

THORNDON PARISH COUNCIL MEETING

Minutes of Meeting held at Thorndon Village Hall on 13 July 2017

Present: Cllr Bartlett, Cllr Botwright, Cllr Cattermole, Cllr Farquhar, Cllr Jenkins, Cllr Hayward, Cllr Ravenhill (Chairman) and Cllr Taylor (Vice Chairman)

Also present: Mrs A Thompson (Clerk), Mr A Stringer, Mr G Horn, Mr M Sillett, Mrs C Rich and Mr C Brand

Meeting Opened 20.00

1. Apologies for absence and declarations of interest:

Apologies for absence: Cllr Bridge

Declarations of pecuniary interests: None

Declarations of non-pecuniary interests: None

2. Meeting opened to Public – 20.01

The Chairman asked members of the public to detail in which particular Agenda item, if any, they had an interest. No such interests were expressed.

Meeting closed to Public – 20.02

3. Approval of the minutes of the meeting of Thorndon Parish Council held on 15 June 2017

The minutes were agreed as an accurate record and signed by the Chairman

4. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
02.06.16 - 02	Liaise with landowner re board walk for footpath	PT c/fwd to Sept '17
08.09.16 - 01	Identify landowners of blocked watercourses	RJ c/fwd
08.09.16 - 03	Seek update on Kerrison redevelopment	PB Defer to Oct '17
03.11.16 - 01	Arrange public meeting to discuss neighbourhood plans with a representative from Mid Suffolk District Council	JH
05.01.17 - 01	Consider making Freedom of Information request to Post Office Ltd re mobile Post Van	PBr c/fwd
02.02.17 - 01	Report flooding on Thwaite Rd using Suffolk County Council's online reporting tool & speaking directly to Richard Porter at Highways	RJ & PB c/fwd
02.03.17 - 01	Monitor Faster Broadband	PB
15.06.17 - 01	Write to MSDC re postal votes failure	Complete
15.06.17 - 02	Obtain three quotations for cleaning of village signs	Complete

02.06.16 – 02 Cllr Taylor confirmed that a meeting between himself, the landowner and Peter Brooke took place last week at which the landowner and Peter Brooke agreed to work together with the Parish Council, liaising where necessary. Cllr Taylor will contact Mid Suffolk District Council regarding the boardwalks as it is they who will need to replace the same.

08.09.16 – 01 Cllr Jenkins confirmed that he is still waiting for a copy map.

03.11.16 – 01 Cllr Hayward confirmed that following the last meeting of the Neighbourhood Plan group progress was being made with members of the group having matters to action. The Clerk confirmed that she has received an email from Mr S Cattermole by way of formal notification of intent to initiate the neighbourhood plan process with the generation of a plan designating the neighbourhood area. The plan itself shows the parish boundaries as they are currently drawn and has been provided by Mid Suffolk District Council and does not involve the expenditure of any costs at this stage. It was confirmed that the Parish Council must make the application which application must be accompanied by a statement explaining why the proposed neighbourhood area is an appropriate area. Where the application is for the whole of the parish to be designated as a neighbourhood area, the local planning authority must designate the whole area, the subject of the application. The Clerk will liaise with Mr S Paige and Mr S Cattermole in processing this application.

02.02.17 – 01 It was noted that following the recent heavy bouts of rain no problems have been encountered. It was noted that no work to the gully has yet been undertaken, something which will be kept under observation.

02.03.17 – 01 Cllr Bartlett stated that to date he was not aware of any further connections.

15.06.17 – 01 The Clerk confirmed that she had written to Mid Suffolk District Council raising Councillors concerns but had not received any response.

15.06.17 – 02 The Clerk confirmed that having requested quotations from three parties, two had responded. One quotation was for £760.00 per annum the other for £400.00 plus £25.00 per hour should the task take more than 8 hours. Councillors voted to undertake the task themselves.

Meeting opened to Public 20.14

5. Reports

5.1 County Councillor's Report: Cllr Stringer was present at the meeting and delivered his report, a copy of which is attached.

5.2 District Councillor's Report: Cllr Horn was present at the meeting and delivered his report.

Meeting closed to Public 20.41

6. Planning

6.1 Planning Applications:

- **17.03251:** Extension of existing car park and installation of 7 LED bollard lights at All Saints Church Thorndon. Councillors voted to support this application. In addition, Councillors voted to reimburse the PCC the sum of £195.00, being the application fee payable.

6.2 Listed Planning Applications: None

6.3 Approvals:

- **1021.17:** Erection of replacement dwelling. Demolition of existing bungalow. Creation of new vehicular access at Greenacres Hestley Green Thorndon
- **17.20214:** Erection of a two storey side extension at 18 Hall Road Thorndon

6.4 Refusals: None

6.5 Listed Building Consent: None

6.6 Other:

- Mid Suffolk District Council have announced that with effect from 1 July next the planning team will be introducing charges for its pre-application service. Anyone submitting planning enquiries will have to pay a proportionate fee to receive planning advice prior to submission of the formal application. The full charging schedule will be posted on the Council's website in the near future, with a fee of £84.00 (incl VAT) being payable for a written response to a householder looking to make changes to their property.
- A new application has been received upon which the Parish Council is required to respond by 1 August next. An extraordinary meeting on 20 July was agreed to discuss this.
- Following on from Mr S Cattermole's email concerning the designated neighbourhood area and clarification of the process now to be undertaken, Councillors asked whether a flow chart could be drawn up showing the neighbourhood plan process to assist both Councillors and villagers to understand the process and progress being made. Cllr Hayward confirmed that he would arrange for this.
- Cllr Stringer referenced the publication of the draft Local Plan next week which will then be put out for public consultation. It was agreed to include this consultation as a specific Agenda item for September.

