

THORNDON PARISH COUNCIL MEETING

Minutes of Meeting held at Thorndon Village Hall on 6 April 2017

Present: Cllr Bartlett, Cllr Bridge, Cllr Cattermole, Cllr Farquhar, Cllr Hayward, Cllr Jenkins, Cllr Ravenhill (Chairman) and Cllr Taylor (Vice Chairman)

Also present: Mrs A Thompson (Clerk), Mr A Stringer, Mr G Horn, Mr S Cattermole, Mr M Sillett, Mrs C Aldous, Ms N Ravenhill, Mr D Youles, and Mr C Brand

Meeting Opened 20.00

1. Apologies for absence and declarations of interest:

Apologies for absence: Cllr Botwright

Declarations of pecuniary interests: None

Declarations of non-pecuniary interests: Cllr Ravenhill declared an interest in Planning Application 1021.17

2. Meeting opened to Public – 20.01

The Chairman asked members of the public to detail in which particular Agenda item, if any, they had an interest. No such interests were expressed.

Meeting closed to Public – 20.02

3. Approval of the minutes of the meeting of Thorndon Parish Council held on 2 March 2017

The minutes were agreed as an accurate record and signed by the Chairman

4. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
02.06.16 - 02	Liaise with Peter Brook re board walk for footpath	PT c/fwd
08.09.16 - 01	Identify landowners of blocked watercourses	Complete
08.09.16 - 03	Seek update on Kerrison redevelopment	PB Defer to June '17
03.11.16 - 01	Arrange public meeting to discuss neighbourhood plans with a representative from Mid Suffolk District Council	JH c/fwd to May '17
05.01.17 - 01	Consider making Freedom of Information request to Post Office Ltd re mobile Post Van	PBr c/fwd
02.02.17 - 01	Report flooding on Thwaite Rd using Suffolk County Council's online reporting tool & speaking directly to Richard Porter at Highways	RJ & PB
02.03.17 - 01	Monitor Faster Broadband	PB
02.03.17 - 02	Write to owners on The Street re street parking	Complete

02.06.16 - 02 Cllr Taylor confirmed that he has now established contact with the landowner who has confirmed he is amenable to discuss these matters. He is keen to retain the nature reserve and welcomes Parish Council involvement.

08.09.16 – 01 Cllr Jenkins confirmed that all landowners have now been identified but that he still awaits a map from Anglian Water Services Limited.

05.01.17 – 01 Cllr Bridge has received a response from the Post Office which includes a confidential report containing the comments and concerns received by it during the consultation process. The response does not address the specific question raised, namely, the basis on which the decision was reached. Cllr Bridge has reverted to the Post Office requesting confirmation as to whether it considered the usage of the van and poor service received by Thorndon during the relevant period.

02.02.17 – 01 Cllr Bartlett reported on his exchange of correspondence with Highways on the flooding concerns on the farm side of Collingsford Bridge. Highways have confirmed that the site was inspected on 13 March last, an order for reactive drainage maintenance placed the following day and works completed on 21 March last. Cllr Bartlett's formal complaint awaits a response, although the 20 working day window for response has not yet expired. Cllr Bartlett confirmed that Highways have not advised whether they are in contact with the relevant landowners and questioned the classification for maintenance purposes of this, and other roads leading into Thorndon by Highways. He will pursue these issues.

02.03.17 – 01 The Clerk confirmed that she has written to the owners of the properties identified.

Meeting opened to Public 20.20

5. Reports

5.1 County Councillor's Report: Cllr Stringer was present at the meeting and delivered his report, a copy of which is attached. As regards the upgrade of broadband Cllr Stringer confirmed that the upgrade of two cabinets in Thorndon were targeted for the end of March, although there may be some slippage of this date, possibly to the end of June. The cabinet which serves the school should be upgraded by the end of September.

5.2 District Councillor's Report: Cllr Horn was present at the meeting and delivered his report to the meeting.

Meeting closed to Public 20.42

6. Planning

6.1 Planning Applications:

- **1001.17:** Submission of details (Reserved Matters) pursuant to outline planning permission 3368.15 (outline application for erection of detached dwelling and garage, construction of new vehicular access) dealing with access, appearance, landscaping, layout and scale on land at Thwaite Road Thorndon. Councillors noted this application was a repeat of the earlier application as a result of an error on the part of the applicant's Agent. Councilors voted to respond in identical form to the original response.
- **1021.17:** Erection of replacement dwelling following demolition of existing bungalow. Creation of new vehicular access at Greenacres Hestley Green Thorndon. Councillors voted to support this application

