairman), Cllr Hayward, Cllr Ravenhill (Chairman), Cllr Theobald and Cllr Taylor

**Also present:** Mrs A Thompson (Clerk), Mr A Stringer, Mr C Tilbury, Mrs E Power, Mr M Sillett, Mrs C Aldous, Mr & Mrs P Sidhu, Mr & Mrs A Jennings, Mrs P Pearce and Mr C Brand

#### Meeting Opened 20.00

#### 1. Apologies for absence and declarations of interest:

**Apologies for absence:** None

**Declarations of pecuniary and non-pecuniary interests:** None

#### 2. Open Meeting to Public – 20.02

The Vice Chairman asked members of the public to detail which particular agenda item, if any, they had an interest in. Interest in planning application number 2995.13 was specified.

#### Meeting closed to Public – 20.04

#### 3. Approval of the minutes of the meeting of Thorndon Parish Council held on 3 October 2013 and Extraordinary Planning Meeting held on 15 October 2013

The minutes from the meeting held on 3 October 2013 and Extraordinary Planning Meeting held on 15 October 2013 were agreed as an accurate record and signed by the Vice Chairman

#### 4. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
<b>06.06.13 - 01</b>	Speak to F A Edwards re the overgrown hedge on Thwaite Road	AT/MR c/fwd
<b>04.07.13 - 02</b>	Review and cost options for enforcement of speed limit in The Street	JH & PT c/fwd
<b>05.09.13 - 02</b>	Retrieve roundabout from Action Play and Leisure	JH c/fwd
<b>05.09.13 - 03</b>	Establish whether a bus shelter is available for the Play Area	JLG c/fwd
<b>05.09.13 - 04</b>	Procedures for appointment of contractors/placing orders	Complete
<b>03.10.13 - 01</b>	Speak to Kerrison Trust following discussion with Messrs Beech and Bush	MR/PB c/fwd
<b>03.10.13 - 02</b>	Contact Highways Department re faded signs around Village	PB c/fwd

**04.07.13 – 02** Cllr Hayward has been pursuing his enquiries with the highways department of SCC as to what measures can be adopted to raise speed awareness in traffic approaching Thorndon from The Wash. It appears that highways are unlikely to grant the requisite consent for speed activated signs or other measures as the mean speeds recorded are not significant from their point of view. Cllr Stringer has now referred this matter to the line manager to see if a solution can be found, given the concerns of villagers.

**05.09.13 – 04** The Clerk has prepared and circulated a policy statement for the procedure to be adopted when negotiating contracts with third parties.

**03.10.13 – 01** It is thought that the better approach to this matter is to see how discussions between Kerrison Trust and the planning department unfold, before pursuing this matter further. It was confirmed that there is no possibility of Thorndon Town Trust being able to assist in this.

**Meeting opened to Public 20.15**

**5. Reports**

**5.1 County Councillor’s Report:** Cllr Stringer was present at the meeting and delivered his report, a copy of which is attached.

**5.2 District Councillor’s Report:** Cllr Tilbury was present at the meeting and delivered his report, a copy of which is attached.

**5.3 Police Report:** No representative from Police was present at the meeting but they provided a report, a copy of which is attached.

**Meeting closed to Public 21.26**

**6. Planning**

**6.1 Planning Applications:**

- **2995.13** Erection of three 2 storey detached dwellings with garages shared access and turning at Moat Farm High Street Thorndon. This application includes Street Farm ditch, which was cleared by the Parish Council in 2007 after a failure to establish ownership thereof. This issue, in addition to objections raised by adjoining owners present at the meeting, led the Parish Council to decide to request a site meeting with the planning department. **Action point 07.11.13 - 01**

**6.2 Listed Planning Applications:** None

**6.3 Approvals:**

- **2712.13** Erection of side and rear storey extension at Beaver Cottage Brisewell Green Thorndon
- **2670.13** Erection of a detached dwelling and garage using existing vehicular access at 2 Soers Close Thorndon

**6.4 Refusals:** None

**6.5 Listed Building Consent:**

- **2538.13** Remove existing window and part wall; replace with framed double doors at Old Rectory, High Street, Thorndon.

