

THORNDON PARISH COUNCIL MEETING

Minutes of Meeting held at Thorndon Village Hall on 2 March 2017

Present: Cllr Bartlett, Cllr Botwright, Cllr Bridge, Cllr Cattermole, Cllr Farquhar, Cllr Hayward, Cllr Jenkins, Cllr Ravenhill (Chairman) and Cllr Taylor (Vice Chairman)

Also present: Mrs A Thompson (Clerk), Mr A Stringer, Mr M Steele, Mrs J Steele, Mr T Rowe, Mr S Cattermole, Mr I Baker, Mr D Youles, Ms J Wilson, Mr D Wilkes, Mr I Bull and Mr M Sillett

Meeting Opened 20.00

1. Apologies for absence and declarations of interest:

Apologies for absence: None

Declarations of pecuniary interests: None

Declarations of non-pecuniary interests: None

2. Meeting opened to Public – 20.01

The Chairman asked members of the public to detail in which particular Agenda item, if any, they had an interest. No such interests were expressed although an interest in when Thorndon can expect to receive faster broadband speeds was mentioned.

Meeting closed to Public – 20.02

3. Approval of the minutes of the meeting of Thorndon Parish Council held on 2 February 2017

The minutes were agreed as an accurate record and signed by the Chairman

4. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
03.10.14 - 03	Liaise with the Church re emergency provisions which can be jointly collated	Remove for the time being
02.06.16 - 02	Liaise with Peter Brook re board walk for footpath	PT c/fwd
08.09.16 - 01	Identify landowners of blocked watercourses	RJ c/fwd
08.09.16 - 03	Seek update on Kerrison redevelopment	PB Defer to June '17
06.10.16 - 01	Prepare costings for a neighbourhood plan	Remove
03.11.16 - 01	Arrange public meeting to discuss neighbourhood plans with a representative from Mid Suffolk District Council	JH c/fwd to May '17
05.01.17 - 01	Consider making Freedom of Information request to Post Office Ltd re mobile Post Van	PBr c/fwd
02.02.17 - 01	Report flooding on Thwaite Rd using Suffolk County Council's online reporting tool & speaking directly to Richard Porter at Highways	RJ & PB

03.10.14 – 03 Cllr Hayward advised that there was nothing to report. It was agreed to remove this item for the immediate future.

02.06.16 – 02 Cllr Taylor advised that he has tracked down the landowner on whose land the problems are present, but that his efforts to establish contact have, so far, failed. He has, therefore, asked the Clerk to write to the registered proprietor asking him to make contact with Cllr Taylor.

08.09.16 - 01 Cllr Jenkins confirmed that no action can be initiated until after the harvest although he should have a comprehensive map of the problem areas by mid-March.

08.09.16 – 03 Cllr Bartlett confirmed that he has spoken with the developer, John Howard, who, in turn, advised that the project is making slow progress. Building regulations approval has not yet been finalised but all outstanding planning conditions have been satisfied and there is currently work on-site to clear asbestos and take up the concrete pads. He anticipates starting construction on site later this year.

06.10.16 – 01 &

03.11.16 - 01 Cllr Hayward reported that together with Cllr Jenkins he has met with District Councillor Horn and the new planning official, Bill Norman. At present Mid Suffolk District Council are re-working their Local Plan using current figures for growth, which is lower than expected. There is no current plan supporting development in villages such as Thorndon. The Government White Paper issued in December 2016 will make Neighbourhood Plans binding on planners where there is an allocations policy in the parish. This move makes the case for the preparation of a Neighbourhood Plan more attractive and it was agreed that the next stage would be to set up a group charged with establishing whether there is enough breadth to make a Neighbourhood Plan worthwhile, and if so, to prepare the structure for a Neighbourhood Plan for Thorndon. The group would also investigate what funding would be available for such a project. Mr P Tucker, a resident and former planning officer has been approached and agreed to give the matter some thought, and whilst he is happy to be involved in the process he would not want to chair such a group. Other residents who completed the village questionnaire may, where it is felt appropriate, be approached to see whether they would be prepared to assist in this project.

05.01.17 – 01 Cllr Bridge confirmed that he has lodged a Freedom of Information request with the Post Office to which on 17 February he received an acknowledgement.

02.02.17 – 01 Following the last meeting, both Cllr Bartlett and County Councillor Stringer reported the flooding on Thwaite Road using Suffolk County Council's online reporting tool and Cllr Jenkins spoke to the Highways department. Suffolk County Council state that the kerb outlets have been cleared. This being the case, more work needs to be undertaken as there have been 3 further floods at the same location in the past month. Highways advised that any work undertaken by their engineers may be insufficient to solve the problem as the ditches abutting the highway are blocked and need to be cleared. Highways state that they have written to the landowners concerned, something County Councillor Stringer will double check with the drainage engineers.

Meeting opened to Public 20.29

5. Reports

5.1 County Councillor's Report: Cllr Stringer was present at the meeting and delivered his report, a copy of which is attached.

5.2 District Councillor's Report: Cllr Horn was not present at the meeting and did not provide a report to the meeting. Councillors asked that if District Cllr Horn was unable to attend the next meeting that he be asked by the Clerk to provide a written report for that meeting.

