

THORNDON PARISH COUNCIL ANNUAL MEETING

Minutes of Meeting held at Thorndon Village Hall on 11 May 2017

Present: Cllr Bartlett, Cllr Botwright, Cllr Farquhar, Cllr Jenkins, Cllr Ravenhill (Chairman) and Cllr Taylor (Vice Chairman)

Also present: Mrs A Thompson (Clerk), Mr S Cattermole, Mr M Sillett, Mrs C Aldous, Ms J Wilson, Mr M Steele, Mrs J Steele and Mr C Brand

Meeting Opened 20.01

1. Election of Officers: The existing Chairman (Cllr Ravenhill), the existing Vice Chairman (Cllr Taylor) and RFO (Clerk) were proposed, seconded & re-elected.

2. Apologies for absence and declarations of interest:

Apologies for absence: Cllr Bridge, Cllr Cattermole and Cllr Hayward

Declarations of pecuniary interests: None

Declarations of non-pecuniary interests: None

3. Meeting opened to Public – 20.03

The Chairman asked members of the public to detail in which particular Agenda item, if any, they had an interest. No such interests were expressed.

Meeting closed to Public – 20.04

4. Approval of the minutes of the meeting of Thorndon Parish Council held on 6 April 2017

The minutes were agreed as an accurate record and signed by the Chairman

5. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
02.06.16 – 02	Liaise with landowner re board walk for footpath	PT c/fwd to Sept '17
08.09.16 – 01	Identify landowners of blocked watercourses	RJ c/fwd
08.09.16 – 03	Seek update on Kerrison redevelopment	PB Defer to June '17
03.11.16 – 01	Arrange public meeting to discuss neighbourhood plans with a representative from Mid Suffolk District Council	JH c/fwd
05.01.17 – 01	Consider making Freedom of Information request to Post Office Ltd re mobile Post Van	PBr c/fwd
02.02.17 – 01	Report flooding on Thwaite Rd using Suffolk County Council's online reporting tool & speaking directly to Richard Porter at Highways	RJ & PB
02.03.17 – 01	Monitor Faster Broadband	PB
06.04.17 – 01	Write to the Planning Department re application 4949.16	AT
06.04.17 – 02	Write to Anglian Water Services Limited and Environmental Agency re flooding adjacent to the Children's Play Area	BF
06.04.17 03	Contact Frank Lea re rents at Kerrison	Complete

02.06.16 – 02 Cllr Taylor confirmed that the landowner has not yet responded to him to confirm a meeting. Cllr Taylor will chase.

08.09.16 – 01 Cllr Ravenhill confirmed that the map from Anglian Water Services Limited should be received by mid-May.

02.02.17 – 01 Cllr Bartlett reported on his ongoing exchange of correspondence with Highways on the flooding concerns on the farm side of Collingsford Bridge. David Stiff the Area Manager for Highways has confirmed that engineers have attended the site, cleared the standing water, cleaned a drain leading from a gully where the flooding occurred and around the bend leading to Collingsford Bridge. Before reaching the bridge the pipe leads into a ditch which needs to be cleared to allow water to flow into the stream. The ditch is in private ownership and Mr Stiff has said he will contact the landowner responsible for the same to ask that the ditch is cleared. No further action which can be taken until there is significant rainfall when the effectiveness of the remedial works can be assessed.

06.04.17 – 01 The Clerk confirmed that following the last meeting she wrote to the Planning Department as discussed at the meeting. In response she received a further refusal notice with the correct location. She will chase a substantive response to her letter of 12 April last.

06.04.17 – 02 Cllr Farquhar advised that both Anglian Water and the Environment Agency had acknowledged that they are aware of the flooding and that an engineer would be sent to the site as soon as possible. Cty Cllr Stringer has also spoken to both Agencies. Cllr Farquhar will now chase the matter enlisting the assistance of Cty Cllr Stringer.

06.04.17 – 03 Cllr Bartlett confirmed that he has received a response from Col Lea who has confirmed that the properties belong to the Trust whose charitable objects are to help disadvantaged young people in Norfolk and Suffolk. Whilst the properties are not part of that charitable purpose, as landlord, the Trust must achieve open market rents for the same. Currently the properties do require refurbishing and vacant possession is required to enable these works to be undertaken. Col Lea would not comment on individual cases. In the circumstances, there is not much more the Parish Council can do.

Meeting opened to Public 20.20

6. Reports

6.1 County Councillor's Report: Cllr Stringer was not present at the meeting but provided a report, a copy of which is attached.

6.2 District Councillor's Report: Cllr Horn was not present at the meeting and did not provide a report for the meeting.

6.3 Police Report: No representative from the Police was present at the meeting but they did provide a report for the meeting, a copy of which is attached.

