

THORNDON PARISH COUNCIL MEETING

Minutes of Meeting held at Thorndon Village Hall on 7 December 2017

Present: Cllr Bartlett, Cllr Cattermole, Cllr Farquhar, Cllr Jenkins, Cllr Ravenhill (Chairman) and Cllr Taylor (Vice Chairman)

Also present: Mrs A Thompson (Clerk), Mr G Horn, Mr M Sillett, Mrs C Rich, Mrs C Aldous and Mr C Brand

Meeting Opened 20.00

1. Apologies for absence and declarations of interest:

Apologies for absence: Cllr Botwright, Cllr Bridge and Cllr Hayward

Declarations of pecuniary interests: None

Declarations of non-pecuniary interests: None

2. Meeting opened to Public – 20.01

The Chairman asked members of the public to detail in which particular Agenda item, if any, they had an interest. No interests were expressed.

Meeting closed to Public – 20.02

3. Approval of the minutes of the meetings of Thorndon Parish Council held on 2 November 2017

The minutes were agreed as an accurate record and signed by the Chairman

4. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
02.06.16 - 02	Liaise with landowner re board walk for footpath	PT c/fwd
08.09.16 - 01	Identify landowners of blocked watercourses	RJ c/fwd
08.09.16 - 03	Seek update on Kerrison redevelopment	PB c/fwd
03.11.16 - 01	Arrange public meeting to discuss neighbourhood plans with a representative from Mid Suffolk District Council	JH Defer to Feb 18
05.01.17 - 01	Consider making Freedom of Information request to Post Office Ltd re mobile Post Van	PBr c/fwd
02.02.17 - 01	Report flooding on Thwaite Rd using Suffolk County Council's online reporting tool & speaking directly to Richard Porter at Highways	RJ & PB c/fwd
02.03.17 - 01	Monitor Faster Broadband	PB
13.07.17 01	Consider criteria for self-assessment of new VAS pole on High Street	JH

07.09.17 - 02	Compile list of sign in the village which need to be replaced	MR c/fwd
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02.06.16 – 02 Cllr Taylor has now received a response from Suffolk County Council and has met and walked the footpath with Glen French who, as a result understands the problems with waterlogging and the need for repairs to the wooden bridge. He has confirmed that he will obtain quotations for the necessary works but warned that budget constraints might impact on the ability to execute the works.

08.09.16 – 01 Neither Cllr Ravenhill nor Cllr Jenkins have heard anything on this

08.09.16 – 03 Cllr Bartlett advised that there was nothing of any substance to report.

05.01.17 – 01 Cllr Ravenhill reported that the Post Office mobile van has been withdrawn without notice coinciding with the departure of the 'new' operator, 'Andrew'. Cllr Ravenhill has emailed to Post Office who have responded advising that they are working hard to restore the service, albeit to date there has been no discernable result. She has also written to Dr D Poulter MP whose office has responded advising that he is following up on the matter.

02.02.17 – 01 Cllr Jenkins has been trying to contact R Porter and has spoken to 'Adam' who has assured him that a team is going to be dispatched to clear the gully which flooded onto the A140 last week. Cllr Jenkins confirmed that he would keep in regular contact with 'Adam' to monitor progress.

02.03.17 – 01 Notification has been received of a road closure on 13 – 15 December next opposite the Telephone Exchange 'to facilitate the laying of ducts' heralding hope that the requisite works by UK Power Networks could be about to be executed.

Meeting opened to Public 20.24

5. Reports

5.1 County Councillor's Report: Cllr Stringer was not present at the meeting but did provide his report, a copy of which is attached.

5.2 District Councillor's Report: Cllr Horn was present at the meeting and delivered his report.

Meeting closed to Public 20.41

6. Planning

6.1 Planning Applications: None

6.2 Listed Planning Applications: None

6.3 Approvals:

- **4714.16:** Variation of conditions 2 (Approved plans) & 14 (Parking/turning provision) following grant of planning permission 3701.15at Kerrison Conference and Training Centre Stoke Ash Road Thorndon.
- **17.04507:** Erection of single storey rear extension and first floor side extension at Hargrave House Stanwell Green Thorndon.
- **17.05198:** Application for the erection of a new dwelling and improved vehicular access following removal of barn on land opposite Clint Cottage Clint Road Thorndon.