6.2 Listed Planning Applications: None

6.3 Approvals:

- **0368.17:** Application for erection of a single bay, timber framed cart lodge with attached shed at The Old Reading Room High Street Thorndon.
- **0314.17:** Creation of new agricultural access on field adjacent to Rose Cottage Hall Road Thorndon

6.4 Refusals:

- **4949.16:** Application for outline planning permission for the erection of detached dwelling, garage and construction of vehicular access on land at Stoke Ash Road Thorndon. Councillors were confused at this refusal, but on closer examination of the notice of refusal it was noted that the address of the application site was stated to be Stoke Road Stoke Ash, which is incorrect rendering the decision unlawful. It was agreed that the Clerk would write to the Planning Department at Mid Suffolk District Council highlighting this and asking that they now invite the applicant to resubmit the application. It is clear that the application site lies within the parish boundary of Thorndon and questions were raised as to how the decision was reached. If it was based on an understanding that the application site was within the Parish of Stoke Ash, then clearly the same is some considerable distance from that village with only farmland in between, whereas the same is very close to existing housing in Thorndon. **Action Point 06.04.17 - 01**

6.5 Listed Building Consent: None

6.6 Other: Cllr Hayward confirmed that a Planning Committee of six individuals has now been established and that he is trying to arrange an inaugural meeting

7. Specific Agenda Items:

None

8. Clerks Report

8.1 Financial Update: The current balance is £24,538.51

8.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
06.04.17	Mr C Cattermole	Materials for Play Area	£45.81		£45.81	Agreed	100746 (17/18 - 01)
06.04.17	Mrs A J Thompson	Clerk's Salary & Expenses	£207.12		£207.12	Agreed	100747 (17/18 - 02)
06.04.17	HMRC	PAYE	£51.78		£51.78	Agreed	100748 (17/18 - 03)
		TOTAL	£304.71	£	£304.71		

8.3 The Clerk confirmed that the annual audit is now due and proposed the appointment of Dawn Crisp to conduct the internal audit. Councillors agreed to this proposal.

8.4 The Clerk confirmed that letters of thanks from all recipients if the S137 donations have been received.

8.5 The Clerk confirmed that as regards any future contributions towards improvements to the Church car park, these will need to be authorised as and when necessary.

8.6 Referencing the email sent by Cllr Farquhar to Suffolk County Council concerning the recent flooding near the Play Area and possible contamination in those waters, it was agreed that the concerns raised should properly be sent to both Anglian Water Services Limited and the Environment Agency, which Cllr Farquhar will now arrange. **Action Point 06.04.17 - 02**

9. AOB and Meeting opened to the Public 21.20

9.1 Cllr Jenkins confirmed that verges outside the Bowls Green have been reinstated and 'No Parking' signs erected.

9.2 Cllrs Jenkins and Bartlett have had conversations with residents at Kerrison who have expressed concerns that, following refurbishment of their houses, the rents have been increased. Cllr Bartlett contacted Frank Lea for clarification on this on 27 March last and a reply is awaited. He will chase this in order that he can report on the matter at the meeting in May. **Action Point 06.04.17 - 03**

Meeting closed to the Public 21.25

10. Next meeting date was confirmed as Thursday 11 May 2017 at 8.00pm which will be the Annual Meeting with the Annual Parish Meeting at 7.30.

MEETING CLOSED 21.26

Summary of Action Points for Next Meeting		
02.06.16 - 02	Liaise with Peter Brook re board walk for footpath	PT c/fwd
08.09.16 - 01	Identify landowners of blocked watercourses	RJ c/fwd
08.09.16 - 03	Seek update on Kerrison redevelopment	PB Defer to June '17
03.11.16 - 01	Arrange public meeting to discuss neighbourhood plans with a representative from Mid Suffolk District Council	JH c/fwd to May '17
05.01.17 - 01	Consider making Freedom of Information request to Post Office Ltd re mobile Post Van	PBr c/fwd
02.02.17 - 01	Report flooding on Thwaite Rd using Suffolk County Council's online reporting tool & speaking directly to Richard Porter at Highways	RJ & PB
02.03.17 - 01	Monitor Faster Broadband	PB
06.04.17 - 01	Write to the Planning Department re application 4949.16	AT
06.04.17 - 02	Write to Anglian Water Services Limited and Environmental Agency re flooding adjacent to the Children's Play Area	BF
06.04.17 - 03	Contact Frank Lea re rents at Kerrison	PB