

## **THORNDON PARISH COUNCIL MEETING**

### **Minutes of Meeting held at Thorndon Village Hall on 1 October 2015**

**Present:** Cllr Bartlett, Cllr Cattermole, Cllr Farquhar, Cllr Hayward, Cllr Jenkins and Cllr Taylor (Vice Chairman)

**Also present:** Mrs A Thompson (Clerk), Mr G Horn, Mr J Howard, Ms C Clarkson, Mrs A Farquhar, Mrs C Aldous, Mr M Sillett, Mr D Green, Mr N Brown, Mr E Banham, Mr D Wilding, Mr I Wilding, Ms H Boughen, Mr M Steele, Mrs J Steele, Ms J Hardcastle, Mr S Page, Mrs C Rich, Mr D Youles, Ms J Fitman, Mr N Ferrary, Mr R Logan, Ms C Logan, Mr B Horton, Mr M Humber, Mr S Govan, Mr T Hatz, Mr D Latham and Mr C Brand

#### **Meeting Opened 20.00**

##### **1. Apologies for absence and declarations of interest:**

**Apologies for absence:** Cllr Botwright, Cllr Bridge and Cllr Ravenhill (Chairman)

**Declarations of pecuniary interests:** None

**Declarations of non-pecuniary interests:** None

##### **2. Meeting opened to Public – 20.01**

The Vice Chairman asked members of the public to detail which particular Agenda item, if any, they had an interest in. Interest in Agenda items 4, presentation by Mr Howard of his redevelopment proposals for Kerrison and 6, planning applications numbered 3363.15 and 3368.15 for outline planning permission for two plots on Thwaite Road were identified.

#### **Meeting closed to Public – 20.02**

##### **3. Approval of the minutes of the meeting of Thorndon Parish Council held on 3 September 2015**

The minutes were agreed as an accurate record and signed by the Vice Chairman

#### **Meeting opened to Public – 20.04**

##### **4. Presentation by Mr J Howard**

Mr J Howard has acquired part of the Kerrison site and attended the meeting to explain his proposals for redevelopment. He confirmed that a planning application for the creation of 28 residential units would be submitted next week of which 7 units will be newbuild and the remaining 21 will be created by the conversion of Kelly House and Old Chapel. Mr Howard confirmed that his emphasis was to provide smaller units suitable for first time buyers and confirmed that each unit would have sufficient parking. Mr Howard answered questions from both Councillors and the public and in so doing, confirmed that Mid Suffolk District Council, as part of the pre application process, has confirmed it is happy for residential redevelopment; that a sustainability study has been carried out as part of the application process and that ample access for current residents will be assured during the building works.

#### **Meeting closed to Public – 20.27**

##### **5. Action Points/matters arising from those minutes**

<b>Summary of Action Points from Last Meeting</b>		
<b>03.10.14 - 03</b>	Liaise with the Church re emergency provisions which can be jointly collated	JH & MR c/fwd to November
<b>06.11.14 - 01</b>	Refer persistent delays regarding the Parish Council application for a vehicle activated sign to Cty Cllr Stringer	JH c/fwd
<b>04.12.14 - 01</b>	Continue to pursue details as to broadband speed upgrade for the Village	PB & JH c/fwd
<b>02.07.15 - 01</b>	Contact BT to ascertain the cost of reinstating the public telephone as a payphone	MR c/fwd
<b>02.07.15 - 04</b>	Proposed establishment of a working group of local Parish Councils to discuss local planning issues	MR c/fwd
<b>03.09.15 - 01</b>	Ask Col Lea for the contact details of Mr J Howard who has exchanged contracts to acquire the buildings at Kerrison	Complete
<b>03.09.15 - 02</b>	Write to both Thorndon Town Trust and Chair of Governors as a means of resolving the issue of parking outside the school	Complete
<b>03.09.15 - 03</b>	Write to Highways re blocked gullies causing flooding on A140 north of Brockford Garage	AT
<b>03.09.15 - 04</b>	Write to Highways re the junction with A140 at Stoke Ash	AT

**06.11.14 - 01** Cllr Hayward confirmed that he has still not received any response from Suffolk County Council regarding the Parish Council's application, although District Councillor Horn was able to confirm that he too has been pursuing this issue and has received an unofficial response that, essentially, the suggested sites are unsuitable. Cllr Hayward will pursue SCC to establish why he is not being kept informed on this application.

**04.12.14 - 01** No details as to the timetable for the broadband upgrade have been received, and prior to the meeting the Clerk had an email exchange with County Cllr Stringer who is unable to attend the meeting in which he advised that he has asked for individual village appraisals, which are currently awaited. He will email the Clerk as soon as the same are received. Given the persistent delays on this matter it was agreed that Cllr Farquhar will invite Mr Peter Ingram, Programme Director of the Suffolk Better Broadband Programme to the meeting in November to host a 'Question and Answer' session. **Action Point 01.10.15 - 01**

**03.09.15 - 02** The Clerk confirmed that she has spoken to Mrs W Coulson, Chair of the Board of Governors, who suggested that, rather than representatives from the Parish Council attending a Governors meeting, that a meeting be held at the school on 14 October next at 1.30 pm with the Head, Mrs Coulson, the Governor in charge of Health and Safety, two Parish Councillors and the PCSO who has attended the school to witness the problem. The Clerk confirmed that Cllr Ravenhill will attend and it was agreed that Cllr Jenkins will also attend from the Parish Council.