Meeting closed to Public 20.25

7. Planning

7.1 Planning Applications:

- **1297.17:** Notification for Prior Approval for a proposed change of use of agricultural building to a dwelling house (Class C3) and for associated operational development. The Clerk confirmed that she had secured an extension for consideration of the application with the Planning Officer to 12 May, but that this afternoon a notice of approval of the application had been received. It was agreed that the Clerk would find out how to lodge a formal complaint with Mid Suffolk District Council and would forward all emails to Cllr Ravenhill who will then take the

matter further. **Action Point 11.05.17 - 01**

- **1623.17:** Application for the erection of a 3-bay cart lodge with storage room above including extension of the existing driveway at Threeways The Street Thorndon. Councillors voted to support this application.

7.2 Listed Planning Applications:

- **1624.17:** Application for the erection of a 3-bay cart lodge with storage room above including extension of the existing driveway at Threeways The Street Thorndon. Councillors voted to support this application.

7.3 Approvals:

- **1001.17:** Application for approval of reserved matters pursuant to Planning Permission 3368.17 on land at Thwaite Road Thorndon.

7.4 Refusals: None

7.5 Listed Building Consent: None

7.6 Other: In the absence of Cllr Hayward, Cllr Jenkins confirmed that the inaugural meeting of the Planning Committee has been held and that it will meet monthly. Cllr Hayward will report to Parish Council on its deliberations. Cllr Ravenhill thanked Cllr Hayward for all his efforts in forming the committee and for those members of the public who have agreed to join the same.

8. Specific Agenda Items:

None

9. Clerks Report

9.1 Financial Update: The current balance is £30,483.80

9.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
11.05.17	SALC	Annual Subscription	£312.43		£312.43	Agreed	100749 (17/18 - 04)
11.05.17	Suffolkbiz	Website support & hosting	£100.00		£100.00	Agreed	100750 (17/18 - 05)
11.05.17	Dawn Crisp	Internal Auditor Fee	£34.80		£34.80	Agreed	100751 (17/18 - 06)
11.05.17	Mr C Brand	Jute bags - Crimefighter's Award	£46.83		£46.83	Agreed	100752 (17/18 - 07)
11.05.17	HMRC	PAYE	£51.78		£51.78	Agreed	100753 (17/18 - 08)
11.05.17	Mrs A J Thompson	Clerk's Salary & Expenses	£207.12		£207.12	Agreed	100754 (17/18 - 09)
		TOTAL	£752.96	£	£752.96		

9.3 The Clerk confirmed that the annual audit is now due and proposed the appointment of Dawn Crisp to conduct the internal audit. Councillors agreed to this proposal.

9.4 The Clerk confirmed that she had received a request on behalf of Mr R Hunt for a new strimmer. Mr Hunt undertakes strimming work around the village and plants pots of flowers which are placed at the entrances to the village. For a number of years the Parish Council made a S137 donation to Mr Hunt in recognition of his efforts, but these payments were picked up by the auditor as not being legitimate payments under S137. Councillors voted to approve the acquisition by the Parish Council of a strimmer to enable Mr Hunt to carry on with his work for the village.

9.5 The Clerk confirmed alterations to the meetings for June and July. These will now be held on 15 June and 13 July.

10. AOB and Meeting opened to the Public 20.48

10.1 Enquiries were raised as to the section of The Street which is coned off. Cllr Jenkins advised that whilst the original problem had been remedied, the works had not resolved the problem and that water is leaking from somewhere deeper than initially thought. The patch of road, is, as a consequence, very soft and could cause problems if traffic is allowed to pass over it. Highways are aware of the issue and the return of workmen is awaited.

10.2 Cllr Jenkins advised that the works to the Church car park should commence sometime during June which should provide sufficient time for the Millennium daffodil bulbs to be lifted.

10.3 Note was made of the fact that the children attending Hartismere High School wait for their school bus in the Church car park. They will not be able to do so during whilst the works are undertaken.

10.4 Mr and Mrs Steele questioned whether all relevant consents for the works to the Church car park have been obtained as the Church is a Grade I listed building. Cllr Ravenhill confirmed this is an issue for the PCC to address.

10.5 Mr Brand advised that he had received an email from a resident in Occold advising that the Police have identified 18 locations which they will target for speeding drivers.

Meeting closed to the Public 20.55

11. Next meeting date was confirmed as Thursday 15 June 2017 at 8.00pm

MEETING CLOSED 20.56

Summary of Action Points for Next Meeting		
02.06.16 - 02	Liaise with landowner re board walk for footpath	PT c/fwd to Sept '17
08.09.16 - 01	Identify landowners of blocked watercourses	RJ c/fwd
08.09.16 - 03	Seek update on Kerrison redevelopment	PB Defer to June '17
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02.03.17 - 01	Monitor Faster Broadband	PB
06.04.17 - 01	Write to the Planning Department re application 4949.16	AT
06.04.17 - 02	Write to Anglian Water Services Limited and Environmental Agency re flooding adjacent to the Children's Play Area	BF
11.05.17 01	Lodge complaint with MSDC re planning application 1297.17	MR