

## THORNDON PARISH COUNCIL MEETING

### Minutes of Meeting held at Thorndon Village Hall on 7 September 2017

**Present:** Cllr Bartlett, Cllr Botwright, Cllr Cattermole, Cllr Farquhar, Cllr Hayward and Cllr Ravenhill (Chairman)

**Also present:** Mrs A Thompson (Clerk), Mr A Stringer, Mr G Horn, Mr M Sillett, Mrs C Rich, Mr P Sidhu, Mr S Marshall, Mr J Jennings and Mr C Brand

#### Meeting Opened 20.01

##### 1. Apologies for absence and declarations of interest:

**Apologies for absence:** Cllr Bridge, Cllr Jenkins and Cllr Taylor (Vice Chairman)

**Declarations of pecuniary interests:** None

**Declarations of non-pecuniary interests:** None

##### 2. Meeting opened to Public – 20.02

The Chairman asked members of the public to detail in which particular Agenda item, if any, they had an interest. Interests in the ditch behind Holly House were expressed.

##### Meeting closed to Public – 20.03

##### 3. Approval of the minutes of the meetings of Thorndon Parish Council held on 13 July, 20 July and 7 August 2017

The minutes were agreed as an accurate record and signed by the Chairman

##### 4. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
<b>02.06.16 - 02</b>	Liaise with landowner re board walk for footpath	PT c/fwd to Sept `17
<b>08.09.16 - 01</b>	Identify landowners of blocked watercourses	RJ c/fwd
<b>08.09.16 - 03</b>	Seek update on Kerrison redevelopment	PB Defer to Oct `17
<b>03.11.16 - 01</b>	Arrange public meeting to discuss neighbourhood plans with a representative from Mid Suffolk District Council	JH
<b>05.01.17 - 01</b>	Consider making Freedom of Information request to Post Office Ltd re mobile Post Van	MR
<b>02.02.17 - 01</b>	Report flooding on Thwaite Rd using Suffolk County Council's online reporting tool & speaking directly to Richard Porter at Highways	RJ & PB c/fwd
<b>02.03.17 - 01</b>	Monitor Faster Broadband	PB
<b>13.07.17 01</b>	Consider criteria for self-assessment of new VAS pole on High Street	JH

**08.09.16 – 03** Cllr Bartlett advised that he has had an exchange of emails with the developer, John Howard, who is currently inviting tenders for the project after the first appointee withdrew.

**03.11.16 – 01** Cllr Hayward confirmed that progress was being made by the Neighbourhood Plan committee in preparation of the statement to support the application the Mid Suffolk District Council to approve the plan. In addition they have got a secure area for documents to be available to villagers through the website.

**05.01.17 – 01** The complete absence of the mobile Post Office van for 5 weeks or so with no communication from the post mistress was discussed, a situation Councillors consider untenable. It was decided that the Chairman on behalf of the Parish Council would write to Dan Poulter MP and ask for a meeting with him to complain and ask his advice on solutions copying the letter to the local press.

**02.02.17 – 01** It was noted that following the recent heavy bouts of rain no problems have been encountered.

**02.03.17 – 01** Cllr Bartlett stated that there has been a delay in completing the works necessary to commission the second cabinet which will service the rest of the village. Completion had been scheduled for September 2017 but has deferred until the end of the year.

**13.07.17 – 01** Cllr Hayward confirmed that a site for a new pole has been identified just outside the Village Hall, but that he is unsure of the process necessary to apply for an additional pole. All the information he has relates to applications where no VAS poles currently exist in the community.

## **Meeting opened to Public 20.36**

### **5. Reports**

**5.1 County Councillor's Report:** Cllr Stringer was present at the meeting and delivered his report, a copy of which is attached.

**5.2 District Councillor's Report:** Cllr Horn was present at the meeting and delivered his report.

## **Meeting closed to Public 20.58**

### **6. Planning**

#### **6.1 Planning Applications:**

- **17.04154:** Change of use of agricultural barns to 3 new residential units. Demolition of ancillary barns and structures at Thorndon Hill Farm Rishangles Road Thorndon. Councillors voted to support this application.

