

THORNDON PARISH COUNCIL MEETING

Minutes of Meeting held at Thorndon Village Hall on 5 January 2017

Present: Cllr Bridge, Cllr Cattermole, Cllr Farquhar, Cllr Hayward, Cllr Jenkins, Cllr Ravenhill (Chairman) and Cllr Taylor (Vice Chairman)

Also present: Mrs A Thompson (Clerk), Mr A Stringer, Ms J Wilson, Mr M Sillett and Mr C Brand

Meeting Opened 20.00

1. Apologies for absence and declarations of interest:

Apologies for absence: Cllr Bartlett and Cllr Botwright

Declarations of pecuniary interests: None

Declarations of non-pecuniary interests: None

2. Meeting opened to Public – 20.01

The Chairman asked members of the public to detail in which particular Agenda item, if any, they had an interest. No interests were expressed.

Meeting closed to Public – 20.02

3. Approval of the minutes of the meeting of Thorndon Parish Council held on 5 December 2016

The minutes were agreed as an accurate record and signed by the Chairman

4. Action Points/matters arising from those minutes

| Summary of Action Points from Last Meeting | | |
|--------------------------------------------|---------------------------------------------------------------------------------------------------------------|---------------------|
| 03.10.14 – 03 | Liaise with the Church re emergency provisions which can be jointly collated | JH & MR c/fwd |
| 02.06.16 – 02 | Liaise with Peter Brook re board walk for footpath | PT c/fwd |
| 08.09.16 – 01 | Identify landowners of blocked watercourses | RJ |
| 08.09.16 – 03 | Seek update on Kerrison redevelopment | PB Defer to Mar '17 |
| 06.10.16 – 01 | Prepare costings for a neighbourhood plan | Defer to Feb '17 |
| 03.11.16 – 01 | Arrange public meeting to discuss neighbourhood plans with a representative from Mid Suffolk District Council | Defer to Feb '17 |
| 01.12.16 – 01 | Map Search at the Land Registry re ditch at front of Church | Complete |
| 01.12.16 – 02 | Ascertain cost of raising a Freedom of Information request | Complete |

03.10.14 – 03 Cllr Hayward confirmed that the Church has established that it owns the land at the end of the path and a bit more than was originally thought.

08.09.16 – 01 Cllr Jenkins confirmed that ownership of the ditch at the rear of G Georgiou's property but in any event the problem cannot be addressed until the current crop is harvested. Meanwhile, S Cattermole has cleared his ditches which has notably improved the situation.

01.12.17 – 01 The Clerk produced a MapSearch Snapshot from the Land Registry indicating that title to the ditch at the front of the Church is unregistered land.

01.12.16 – 02 The Clerk confirmed that there is no charge levied for a Freedom of Information enquiry of Post Office Limited. Cllr Bridge will now look into pursuing such an enquiry asking for details of the basis upon which the result of the public consultation undertaken by the Post Office which resulted in the reduction of hours of the mobile post office van in the village was made. **Action Point 05.01.17 – 01**

Meeting opened to Public 20.14

5. Reports

5.1 County Councillor's Report: Cllr Stringer was present at the meeting and delivered his report, a copy of which is attached.

5.2 District Councillor's Report: Cllr Horn was not present at the meeting and did not provide a report to the meeting.

Meeting closed to Public 20.25

6. Planning

6.1 Planning Applications:

- **4773.16:** Application for approval of reserved matters pursuant to outline planning permission 2425/16 - Scale, Layout, Appearance and Landscaping of 2 no. two-storey detached dwellings and associated garages at land off Thwaite Road Thorndon. Councillors voted to support this application

6.2 Listed Planning Applications: None

6.3 Approvals:

- **4133.16:** Application to erect a detached two storey dwelling utilising existing vehicular access on land adjoining The Maples Thwaite Road Thorndon has been granted

6.4 Refusals: None

6.5 Listed Building Consent:

- **3366.15:** Removal of cement render on the front and rear walls to height of top of windows and on the gable to a height of the prentice board. Timber repairs as necessary. Replastering with lime plaster at Corner House High Street Thorndon has been granted

6.6 Other:

- The Naming and Numbering Department has sought the views of Councillors to the suggestion by the Developer of the name 'Bessies Orchard' for the land at Foundry House Stanwell Green Thorndon. Councillors voted to agree the name subject to the inclusion of an apostrophe in the name 'Bessie's'.

