

THORNDON PARISH COUNCIL MEETING

Minutes of Meeting held at Thorndon Village Hall on 4 September 2014

Present: Cllr Le Gros (Vice Chairman), Cllr Hayward, Cllr Jenkins, Cllr Ravenhill (Chairman) and Cllr Taylor

Also present: Mrs A Thompson (Clerk), Mr A Stringer, Mr C Tilbury, PCSO M Tucker, Mr M Sillett, Mrs C Owen, Mrs C Aldous, Mr P Brook, Ms P Smith, Mr B Farquhar and Mr C Brand

Meeting Opened 20.00

1. Apologies for absence and declarations of interest:

Apologies for absence: Cllr Bartlett, Cllr Botwright and Cllr Cattermole

Declarations of pecuniary interests: None

Declarations of non-pecuniary interests: None

2. Open Meeting to Public – 20.02

The Chairman asked members of the public to detail which particular agenda item, if any, they had an interest in. No agenda items were specified.

Meeting closed to Public – 20.03

3. Approval of the minutes of the meetings of Thorndon Parish Council held on 3 July, 10 July and 21 August 2014

The minutes from the meetings held on 3 July, 10 July and 21 August 2014 were agreed as an accurate record and signed by the Chairman

4. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
01.05.14 – 01	Contact Highways Department re posts for the triangle on Thwaite Road and enquire as to the possibility of kerbing the same	RJ c/fwd
03.07.14 – 01	Inspect Telephone Box	JLG c/fwd

01.05.14 – 01 Cllr Jenkins confirmed that he had spoken to the Highways Department at Suffolk County Council on 2 September and his contact, John Simpson, had forgotten about this matter over the holiday period. He has promised to revert with costings as soon as possible, which should be available for the next meeting.

03.07.14 – 01 Cllr Le Gros confirmed that he had looked at the telephone box after the last meeting, and that whilst everything is still there, the same is not working. He will look at it again before the next meeting.

5. Co Option of Parish Councillor

There were two candidates for the vacancy. Both were invited to give a presentation on themselves to Councillors who then voted Brian Farquhar onto the Parish Council.

Meeting opened to Public 20.30

6. Reports

6.1 County Councillor's Report: Cllr Stringer was present at the meeting and delivered his report, a copy of which is attached.

6.2 District Councillor's Report: Cllr Tilbury was present at the meeting and delivered his report, a copy of which is attached.

6.3 Police Report: PCSO M Tucker from the Police was present at the meeting and delivered their report, a copy of which is attached.

Meeting closed to Public 20.20

7. Planning

7.1 Planning Applications: None

7.2 Listed Planning Applications: None

7.3 Approvals: 2304.14 Continued use of land for the siting of a freestanding 8kw solar array (measuring 16m long, 3.1m wide and 2.35m high) at Shorts Farm Castle Hill Thorndon. This application has been approved.

7.4 Refusals: None

7.5 Listed Building Consent: None

7.6 Other: None

8. Clerks Report

8.1 Financial Update: The current balance is £17,481.02.

8.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/Declined	Chq No. (& ref)
04.09.14	BDO LLP	External Auditor Fee	£100.00	£20.00	£120.00	Agreed	100611 (14/15 - 30)
04.09.14	Mrs A Thompson	Clerk's Salary	£414.24		£414.24	Agreed	100612 (14/15 - 31)
04.09.14	HMRC	PAYE	£103.56		£103.56	Agreed	100613 (14/15 - 32)
		TOTAL	£617.80	£20.00	£637.80		

8.3 The Annual Auditors Report was approved by the Parish Council.

8.4 The latest revision Standing Orders, Financial Regulations and Suffolk Code of Conduct were adopted for the forthcoming year.

8.5 Review of the insurance cover will be carried forward to the next meeting by which time the renewal notice should have been received.

8.6 Cllr Hayward confirmed that a request for a volunteer as representative for the Village for the Poppy Appeal has been placed in this month's 'Village Life', but that the correct body dealing with such matters is the Royal British Legion. He will make contact with them before

the next meeting to ascertain whether a representative has been appointed. **Action Point 04.09.14 - 01**

9. AOB and Meeting opened to the Public 21.00

9.1 It was confirmed that any decision of whatever nature taken by the Parish Council must be a collective one and that the same cannot be delegated to sub-committees, albeit fact finding groups could be appointed for the purpose of reporting back to the Council as a whole. Rather than institute a specific protocol, each situation should be dealt with on its own merits.

9.2 It was confirmed that the Minutes comply with all requirements.

9.3 Reference was made to problems with sewage at White Post Corner after heavy rain. Anglian Water have looked at the problem on two occasions, and concluded that the problem is the passage of water off the roof into the sewerage system. It was agreed that the problem is one for Anglian Water to resolve, but that if there is a recurrence of the problem, the Parish Council will write to Anglian Water. Following on from this, it was reported that there is a blocked drain further down The Street. Cllr Jenkins confirmed he would investigate the problem. **Action Point 04.09.14 - 02**

9.4 Cllr Le Gros advised that the Village is currently short of two grit shovellers, one living near the Church and the other at White Post Corner. Cllr Hayward volunteered as one, and Cllr Jenkins will approach other Villagers in respect of the second requirement. **Action Point 04.09.14 - 03**

9.5 Cllr Hayward has received a response on the application for speed monitoring equipment. There has been a delay as the previous officer dealing with such applications is off work on long-term sickness leave. The application has been passed to David Fawcett who is heading up the engineering side of things. Cllr Hayward is currently awaiting further details from Mr Fawcett of the engineer who will review Thorndon's application.

9.6 Cllr Jenkins confirmed that the overgrown hedge on Thwaite Road has now been cut.

9.7 The Clerk read out a letter received from Kerrison Trust advising of the proposal to sell Kelly House, The Old Chapel and the Workshops on the open market. The Clerk will send a copy of the letter to Cllr Bartlett and ask him to revert to Col Lea for an idea as to timescale for this. **Action Point 04.09.14 - 04**

9.8 IT was reported that the Play Area Car Park is overgrown. The Clerk will ask Mr Fiebelkorn to include this area in his grasscutting remit. **Action Point 04.09.14 - 05**

9.9 Mr Brand delivered his report on behalf of Neighbourhood Watch.

Meeting closed to the Public 21.39

9. Next meeting date was confirmed as Thursday 2 October, 2014 at 8.00pm.

MEETING CLOSED 21.40

Summary of Action Points for Next Meeting		
01.05.14 - 01	Contact Highways Department re posts for the triangle on Thwaite Road and enquire as to the possibility of kerbing the same	RJ
03.07.14 - 01	Inspect Telephone Box	JLG
04.09.14 - 01	Enquire of Royal British Legion as to whether a new representative for Thorndon has been appointed for the Poppy Appeal	JH
04.09.14 - 02	To for ask a volunteer grit shoveller in the vicinity of White Post Corner	RJ
04.09.14 - 03	To investigate the blocked drain on The Street	RJ
04.09.14 - 04	Send copy letter from Kerrison Trust to Cllr Bartlett	AT
04.09.14 - 05	Ask R Fiebelkorn to include the Play Area car park in the grasscutting remit	AT