Meeting closed to Public 20.42

6. Planning

6.1 Planning Applications:

- **0314.17:** Application for creation of a new agricultural access on field adjacent to Rose Cottage Hall Road Thorndon. Councillors voted to support this application but with a comment that the ditches abutting the application field should be cleared and properly maintained in the future.
- **0368.17:** Application for erection of a single bay, timber framed cart lodge with attached shed at The Old Reading Room High Street Thorndon. Councillors were unable to discuss this application as the only document uploaded on the planning portal was a response from The Heritage Team and asked that an extension of time be granted in order that the application can be properly considered at the next meeting once all the relevant documents are available including, in particular, plans.

6.2 Listed Planning Applications: None

6.3 Approvals: None

6.4 Refusals: None

6.5 Listed Building Consent: None

6.6 Other: None

7. Specific Agenda Items:

- **Generator:** This topic was discussed at the last meeting held by the Community Council which highlighted that the needs for which a generator is required have not been properly identified and that whilst various options have been discussed, no clear picture has yet emerged. The costings provided by Robin Moore are excessive and it is, therefore, necessary to clarify what is appropriate for the village. It was agreed that a group comprising one PCC member, one Parish Councillor and one member of the Community Council should now review this issue and put a proposal together for further consideration.
- **Church Car Park:** An estimate of the costs of the improvement works to the car park (£1,760.00) has been circulated and has, subject to a couple of caveats (lifting of the millennium daffodil bulbs and securing access for T Plus), been approved by the PCC. These costs will be met by Parish Council. Cllrs Cattermole and Hayward agreed that they, together with a group of volunteers, would work on clearing the site in preparation for the resurfacing works. It was agreed to install the cabling for the upgrading of the lighting for the car park at the same time and County Councillor Stringer indicated that he may have monies in his locality budget to allocate towards lighting if costs can be provided before 31 March next.
- **Faster Broadband:** Following County Councillor's report and indication that the broadband upgrade is a matter of weeks away, there was nothing left to discuss on this issue, unless these projected timings prove to be false. Cllr Bartlett is to monitor progress on this. **Action Point 02.03.17 - 01**

8. Clerks Report

8.1 Financial Update: The current balance is £26,096.85

8.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)

02.03.17	Suffolk Age UK	S137 Donation	£100.00		£100.00	Agreed	100736 (16/17 - 45)
02.03.17	St Elizabeth Hospice	S137 Donation	£300.00		£300.00	Agreed	100737 (16/17 - 46)
02.03.17	Eye & District Volunteer Centre C I O	S137 Donation	£100.00		£100.00	Agreed	100738 (16/17 - 47)
02.03.17	East Anglian Air Ambulance	S137 Donation	£300.00		£300.00	Agreed	100739 (16/17 - 48)
02.03.17	Citizens Advice Bureau	S137 Donation	£100.00		£100.00		100740 (16/17 - 49)
02.03.17	Suffolk Accident Rescue Service	S137 Donation	£100.00		£100.00	Agreed	100741 (16/17 - 50)
02.03.17	Mrs A J Thompson	Clerk's Salary & Expenses	£207.12		£207.12	Agreed	100742 (16/17 - 51)
02.03.17	HMRC	PAYE	£51.78		£51.78	Agreed	100743 (16/17 - 52)
02.03.17	Glasdon UK Ltd	Dog Bin	£185.66	£37.13	£222.79	Agreed	100744 (16/17 - 53)
02.03.17	Mr R Jenkins	Reimbursement for Dog Signs	£27.50	£3.54	£31.04	Agreed	100745 (16/17 - 54)
		TOTAL	£1,472.06	£40.67	£1,512.73		

9. AOB and Meeting opened to the Public 21.11

9.1 Cllr Jenkins confirmed that the bollards in The Street have finally been removed but will return as the problem remains unresolved.

9.2 Cllr Botwright made reference to cars parked the wrong way on The Street and asked which agency should be contacted to take enforcement action. It was agreed that the proper point of contact should be the Police but that in the first instance, the Clerk would, on behalf of the Parish Council, write to the offending owners about this. **Action Point 02.03.17 - 02**

Meeting closed to the Public 21.17

10. Next meeting date was confirmed as Thursday 6 April 2017 at 8.00pm.

MEETING CLOSED 21.18

Summary of Action Points for Next Meeting		
02.06.16 - 02	Liaise with Peter Brook re board walk for footpath	PT c/fwd
08.09.16 - 01	Identify landowners of blocked watercourses	RJ c/fwd
08.09.16 - 03	Seek update on Kerrison redevelopment	PB Defer to June '17
03.11.16 - 01	Arrange public meeting to discuss neighbourhood plans with a representative from Mid Suffolk District Council	JH c/fwd to May '17
05.01.17 - 01	Consider making Freedom of Information request to Post Office Ltd re mobile Post Van	PBr c/fwd
02.02.17 - 01	Report flooding on Thwaite Rd using Suffolk County Council's online reporting tool & speaking directly to Richard Porter at Highways	RJ & PB
02.03.17 - 01	Monitor Faster Broadband	PB
02.03.17 - 02	Write to owners on The Street re street parking	AT