7. Specific Agenda Items: None

8. Clerks Report

8.1 Financial Update: The current balance is £26,592.16

8.2 Payments to be made:

| Date Rcvd | Payee | Purchase/Service | Amount (£) | VAT/IPT | Total (£) | Agreed/ Declined | Chq No. (& ref) |
|-----------|-----------------------|---------------------------------------|----------------|--------------|----------------|------------------|---------------------|
| 05.01.17 | Thorndon Village Hall | Hire of Village Hall | £72.00 | | £72.00 | Agreed | 100726 (16/17 - 34) |
| 05.01.17 | SALC | VAT element of Webmaster's training | | £5.00 | £5.00 | Agreed | 100727 (16/17 - 35) |
| 05.01.17 | Mrs E J Power | Reimbursement of Webmaster's training | £25.00 | | £25.00 | Agreed | 100728 (16/17 - 36) |
| 05.01.17 | HMRC | PAYE | £51.78 | | £51.78 | Agreed | 100729 (16/17 - 37) |
| 05.01.17 | Mrs A J Thompson | Clerk's Salary & Expenses | £207.12 | | £207.12 | Agreed | 100730 (16/17 - 38) |
| 05.01.17 | Mrs C Rich | Village Records | £149.00 | | £149.00 | Agreed | 100731 (16/17 - 39) |
| | | TOTAL | £504.90 | £5.00 | £509.90 | | |

8.3 The Clerk confirmed that the Precept for 2016-2017 was £12,500.00 which has covered the expenses for the current financial year. Next year the Parish Council have a number of high value expenses for which provision needs to be made, namely resurfacing the Church car park, acquiring a generator for the Village Hall for emergency purposes and preparing a Neighbourhood Plan for which £12,000.00 should be ring-fenced. Looking at projected expenditure for the next financial year including the £12,000.00 additional expenses and taking into account the current bank balance, Councillors voted not to increase the Precept for the financial year 2017-2018.

9. AOB and Meeting opened to the Public 21.00

9.1 Cllr Hayward has sent the data collected by the vehicle activated speed sign to the Chief Constable and has received a response from his Deputy, Steve Jupp who advised that he has referred it to the team which undertakes research into areas identified by the safety camera team and will revert to Cllr Hayward once that research is complete.

9.2 Cllr Jenkins advised that he has spoken to P Wright at Highways about the cordoned off area of The Street opposite Holly Cottage and was told that the water had stopped leaking at the site was on the schedule for repair. However an adjoining owner has stated that the water is in fact still leaking, a fact which Cllr Jenkins will now refer back to Highways.

9.3 Cllr Cattermole reported that the two dog bins on the set aside land are consistently full and overflowing, and not just before the due day for emptying and asked that a third bin be acquired. Councillors voted to purchase another bin, this time a green one which can then be placed at the Church making it less conspicuous and the existing red one relocated to the set aside.

9.4 Mr C Brand delivered his report to the meeting on behalf of Neighbourhood Watch.

Meeting closed to the Public 20.57

10. Next meeting date was confirmed as Thursday 2 February 2017 at 8.00pm.

MEETING CLOSED 20.58

| Summary of Action Points for Next Meeting | | |
|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------|---------------------|
| 03.10.14 - 03 | Liaise with the Church re emergency provisions which can be jointly collated | JH & MR c/fwd |
| 02.06.16 - 02 | Liaise with Peter Brook re board walk for footpath | PT c/fwd |
| 08.09.16 - 01 | Identify landowners of blocked watercourses | RJ |
| 08.09.16 - 03 | Seek update on Kerrison redevelopment | PB Defer to Mar '17 |
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| 03.11.16 - 01 | Arrange public meeting to discuss neighbourhood plans with a representative from Mid Suffolk District Council | Defer to Feb '17 |
| 05.01.17 - 01 | Consider making Freedom of Information request to Post Office Ltd re mobile Post Van | PBr |