7. Specific Agenda Items:

7.1 The Local Government Boundary Commission for England is carrying out an electoral review of Mid Suffolk District Council drawing new council ward boundaries. The Commission is looking to reduce the current number of local councilors from 40 to 34. It was agreed that the Clerk would write to the Commission confirming the preference of the Parish Council that Braisworth, Rishangles and Thorndon are within the same ward.

8. Clerks Report

8.1 Financial Update: The current balance is £28,567.58

8.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
13.07.17	HMRC	PAYE	£51.78		£51.78	Agreed	100761 (17/18 - 16)
13.07.17	Mrs A Thompson	Clerks salary & expenses	£207.12		£207.12	Agreed	100762 (17/18 - 17)
13.07.17	Mrs C Rich	Village Records	£57.41		£57.41	Agreed	100763 (17/18 - 18)
13.07.17	Thorndon PCC	Planning Application fee	£195.00		£195.00	Agreed	100764 (17/18 - 19)
		TOTAL	£511.31		£511.31		

8.3 The Clerk has received a letter from Fairweather Law acting for the landowner of land lying to the north east of The Street. The landowner is proposing to apply for outline planning permission to erect 10 new residential units but currently does not have sufficient access to the site. The site abuts land owned by the Parish Council and the letter states that the landowner requires the Parish Council to grant rights of access over its land to the proposed development site or agree to transfer part of its land. Councillors confirmed that the land is currently outside the local plan and did not feel that the suggestions contained in the letter were an appropriate use for Parish Council owned land and instructed the Clerk to respond, referencing the formulation of a neighbourhood plan for Thorndon and suggesting that the proposal would be considered in the preparation thereof.

8.4 The Clerk confirmed that the next Police Locality meeting for the Eye area would be at 11am on 20 July 2017 at Eye Town Council offices.

9. AOB and Meeting opened to the Public 21.46

9.1 Cllr Taylor commented that, when walking along the footpath with the landowner and Peter Brooke recently it was noted that cycle ramps had been created on the landowners land by youngsters in the village. The extent of the works made it clear that many children were involved. Cllr Taylor has spoken to a number of individuals and the problem should not continue. The footpath is being returned to its original state by a small band of volunteers. During discussions the point was raised that there are no facilities in the village for youngsters. Cllr Taylor invited proposals to the Parish Council from those concerned as to how this issue could be addressed.

9.2 Cllr Hayward has been approached by a number of villagers concerned about speeding along High Street who had asked whether a 4th pole could be erected here. Since the original application for a VAS the process has changed with Parish Councils assessing the sites themselves. The Clerk will forward the criteria to Cllr Hayward to consider. **Action Point 13.07.17 - 01**

9.3 Cllr Hayward advised that the survey of the church bells has now been completed and the estimate of costs received is £62,000.00 to re-tune the bells and make good the roof structure. The PCC are to discuss the report and asked to provide a contribution to Village Life on the issue.

9.4 Cllr Jenkins referenced the continued presence of the bollards in The Street outside Pippin Cottage suggesting that information as to when the necessary works will be undertaken.

9.5 Cllr Ravenhill advised that the maternity unit at Hartismere Hospital is scheduled to be closed down urging Councillors to keep an eye out for any further information relating to this.

9.6 Mr Brand delivered his report for Neighbourhood Watch.

Meeting closed to the Public 21.59

10. Next meeting date was confirmed as Thursday 7 September 2017 at 8.00pm with the Extraordinary Planning meeting on Thursday 20 July 2017 at 8.00pm

MEETING CLOSED 20.00

Summary of Action Points for Next Meeting		
02.06.16 - 02	Liaise with landowner re board walk for footpath	PT c/fwd to Sept '17
08.09.16 - 01	Identify landowners of blocked watercourses	RJ c/fwd
08.09.16 - 03	Seek update on Kerrison redevelopment	PB Defer to Oct '17
03.11.16 - 01	Arrange public meeting to discuss neighbourhood plans with a representative from Mid Suffolk District Council	JH
05.01.17 - 01	Consider making Freedom of Information request to Post Office Ltd re mobile Post Van	PBr c/fwd
02.02.17 - 01	Report flooding on Thwaite Rd using Suffolk County Council's online reporting tool & speaking directly to Richard Porter at Highways	RJ & PB c/fwd
02.03.17 - 01	Monitor Faster Broadband	PB
13.07.17 01	Consider criteria for self-assessment of new VAS pole on High Street	JH