

## THORNDON PARISH COUNCIL MEETING

### Minutes of Meeting held at Thorndon Village Hall on 3 March 2016

**Present:** Cllr Bartlett, Cllr Bridge, Cllr Cattermole, Cllr Farquhar, Cllr Hayward, Cllr Jenkins, Cllr Ravenhill (Chairman) and Cllr Taylor (Vice Chairman)

**Also present:** Mrs A Thompson (Clerk), Mr G Horn, Ms C Clarkson, Mrs C Rich, Mr M Sillett, Ms J Wilson, Mr I Baker, Mr M Steele and Mrs J Steele

#### Meeting Opened 20.00

#### 1. Apologies for absence and declarations of interest:

**Apologies for absence:** Cllr Botwright

**Declarations of pecuniary interests:** None

**Declarations of non-pecuniary interests:** None

#### 2. Meeting opened to Public – 20.01

The Chairman asked members of the public to detail in which particular Agenda item, if any, they had an interest. No specific interest was expressed.

#### Meeting closed to Public – 20.02

#### 3. Approval of the minutes of the meeting of Thorndon Parish Council held on 4 February 2016

The minutes were agreed as an accurate record and signed by the Chairman

#### 4. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
<b>03.10.14 – 03</b>	Liaise with the Church re emergency provisions which can be jointly collated	JH & MR c/fwd
<b>02.07.15 – 01</b>	Contact BT to ascertain the cost of reinstating the public telephone as a payphone	MR c/fwd
<b>03.12.15 – 02</b>	Letter to Dr D Poulter MP re Hartismere Hospital	Remove
<b>04.02.16 – 01</b>	Speak with D Cllr Horn re Community led plans	JH & RJ
<b>04.02.16 – 02</b>	Write to Galloways & planning re the Hopkins Homes sign	AT c/fwd
<b>04.02.16 – 03</b>	Ascertain whether the 'Heart of Suffolk' fingerposts are to be replaced	AT c/fwd

**03.10.14 – 03** The Clerk advised that she had received a telephone call from Derek Woods, Treasurer of the Village Hall Committee who has received £1,750.00 from District Cllr Horn. He wants to pass £1,000.00 of this to the Parish Council to allow the Parish Council to purchase a generator to be sited at the Village Hall. In this way, the Parish Council can reclaim the VAT. This was confirmed.

**02.07.15 – 01** Cllr Ravenhill advised that she has not received any response from BT but that the state and condition of the telephone box itself is appalling. She has, therefore, contacted BT on this issue and they are to send an engineer to inspect and have undertaken to liaise with Cllr Ravenhill prior to the visit.

**03.12.15 – 02** Cllr Hayward informed the meeting that he has an ongoing enquiry relating to Hartismere Hospital, which he could refer to Dan Poulter MP if no satisfactory response is received. In the light of this information, it was agreed to remove this action point and Cllr Hayward confirmed that he would keep Cllrs updated as to his own enquiry.

**04.02.16 – 02** Cllrs Hayward and Jenkins confirmed that they have scheduled a meeting with District Cllr Horn on 23 March next and will report to Cllrs thereon at the next meeting.

### **Meeting opened to Public 20.13**

## **5. Reports**

**5.1 County Councillor's Report:** Cllr Stringer was not present at the meeting but provided his report, a copy of which is attached.

**5.2 District Councillor's Report:** Cllr Horn was present at the meeting and delivered his report for the meeting.

**5.3 Police Report:** No representative from the Police was present at the meeting nor did they provide a report for the meeting.

### **Meeting closed to Public 20.20**

## **6. Planning**

### **6.1 Planning Applications:**

- **0294.16** Fix a cockerel weathervane to the eaves on the south facing elevation of Charity Farm Barn Stanwell Green Thorndon. This application was supported.
- **0350.16** Demolition of existing car port and erection of single storey detached garage at Peelers Cottage Stanwell Green Thorndon. This application was supported.
- **0161.16** Application for approval of details ('reserved matters') relating to access, appearance, layout and scale (in respect of the erection of a detached dwelling and garage and construction of vehicular access) pursuant to outline planning permission 3363.15 at Thwaite Road Thorndon. Cllrs voted 4:4 with the Chairman having the casting vote to object to this application on the basis that the roof elevation is too high and should be reduced by 1 metre.

