

## THORNDON PARISH COUNCIL MEETING

### Minutes of Meeting held at Thorndon Village Hall on 15 June 2017

**Present:** Cllr Bartlett, Cllr Bridge, Cllr Cattermole, Cllr Farquhar, Cllr Hayward, Cllr Ravenhill (Chairman) and Cllr Taylor (Vice Chairman)

**Also present:** Mrs A Thompson (Clerk), Mr A Stringer, Mr S Cattermole, Mr M Sillett, Mrs C Aldous and Mr C Brand

#### Meeting Opened 20.00

#### 1. Apologies for absence and declarations of interest:

**Apologies for absence:** Cllr Botwright and Cllr Jenkins

**Declarations of pecuniary interests:** None

**Declarations of non-pecuniary interests:** None

#### 2. Meeting opened to Public – 20.01

The Chairman asked members of the public to detail in which particular Agenda item, if any, they had an interest. No such interests were expressed.

#### Meeting closed to Public – 20.02

#### 3. Approval of the minutes of the meeting of Thorndon Parish Council held on 11 May 2017

The minutes were agreed as an accurate record and signed by the Chairman

#### 4. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
<b>02.06.16 - 02</b>	Liaise with landowner re board walk for footpath	PT c/fwd to Sept '17
<b>08.09.16 - 01</b>	Identify landowners of blocked watercourses	RJ c/fwd
<b>08.09.16 - 03</b>	Seek update on Kerrison redevelopment	PB Defer to Oct '17
<b>03.11.16 - 01</b>	Arrange public meeting to discuss neighbourhood plans with a representative from Mid Suffolk District Council	JH c/fwd
<b>05.01.17 - 01</b>	Consider making Freedom of Information request to Post Office Ltd re mobile Post Van	PBr c/fwd
<b>02.02.17 - 01</b>	Report flooding on Thwaite Rd using Suffolk County Council's online reporting tool & speaking directly to Richard Porter at Highways	RJ & PB c/fwd
<b>02.03.17 - 01</b>	Monitor Faster Broadband	PB
<b>06.04.17 - 01</b>	Write to the Planning Department re application 4949.16	Complete
<b>06.04.17 - 02</b>	Write to Anglian Water Services Limited and Environmental Agency re flooding adjacent to the Children's Play Area	Complete

<b>11.05.17 01</b>	Lodge complaint with MSDC re planning application 1297.17	Complete
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**02.06.16 – 02** Cllr Taylor confirmed that a provisional date for a meeting of 29 June next has been agreed with the landowner.

**08.09.16 – 03** Cllr Bartlett confirmed that, having spoken with John Howard, everything has been stripped out on site and the development has gone out to tender.

**03.11.16 – 01** Cllr Hayward confirmed that there have now been 2 meetings of the Neighbourhood Plan group. There are a lot of issues to consider and they are establishing which areas will take up most time. The first priority is to agree which planning area at which to look. Cllr Hayward has spoken to Paul Bryant, the Neighbourhood Planning Leader who has advised he has a team of assistants available to mentor groups such as this, who are reactive rather than proactive. Mr Bryant has also confirmed that there is funding available to assist with the external review once a proposed plan is available and to fund the staging of a referendum for the community. Thorndon School is perceived as a future major problem which will need to be considered by the Parish Council outside of the scope of the Neighbourhood Plan.

**05.01.17 – 01** Cllr Bridge advised that to date no response has been received from The Post Office but he will now follow this up in writing.

**02.02.17 – 01** It was confirmed that since works were undertaken here there has not been a sufficiently heavy rainfall to test the same.

**02.03.17 – 01** Cabinet 3, serving Fen View, is now enabled and ready for service. Cabinet 7, serving High Street, should be enabled in September.

**06.04.17 – 01** The Clerk confirmed that she has had an explanation from Mid Suffolk District Council advising that the initial notice of refusal had contained an incorrect address as the application site had no previous planning history and a new address had to be generated by their Information Unit and it was incorrectly created. A revised notice showing the correct address was issued with the consent of the land owner.

**06.04.17 – 02** Cllr Farquhar noted that since the works were completed there has not been too much rain to test their effectiveness, although following a heavy downpour last week all surface water flowed away. It is a question of waiting for a more sustained period of rain to see whether the works have resolved the problem.

**11.05.17 – 01** County Cllr Stringer advised that immediately prior to the launch of the new website many planning decisions were issued and this decision most probably got caught up in this flurry.

