

THORNDON PARISH COUNCIL MEETING

Minutes of Meeting held at Thorndon Village Hall on 12 November 2015

Present: Cllr Bartlett, Cllr Botwright, Cllr Bridge, Cllr Cattermole, Cllr Hayward, Cllr Jenkins, Cllr Ravenhill (Chairman) and Cllr Taylor (Vice Chairman)

Also present: Mrs A Thompson (Clerk), Mr G Horn, Mr A Stringer, Mrs C Aldous, Mr M Sillett, Mr T Fox, Ms C Lane, Mr D Youle, Mr I Baker, Mr Steele, Mrs Steele and Mr C Brand

Meeting Opened 20.01

1. Apologies for absence and declarations of interest:

Apologies for absence: Cllr Farquhar

Declarations of pecuniary interests: None

Declarations of non-pecuniary interests: None

2. Meeting opened to Public – 20.01

The Chairman asked members of the public to detail which particular Agenda item, if any, they had an interest in. No Agenda items were identified.

Meeting closed to Public – 20.02

3. Approval of the minutes of the meeting of Thorndon Parish Council held on 1 October 2015

The minutes were agreed as an accurate record and signed by the Chairman

4. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
03.10.14 – 03	Liaise with the Church re emergency provisions which can be jointly collated	JH & MR c/fwd to November
06.11.14 – 01	Refer persistent delays regarding the Parish Council application for a vehicle activated sign to Cty Cllr Stringer	Complete
04.12.14 – 01	Continue to pursue details as to broadband speed upgrade for the Village	Complete
02.07.15 – 01	Contact BT to ascertain the cost of reinstating the public telephone as a payphone	MR c/fwd
02.07.15 – 04	Proposed establishment of a working group of local Parish Councils to discuss local planning issues	MR c/fwd
03.09.15 – 03	Write to Highways re blocked gullies causing flooding on A140 north of Brockford Garage	Complete
03.09.15 – 04	Write to Highways re the junction with A140 at Stoke Ash	Complete
01.10.15 – 01	Ask Peter Ingram to attend the November meeting for a Q & A re broadband upgrade	Complete

03.10.14 – 03 Cllr Hayward confirmed that the Community Council is currently looking into the possibility of providing a generator at the Village Hall, and will be approaching the Church for a contribution towards this. To date Cllr Hayward has been unsuccessful in his attempts to contact Rev J Lall and whilst it is felt unlikely that the Church will be in a position to make a contribution they should be given the opportunity so to do. In the alternative, the

project will progress and it is suggested that the Parish Council and Community Council will fund the acquisition.

06.11.14 – 01 John Simpson has finally emailed the response of the Highways Department to Thorndon's Vehicle Activated Sign ('VAS') application. The response, which was circulated to Councillors ahead of the meeting, has approved sites for the installation of a VAS in locations which differ to those identified by the traffic data gathered in support of the application. Councillors were unhappy with the recommendations and Cty Cllr Stringer will invite John Simpson to an on-site meeting in order that the concerns of the Parish Council can be discussed. **Action Point 12.11.15 - 01**

04.12.14 – 01 &

01.10.15 - 01 The timetable for the broadband upgrade is still awaited. Following October's meeting Cllr Farquhar did invite Mr Peter Ingram, Programme Director of the Suffolk Better Broadband Programme to meet with the Parish to host a 'Question and Answer' session. Mr Ingram in his response advised that the remodelled version of coverage under the second contract with BT is not due until end of October, and given the immense interest in the revised rollout timeline, Suffolk Better Broadband Programme is planning series of roadshows across the county in early 2016. Cty Cllr Stringer said that the roll out programme publication had been promised for this week and as soon as he had any information he would send it to the Clerk for circulation.

02.07.15 – 01 Cllr Ravenhill confirmed that some progress has been made, although there is not yet a definite agreement, it has been confirmed verbally that a replacement card telephone will be installed.

02.07.15 – 04 Cllr Ravenhill advised that the correct route for such a working group is the SALC North Area meeting. The Clerk will confirm the date of the next meeting to Cllr Ravenhill.

03.09.15 – 03 The Clerk confirmed that she has now received a response from Highways at Suffolk County Council on the issue of flooding at the junction north of Brockford Garage with the A140. Highways confirmed that drainage contractors have cleaned out a kerb offset north of Brockford Garage which should prevent the build-up of surface water at the junction. They will continue to monitor surface water collection at the double bends before the bridge leading to this junction, as when the area was inspected, much of the surface water had drained away.

03.09.15 – 04 The Clerk confirmed that she has not received a reply on this. However, she has received notification of a consultation by the Suffolk Roadsafe Partnership who is to undertake an analysis of collisions across the county in order to identify where collisions occur and road users may be at a higher risk than expected. The A140 has been identified as one such area and consultants Aecom are currently undertaking a study of the collision patterns, causation factors and a range of recommendations that could be implemented from the A143 to the A1120. There is no need for any feedback whilst the study is being undertaken. Once the recommendations have been received and reviewed stakeholders, which includes the Parish Council, will be asked for their views of the recommendations for this location.

Meeting opened to Public 20.25

5. Reports

5.1 County Councillor's Report: Cllr Stringer was present at the meeting and delivered his report to the meeting, a copy of which is attached.