**6.6 Other:** None

**7. Clerks Report**

**7.1 Financial Update:** The current balance is £15,886.03.

**7.2 Payments to be made:**

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)

07.11.13	RoSPA	Play Area Inspection	112.00	22.40	134.40	Agreed	100562 (13/14 - 21)
07.11.13	Royal British Legion	Donation	100.00		100.00	Agreed	100563 (13/14 - 22)
07.11.13	Mrs A J Thompson	Salary Month 7	207.12		207.12	Agreed	100564 (13/14 - 23)
07.11.13	HMRC	PAYE	51.78		51.78	Agreed	100565 (13/14 - 24)
07.11.13	R Fiebelkorn	Grasscutting	623.00		623.00	Agreed	100566 (13/14 - 25)
06.06.13	Action Play & Leisure Ltd	Play Equipment	515.00	103.00	618.00	Deferred	
		<b>TOTAL</b>	<b>£1,608.90</b>	<b>£22.40</b>	<b>£1,631.30</b>		

**7.3** It was agreed to add Cllr Le Gros to the bank mandate.

**7.4** It was agreed that Cllr Hayward would liaise with the Clerk to review the budget ahead of discussing the precept for 2014-2015.

**7.5** It was confirmed that the Parish Council was now free to co-opt a Parish Councillor.

**7.6** The RoSPA report has now been received and circulated to Councillors. There are a number of matters identified as requiring attention as follows:

**7.6.1** Ropes for the sides of the walkway are required;

**7.6.2** There are a number of 'loose' items identified which Cllrs Clinton and Hayward will repair; and

**7.6.3** The issue of the roundabout remains outstanding and needs to be resolved. Cllr Ravenhill will pursue this with Action Play & Leisure Limited. **Action Point 07.11.13 - 02**

**7.7** The webmaster has resigned from the Community Council which has been overseeing the website and the question was asked of the Parish Council as to what input the Parish Council wants to the website from the Community Council. It was agreed that the Parish Council values the website and encouraged the Community Council to liaise with the webmaster.

**7.8** Two areas have been identified as appropriate for the installation of a new dog waste bin, namely in the Church area and on the set aside land. It was agreed to order one additional bin for the time being for the set aside. **Action Point 07.11.13 - 03**

## **8. AOB and Meeting opened to the Public 21.25**

**8.1** Complaints were made about an unpleasant smell in the Thwaite Road area emanating from the nearby chicken sheds. The Parish Council will write to the owner about this. **Action Point 07.11.13 - 04**

**8.2** Complaint was made about the overgrown area of land in High Street adjacent to 'The Hovell' belonging to John Wallace. The Parish Council will write to Mr Wallace asking him to tidy the same. **Action Point 07.11.13 - 05**

**8.3** Mr Brand delivered his report for Neighbourhood Watch.

**Meeting closed to the Public 21.39**

9. Next meeting date was confirmed as Thursday 5 December, 2013 at 8.00pm.

**MEETING CLOSED 21.40**

<b>Summary of Action Points for Next Meeting</b>		
<b>06.06.13 - 01</b>	Speak to F A Edwards re the overgrown hedge on Thwaite Road	AT/MR c/fwd
<b>04.07.13 - 02</b>	Review and cost options for enforcement of speed limit in The Street	JH & PT c/fwd
<b>05.09.13 - 02</b>	Retrieve roundabout from Action Play and Leisure	JH c/fwd
<b>05.09.13 - 03</b>	Establish whether a bus shelter is available for the Play Area	JLG c/fwd
<b>03.10.13 - 01</b>	Speak to Kerrison Trust following discussion with Messrs Beech and Bush	MR/PB c/fwd
<b>03.10.13 - 02</b>	Contact Highways Department re faded signs around Village	PB c/fwd
<b>07.11.13 - 01</b>	Request site meeting re planning application 2995.13	AT
<b>07.11.13 - 02</b>	Speak to Action Play & Leisure Limited re the roundabout	MR
<b>07.11.13 - 03</b>	Order new Dog Waste Bin	AT
<b>07.11.13 - 04</b>	Write to owner of the chicken sheds in the vicinity of Hall Road	AT
<b>07.11.13 - 05</b>	Write to J Wallace about his overgrown land on Hall Road	AT