### **6.2 Listed Planning Applications:**

- **0295.16** Fix a cockerel weathervane to the eaves on the south facing elevation of Charity Farm Barn Stanwell Green Thorndon. This application was supported.

**6.3 Approvals:** None

**6.4 Refusals:** None

**6.5 Listed Building Consent:** None

**6.6 Other:** None

## **7. Specific Agenda Items:**

### **7.1 S106 Contribution re Kerrison:**

It was agreed to seek payments to fund general improvements to the Village Hall, lighting and upgrading the Church car park, community development of superfast broadband, creation of an all weather multi sport court adjacent to the Children's Play Area with lighting,

safety improvements to the junction of Clint Road and The Street and general improvements to the Church

## 7.2 Speed Calming Measures

The Clerk confirmed that the memorandum of understanding had been signed and that an order for the VAS was being processed, although no date for delivery had been received. She will clarify whether the acquisition of the monitoring equipment will impact on the Parish Council insurance. District Cllr was asked to be kept apprised of progress on this as he will be happy to assist in advertising the installation. **Action Point 03.03.16 - 01**

## 8. Clerks Report

**8.1 Financial Update:** The current balance is £24,367.91

### 8.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
03..03.16	Mr C Cattermole	Sand & Sandbags	£54.00	£12.80	£76.80	Agreed	100692 (15/16 - 48)
03..03.16	HMRC	PAYE	£51.78		£51.78	Agreed	100693 (15/16 - 49)
03..03.16	Mrs A Thompson	Clerk's Salary & Postage	£207.12		£207.12	Agreed	100694 (15/16 - 50)
03..03.16	Mrs C Rich	Village Records	£59.08		£59.08	Agreed	100695 (15/16 - 51)
		<b>TOTAL</b>	<b>£381.98</b>	<b>£12.80</b>	<b>£394.78</b>		

**8.3** In the absence of any requests for donations, no further donations were agreed.

**8.4** It was unanimously agreed to adopt the Standing Orders and Financial Regulations for the next year.

**8.5** The Clerk has received notification of commemorative medals to be issued to mark the Queen's 90<sup>th</sup> Birthday. It was agreed to purchase a medal for each child in Thorndon (under 18 years) with applications for a medal being processed through the Community Shop.

## 9. AOB and Meeting opened to the Public 21.20

**9.1** Cllr Jenkins advised that the gully at the junction of the U5305 and A140 is blocked once again. The Clerk will advise Highways **Action Point 03.03.16 - 02**

**9.2** Cllr Bartlett, picking up on the reference in Cty Cllr Stringer's report to the broadband upgrade, and confirmed that he has looked at the BT website which contains a section for community led plans. He will look into this in more detail in readiness for discussion at the next meeting.

**9.3** As regards the decision as to whether to opt out of the external audit arrangements which the Smaller Authorities' Audit Appointments in putting in place, it was agreed that the Parish Council does not need to opt out.

**9.4** As regards the Public Contracts Regulations it was agreed that no action was required on the part of the Parish Council.

**Meeting closed to the Public 221.21**

**10. Next meeting date was confirmed as Thursday 7 April 2016 at 8.00pm.**

**MEETING CLOSED 21.22**

<b>Summary of Action Points for Next Meeting</b>		
<b>03.10.14 - 03</b>	Liaise with the Church re emergency provisions which can be jointly collated	JH & MR c/fwd
<b>02.07.15 - 01</b>	Contact BT to ascertain the cost of reinstating the public telephone as a payphone	MR c/fwd
<b>04.02.16 - 01</b>	Speak with D Cllr Horn re Community led plans	JH & RJ
<b>04.02.16 - 02</b>	Write to Galloways & planning re the Hopkins Homes sign	AT
<b>04.02.16 - 03</b>	Ascertain whether the 'Heart of Suffolk' fingerposts are to be replaced	AT
<b>03.03.16 - 01</b>	Confirm position vis a vis insurance of the VAS	AT
<b>03.03.16 - 02</b>	Write to Highways re blocked gully at junction on U5305 and A140	AT