5.2 District Councillor's Report: Cllr Horn was present at the meeting and delivered his report to the meeting, a copy of which is attached.

5.3 Police Report: No representative from the Police was present at the meeting but they did provide a report, a copy of which is attached.

Meeting closed to Public 20.34

6. Planning

6.1 Planning Applications: None.

The Clerk noted that she spoke to the Planning department to enquire about the Planning Application for Kerrison, which it was understood has been submitted. The Planning Officer advised that the application had been marked 'invalid' although it would appear that the issues raised have been satisfied. The application will now be processed and hopefully the Parish Council will receive the same in time for discussion at the December meeting.

6.2 Listed Planning Applications: None

6.3 Approvals:

- **2953.15:** Retrospective consent has been granted to vary conditions 4 and 5 of planning permission dated 6 October 2013 (window glazing on south elevation) at Havenholme The Street Thorndon

6.4 Refusals: None

6.5 Listed Building Consent:

- **2989.15:** Consent for the erection of single storey extension to kitchen/utility room and alterations to form garden room and internal alterations to kitchen has been granted at Manor Farm House Rishangles Road Thorndon

6.6 Other:

- **1545.15:** This application has been withdrawn
- Cllr Ravenhill attended the recent Parish Liaison Meeting at Mid Suffolk District Council at which it is quite clear Neighbourhood Plans are being promoted. It is essential that Thorndon acts to ensure its views on planning applications and other planning issues are taken into consideration by the planning department. Whilst the Parish Council will not be able to prevent future development, with a Neighbourhood Plan, it should be able to steer where such development is sited. Cllr Ravenhill has spoken to Sarah Payne who is currently assisting Wetheringsett with the preparation of their Neighbourhood Plan. She suggested that if Thorndon were interested in preparing a Neighbourhood Plan, then if it works together with Wetheringsett, costs could be reduced. Cllr Ravenhill will now speak to the Chairman of Wetheringsett Parish Council, Richard Anscombe on this. **Action Point 12.11.15 – 02**
- District Cllr Horn said he would clarify whether the Functional Clusters had now been finalised and confirm whether the same have any relevance to planning policies and the Community Infrastructure Levy.

7. Specific Agenda Items:

- #### 7.1
- Following a number of requests received from villagers, it was agreed to acquire another dog bin to replace the bin recently moved to the Church.

8. Clerks Report

- #### 8.1 Financial Update:
- The current balance is £27,867.82

8.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
12.11.15	Mr R Fiebelkorn	Grass Cutting	£771.00		£771.00	Agreed	100671 (15/16 - 27)
12.11.15	Mr C Cattermole	Fence Post	£6.97		£6.92	Agreed	100672 (15/16 - 28)
12.11.15	HMRC	PAYE	£51.78		£51.78	Agreed	100673 (15/16 - 29)
12.11.15	Mrs A Thompson	Clerk's Salary	£207.12		£207.12	Agreed	100674 (15/16 - 30)
12.11.15	Playsafety Limited	RoSPA Inspection	£77.00	£15.40	£92.40	Agreed	100675 (15/16 - 31)
12.11.15	Royal British Legion	S137 Donation	£100.00		£100.00	Agreed	100676 (15/16 - 32)
		TOTAL	£1,229.22		£1,229.22		

8.3 Whilst no formal request for a donation to Royal British Legion has been received, the Parish Council voted to make a donation of £100.00 to this Charity. Thanks were also extended to Cllr Farquhar who laid the wreath at the Remembrance Service last Sunday.

8.4 The annual RoSPA Report has been received and circulated. The report does highlight some issues which Cllrs Hayward and Cattermole will now review. **Action Point 12.11.15 - 03**

9. AOB and Meeting opened to the Public 21.36

9.1 Following Galloways taking on the bus routes which include Thorndon, there has been some confusion arising from 'request only' stops on some afternoon services which have resulted in buses failing to pass through Thorndon. Mr Brand is raising the matter with Galloways.

9.2 Cllr Ravenhill was given a 'Housing and Data Profile' for Thorndon produced by Mid Suffolk District Council at the recent Parish Liaison meeting which it was thought would be useful for the preparation of any Neighbourhood Plan.

9.3 Cllr Ravenhill confirmed that, following the last meeting, she and Cllr Hayward have attended a meeting at the school at which is issue of parking on The Street was discussed. A report on the agreement reached has been published in this month's 'Village Life'.

9.4 Mr Brand delivered his report on behalf of Neighbourhood Watch.

Meeting closed to the Public 21.33

10. Next meeting date was confirmed as Thursday 3 December 2015 at 8.00pm.

MEETING CLOSED 21.34

Summary of Action Points for Next Meeting		
03.10.14 - 03	Liaise with the Church re emergency provisions which can be jointly collated	JH & MR c/fwd to November
02.07.15 - 01	Contact BT to ascertain the cost of reinstating the public telephone as a payphone	MR c/fwd
02.07.15 - 04	Proposed establishment of a working group of local Parish Councils to discuss local planning issues	MR c/fwd
12.11.15 - 01	Meeting with John Simpson re VAS Response	JH
12.11.15 - 02	Contact Richard Anscombe re Neighbourhood Plan	MR
12.11.15 - 03	Review RoSPA Report	JH & CC