## **Meeting opened to Public 20.30**

### **6. Reports**

**6.1 County Councillor's Report:** Cllr Stringer was present at the meeting and delivered his report, a copy of which is attached.

**6.2 District Councillor's Report:** Cllr Horn was not present at the meeting and did not provide a report for the meeting. Cllr voiced their concerns at Cllr Horn's erratic attendance at meetings and failure to provide reports therefor particularly as issues do arise which Councillors would like to discuss with him. The Clerk was instructed to write to Cllr Horn expressing Councillors concerns.

**Meeting closed to Public 20.35**

**7. Planning**

**7.1 Planning Applications:**

- **17.02124:** Erection of two storey side extension at 16 Hall Road Thorndon. Councillors voted to support this application.

**7.2 Listed Planning Applications:** None

**7.3 Approvals:** None

**7.4 Refusals:** None

**7.5 Listed Building Consent:** None

**7.6 Other:** None

**8. Specific Agenda Items:**

None

**9. Clerks Report**

**9.1 Financial Update:** The current balance is £29,730.84

**9.2 Payments to be made:**

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
15.06.17	MSDC	Dog & Litter Bin emptying	£405.00	£81.00	£486.00	Agreed	100755 (17/18 - 10)
15.06.17	Thorndon Village Hall	Village Hall Hire	£84.00		£84.00	Agreed	100756 (17/18 - 11)
15.06.17	Mr C Cattermole	Fence Posts	£12.64		£12.64	Agreed	100757 (17/18 - 12)
15.06.17	HMRC	PAYE	£51.78		£51.78	Agreed	100758 (17/18 - 13)
15.06.17	Mrs A J Thompson	Clerk's Salary & Expenses	£213.94		£213.94	Agreed	100759 (17/18 - 14)
15.06.17	Mrs A J Thompson	Refund for Strimmer	£262.50	£52.50	£315.00	Agreed	100760 (17/18 - 15)
		<b>TOTAL</b>	<b>£1,029.86</b>	<b>£133.50</b>	<b>£1,163.36</b>		

**9.3** The Clerk has received an email from Julie Brownhill from the Long Distance Walkers Association relating to the Mid-Suffolk Footpath in which they enquire about printed leaflets describing the same. The Association has been advised that Mid Suffolk District Council no longer promote the path nor do they have any information about it on their website but directed the Association to the Thorndon village website. The walk is listed in the paths database of the Long Distance Walkers Association who have now added a link to the leaflet on the village website being the only available publication on this path. The Clerk passed the email to Cllr Taylor who will confirm contact details to Julie Brownhill.

## **10. AOB and Meeting opened to the Public 21.00**

**10.1** Councillors have been made aware that some villagers did not receive their postal votes enabling them to vote in last week's General Election. The Clerk was asked to write to Mid Suffolk District Council raising this as a cause for concern.

**Action Point 15.06.17 - 01**

**10.2** Cllr Hayward referenced the state of various road signs around the village which are in need of a clean. He has been approached by a window cleaner offering to undertake the task, say, twice a year. This was thought to be a good idea and the Clerk will obtain three quotations for such a contract for consideration. **Action Point 15.06.17 - 02**

**10.3** Cllrs Ravenhill and Hayward confirmed they would attend the forthcoming Parish Liaison meeting.

**10.4** Mr Brand delivered his report for Neighbourhood Watch.

## **Meeting closed to the Public 21.14**

**11.** Next meeting date was confirmed as Thursday 13 July 2017 at 8.00pm

**MEETING CLOSED 21.15**

<b>Summary of Action Points for Next Meeting</b>
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<b>02.06.16 - 02</b>	Liaise with landowner re board walk for footpath	PT c/fwd to Sept '17
<b>08.09.16 - 01</b>	Identify landowners of blocked watercourses	RJ c/fwd
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<b>05.01.17 - 01</b>	Consider making Freedom of Information request to Post Office Ltd re mobile Post Van	PBr
<b>02.02.17 - 01</b>	Report flooding on Thwaite Rd using Suffolk County Council's online reporting tool & speaking directly to Richard Porter at Highways	RJ & PB c/fwd
<b>02.03.17 - 01</b>	Monitor Faster Broadband	PB
<b>15.06.17 - 01</b>	Write to MSDC re postal votes failure	AT
<b>15.06.17 - 02</b>	Obtain three quotations for cleaning of village signs	AT