6.4 Refusals:

- **17.0517:** Application for the erection of two two-storey dwellings and two single-storey dwellings garages and vehicular access on land at Hall Road Thorndon.
- **17.0473:** Application for the erection of a new two storey dwelling on land adjacent to The Old Post Mill The Street Thorndon.

6.5 Listed Building Consent: None

6.6 Other: Cllr Taylor noted the response from Eye Town Council to Planning Application 17.04507, notification of which was not received by the Clerk. The response stated 'Please note this application is in the parish of Thorndon not Eye'. Councillors asked the Clerk to advise the Planning Department of this oversight.

7. Specific Agenda Items:

7.1 The Parish Council has been asked to nominate a trustee to the Thorndon Town Trust a registered charity under the name of The Town Estate (RCN 238531). The Town Estate has a small income from agricultural rents which are divided between individual poverty and educational needs for the residents of Thorndon. Nominees should be resident in Thorndon having an interest in the community and the welfare of residents. Councillors agreed to put forward Geoff Ryder as a nominee.

8. Clerks Report

8.1 Financial Update: The current balance is £31,376.56

8.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
07.12.17	Thorndon Village Hall	Village Hall Hire	£119.00		£119.00	Agreed	100778 (17/18 - 32)
07.12.17	Mr C Cattermole	Bench & Ballast	£462.12	£80.83	£542.95	Agreed	100779 (17/18 - 33)
07.12.17	Mrs A Thompson	Clerks salary & expenses	£207.12		£207.12	Agreed	100780 (17/18 - 34)
07.12.17	HMRC	PAYE	£51.78		£51.78	Agreed	100781 (17/18 - 35)

07.12.17	Mrs C Rich	Village Records	£70.50		£70.50	Agreed	100778 (17/18 - 36)
		TOTAL	£910.52	£80.83	£991.35		

8.3 Councillors thanked Cllrs Clinton and Hayward for the installation of the new bench outside the Church

8.4 Cllr Taylor raised a question relating to the Village Hall and fact that it has recently had to expend monies on large value items such as a new commercial cooker and repairs to the car park. At a recent meeting of the Village Hall Committee there have been discussions as to whether there is any means by which such large value items can be acquired through the Parish Council who could then recover the VAT. Cllr Ravenhill had referred the question to SALC who had advised that it would not be possible, but Cllr Taylor has sourced VAT Notice 749 on the HMRC website which he believes provides a mechanism through which the proposal can be achieved. The suggestion is that the Parish Council could receive monies such as grants or donations from outside organisations, but specifically not the Village Hall, and earmark those funds as designated monies for Village Hall needs. As and when the Village Hall requires works or goods the Parish Council would acquire them and gift them to the Village Hall. Councillors voted to approve this move strictly subject to the Responsible Finance Officer agreeing to the same having had an opportunity to consider proposal in greater depth. **Action Point 07.12.17 – 01**

9. AOB and Meeting opened to the Public 21.22

9.1 Cllr Taylor asked whether a push along strimmer he has inherited from P Robinson was on the Asset Register of the Parish Council. The Clerk will check and confirm.

9.2 Mr Brand delivered his report for Neighbourhood Watch.

Meeting closed to the Public 21.27

10. Next meeting date was confirmed as Thursday 4 January 2018 at 8.00pm

MEETING CLOSED 21.28

Summary of Action Points for Next Meeting		
02.06.16 - 02	Liaise with landowner re board walk for footpath	PT c/fwd
08.09.16 - 01	Identify landowners of blocked watercourses	RJ c/fwd
08.09.16 - 03	Seek update on Kerrison redevelopment	PB c/fwd
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07.09.17 - 02	Compile list of sign in the village which need to be replaced	MR c/fwd
07.12.17 - 01	Consider legality/viability of VAT recovery for Village Hall expenditure	AT