**03.09.15 - 03** The Clerk confirmed that she has written to Highways at Suffolk County Council to follow up on the issue of flooding on the A140, but has not received a reply. She will now chase for a response.

**03.09.15 - 04** The Clerk confirmed that she has written to Highways at Suffolk County Council to follow up on the issue of flooding on the A140, but has not received a reply. She will now chase for a response.

## **Meeting opened to Public 20.40**

### **6. Reports**

**6.1 County Councillor's Report:** Cllr Stringer was not present at the meeting and promised delivery his report just as soon as BT has reconnected his telephone line.

**6.2 District Councillor's Report:** Cllr Horn was present at the meeting and delivered his report to the meeting, a copy of which is attached.

**6.3 Police Report:** No representative from the Police was present at the meeting but they did provide a report, a copy of which is attached. The Clerk read a letter received from Suffolk Constabulary advising that Police attendance at Parish Council meetings is currently under review as part of an overall appraisal of resources by the Constabulary to try and achieve the savings required of it by Central Government. The letter confirms that where there is a local issue of concern to be discussed at a planned meeting or a police presence is required following a major incident than a representative will attend and that written reports on local crime issues will continue to be provided until the Constabulary's new website is launched in 2016.

## **Meeting closed to Public 20.54**

### **7. Planning**

#### **7.1 Planning Applications:**

- **2988.15** Application for a single storey rear extension to kitchen/utility room to form garden room at Manor Farm House Rishangles Road Thorndon. This application was supported.
- **2953.15** Application for the removal of condition 4 of planning permission 0610.13 (window glazing on south elevation) (Retrospective) at Havenholme The Street Thorndon. It was agreed that the Parish Council would make a comment that it is for Planning Enforcement to take all appropriate action.
- **3363.15** Application for outline planning permission for the erection of a detached dwelling and garage and construction of new vehicular access on land at Thwaite Road Thorndon. The Parish Council voted 3:2 with 1 abstention to oppose the application as the application site is outside the settlement boundary.
- **3368.15** Application for outline planning permission for the erection of a detached dwelling and garage and construction of new vehicular access on land at Thwaite Road Thorndon. The Parish Council voted 3:2 with 1 abstention to oppose the application as the application site is outside the settlement boundary.

#### **7.2 Listed Planning Applications:**

- **2989.15** Application for a single storey rear extension to kitchen/utility room to form garden room at Manor Farm House Rishangles Road Thorndon. This application was supported.

**7.3 Approvals:** None

**7.4 Refusals:** None

**7.5 Listed Building Consent:** None.

**7.6 Other:** Cllr Hayward reported on the Planning Workshop given by a Planning Consultancy which together with Cllr Taylor he attended in July. Cllr Hayward felt that the workshop had highlighted the need for the Parish Council and community as a whole to have a larger discussion about Neighbourhood Plans. The fact that the concerns raised by both villagers and the Parish Council to the recent planning application at Stanwell Green were disregarded by the Planning Committee confirms the importance of procuring the means by which the views of the Parish Council and villagers are heard. This issue will be included on the Agenda for November.

**8. Specific Agenda Items:** None

## 9. Clerks Report

**9.1 Financial Update:** The current balance is £28,196.72

### 9.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
01.10.15		Planning Workshop Fee	£20.00		£20.00	Agreed	100667 (15/16 - 23)
01.10.15	Suffolk County Council	Torches (Crimefighter's Award)	£50.00		£50.00	Agreed	100668 (15/16 - 24)
01.10.15	HMRC	PAYE	£51.78		£51.78	Agreed	100669 (15/16 - 25)
01.10.15	Mrs A Thompson	Clerk's Salary	£207.12		£207.12	Agreed	100670 (15/16 - 26)
		<b>TOTAL</b>	<b>£328.90</b>		<b>£328.90</b>		

**9.3** A request for an additional dog waste bin to be placed in Thwaite Road at the entrance to the village from Stoke Ash has been received. Councillors felt that the village was well supplied with dog waste bins and that there is not sufficient need for an additional bin.

## 10. AOB and Meeting opened to the Public 21.36

**10.1** Mr Brand delivered his report on behalf of Neighbourhood Watch.

### Meeting closed to the Public 21.41

**10. Next meeting date was confirmed as Thursday 12 November 2015 at 8.00pm.**

### MEETING CLOSED 21.42

Summary of Action Points for Next Meeting		
<b>03.10.14 - 03</b>	Liase with the Church re emergency provisions which can be jointly collated	JH & MR c/fwd to November
<b>06.11.14 - 01</b>	Refer persistent delays regarding the Parish Council application for a vehicle activated sign to Cty Cllr Stringer	JH c/fwd
<b>04.12.14 - 01</b>	Continue to pursue details as to broadband speed upgrade for the Village	PB & JH c/fwd
<b>02.07.15 - 01</b>	Contact BT to ascertain the cost of reinstating the public telephone as a payphone	MR c/fwd
<b>02.07.15 - 04</b>	Proposed establishment of a working group of local Parish Councils to discuss local planning issues	MR c/fwd
<b>03.09.15 - 03</b>	Write to Highways re blocked gullies causing flooding on A140 north of Brockford Garage	AT
<b>03.09.15 - 04</b>	Write to Highways re the junction with A140 at Stoke Ash	AT
<b>01.10.15 - 01</b>	Ask Peter Ingram to attend the November meeting for a Q & A re broadband upgrade	BF