#### **6.2 Listed Planning Applications:**

- **17.04155:** Change of use of agricultural barns to 3 new residential units. Demolition of ancillary barns and structures at Thorndon Hill Farm Rishangles Road Thorndon. Councillors voted to support this application.

### 6.3 Approvals:

- **17.03109:** Change of use of land to residential curtilage (proposal relates to new dwelling granted prior approval under ref: 1297.17) and changes to fenestration at The Old Post Mill The Street Thorndon
- **17.03557:** Discharge of conditions application for 0187.16 – Condition 7 (Visibility splays), Condition 8 (Vehicular access), Condition 9 (Parking and turning areas) on land at Thwaite Road Thorndon

**6.4 Refusals:** None

**6.5 Listed Building Consent:** None

**6.6 Other:** None

## 7. Specific Agenda Items:

**7.1** The Clerk has received the consultation document for the Joint Local Plan from Mid Suffolk District Council in which Thorndon is listed as a Hinterland village. Cllr Stringer indicated that such a designation means that 20-25 sites for new housing will need to be identified. It was agreed to hold a public meeting with villagers in October, asking District Cllr Horn to lead the discussion. **Action Point 07.09.17 - 01**

**7.2** The need for certain signs around the village to be replaced was raised. Cllr Ravenhill confirmed that she would carry out a survey of village signs and provide the details to the Clerk who can then report the same to the County and District Councils (as appropriate) using their respective online reporting tools. **Action Point 07.09.17 - 02**

**7.3** The ditch which runs behind Holly House High Street and adjoining properties is badly overgrown with the collected water unable to drain away. The stagnant water is now beginning to smell. It was agreed that in the first instance the Clerk will write to both landowners requiring the ditch to be cleared and functioning with a time limit of 8 weeks in which to complete the necessary works. The Parish Council will review the matter in November. **Action Point 07.09.17 - 03**

## 8. Clerks Report

**8.1 Financial Update:** The current balance is £28,070.77

**8.2 Payments to be made:**

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
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13.07.17	Mrs A Thompson	Clerks salary & expenses	£414.14		£414.14	Agreed	100764 (17/18 - 16)
13.07.17	HMRC	PAYE	£103.56		£103.56	Agreed	1007625 (17/18 - 17)
		<b>TOTAL</b>	<b>£517.70</b>		<b>£517.70</b>		

**8.3** The Clerk has received an email from Dan Peck who is the new SNT Constable in Eye.

**8.4** The Clerk confirmed that the RoSPA inspection will be carried out in September.

**9. AOB and Meeting opened to the Public 21.28**

**9.1** Mr Brand delivered his report for Neighbourhood Watch.

**Meeting closed to the Public 21.39**

**10.** Next meeting date was confirmed as Thursday 12 October at 8.00pm

**MEETING CLOSED 21.40**

<b>Summary of Action Points for Next Meeting</b>		
<b>02.06.16 - 02</b>	Liaise with landowner re board walk for footpath	PT c/fwd to Sept `17
<b>08.09.16 - 01</b>	Identify landowners of blocked watercourses	RJ c/fwd
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<b>02.02.17 - 01</b>	Report flooding on Thwaite Rd using Suffolk County Council's online reporting tool & speaking directly to Richard Porter at Highways	RJ & PB c/fwd
<b>02.03.17 - 01</b>	Monitor Faster Broadband	PB
<b>13.07.17 01</b>	Consider criteria for self-assessment of new VAS pole on High Street	JH
<b>07.09.17 - 01</b>	Arrange public meeting to discuss the Joint Local Plan	AB
<b>07.09.17 - 02</b>	Compile list of sign in the village which need to be replaced	MR
<b>07.09.17 - 03</b>	Write to the landowners regarding the ditch at the rear of Holly House The Street	AB

