

THORNDON PARISH COUNCIL MEETING

Minutes of Meeting held at Thorndon Village Hall on 6 December 2018

Present: Cllr Bartlett, Cllr Bridge, Cllr Cattermole, Cllr Farquhar, Cllr Hayward, Cllr Jenkins, Cllr Ravenhill (Chairman), Cllr I Smith and Cllr Taylor (Vice Chairman)

Also present: Mrs A Thompson (Clerk), Mr M Sillett, Mrs C Aldous, Mrs J Parker, Ms J Wilson and Mr C Brand

Meeting Opened 20.00

1. Apologies for absence and declarations of interest:

Apologies for absence: None

Declarations of pecuniary interests: None

Declarations of non-pecuniary interests: None

2. Meeting opened to Public – 20.01

The Chairman asked members of the public to detail in which particular Agenda item, if any, they had an interest. No interest was expressed.

Meeting closed to Public – 20.02

3. Approval of the minutes of the meeting of Thorndon Parish Council held on 1 November 2018

The minutes were agreed as an accurate record and signed by the Chairman

4. Action Points/matters arising from those minutes

| Summary of Action Points from Last Meeting | | |
|--|--|---------------------|
| 08.09.16 – 03 | Seek update on Kerrison redevelopment | Defer to March 2019 |
| 03.11.16 – 01 | Arrange public meeting to discuss neighbourhood plan with a representative from Mid Suffolk District Council | JH c/fwd |
| 04.10.18 – 01 | Contact Wendy Hamilton e mobile Post Office van | MR c/fwd |
| 04.10.18 – 02 | Contact Mr R Lockwood about the Lych Gate | Review April 2019 |

08.09.16 – 03 Cllr Bartlett referenced the developer's stated intention to give residents a right of first refusal and fact he has written to Mr Howard on the matter. Mr Howard has confirmed that he has advised the selling agents and that the newbuild developer has also expressed an interest in giving an equivalent preference to residents.

03.11.16 – 01 Cllr Hayward confirmed that the application for funding to produce the Neighbourhood Plan has been approved and the monies will be received in two tranches. Approval for technical support has been received and the Consultant has already started reviewing and grading the work undertaken to date.

04.10.18 – 01 Cllr Ravenhill has now made contact with Ms W Hamilton. Apparently Rickingham Post Office will run the mobile van but are currently undergoing problems with the electrical connections necessary to charge the equipment. Once this issue is resolved, the service should be restored.

Meeting opened to Public 20.10

5. Reports

5.1 County Councillor's Report: Cllr Stringer was not present at the meeting but did provide his monthly report, a copy of which is attached.

5.2 District Councillor's Report: Cllr Horn was not present at the meeting and did not provide a report for the meeting.

Meeting closed to Public 20.14

6. Planning

6.1 Planning Applications:

- **DC.18.04917:** Householder Planning Application for the erection of single storey front extension and erection of rear extension following demolition of existing at Olivers The Street Thorndon. Councillors voted to support this application.
- **DC.18.05052:** Application for the creation of a new agricultural access. Revised position to that which was granted under 0314.17 on field adjacent to Rose Cottage Hall Road Thorndon. Councillors voted to support this application.

6.2 Listed Planning Applications: None

6.3 Approvals: None

6.4 Refusals: None

6.5 Listed Building Consent: None

6.6 Other: None

7. Specific Agenda Items:

None

8. Clerks Report

8.1 Financial Update: The current balance is £35,272.07.

In addition the Clerk confirmed that she has received the grant for the Neighbourhood Plan £5449.00 together with the neighbourhood portion of CIL receipts in the sum of £6,058.39. Cllr Ravenhill advised that she recently attended the Parish Liaison Meeting at which the topic of CIL receipts was discussed. In future the Parish Council will receive payments twice yearly which monies can only be used for improvements to facilities for the village. Moving forward she suggested that the Parish Council should formulate a plan for such expenditure.

8.2 Payments to be made:

| Date Rcvd | Payee | Purchase/Service | Amount (£) | VAT/IPT | Total (£) | Agreed/ Declined | Chq No. (& ref) |
|-----------|------------------------|--|----------------|---------------|----------------|------------------|----------------------|
| 06.12.18 | HMRC | Carne & Co - Balance Insurance Premium | £99.15 | | £99.15 | Agreed | 100834 (18/19 - 36) |
| 06.12.18 | Robin Moore Electrical | Installation of Car Park Lighting | £155.79 | £31.15 | £186.94 | Agreed | 100835 (18/19 - 37) |
| 06.12.18 | Thorndon Village Hall | Village Hall Hire | £96.00 | | £96.00 | Agreed | 1008236 (18/19 - 38) |
| 06.12.18 | Massey & Harris | Bump Stops for See Saw | £46.00 | £9.20 | £55.20 | Agreed | 1008137 (18/19 - 39) |
| 06.12.18 | Mrs A Thompson | Refund for Grit Bin | £87.10 | £17.42 | £104.52 | Agreed | 100838 (18/19 - 40) |
| 06.12.18 | HMRC | PAYE | £51.78 | | £51.78 | Agreed | 100839 (18/19 - 41) |
| 06.12.18 | Mrs A Thompson | Clerks Salary & Expenses | £207.12 | | £207.12 | Agreed | 100840 (18/19 - 42) |
| | | TOTAL | £742.94 | £57.77 | £800.71 | | |

8.3 The Clerk advised that she had made an enquiry of the new external auditor as to conclusion of the annual audit only to be advised that as an exemption certificate was filed, no further correspondence or action would ensue.

8.4 It was agreed that Cllr Smith would assist the Clerk in preparing the budget ahead of setting the precept at January's meeting.

9. AOB and Meeting opened to the Public 20.35

9.1 Following comments made at the last meeting Cllr Taylor advised that he had inspected the new cycle facility and found the same to be clear of all litter and has, on subsequent inspections, remained in the same state and condition.

9.2 Cllr Ravenhill recently attended a meeting held by SALC at which a number of issues were highlighted and which the Parish Council need to address, including planning guidance, election training for clerks, training for Councillors and a review of

services currently provided by the County Council which could be taken over by Parish Councils but funded by the County Council.

9.3 Cllr Smith thanked Mr D Jones for his assistance in securing the removal of the redundant telephone box.

9.4 Cllr Smith asked about signage for the cycle facility. It was confirmed that, to date, no decision had been taken but that the matter should now be pursued.

Action Point 06.12.18 – 01

9.5 Cllr Hayward asked for a system to be established for the payment of cheques in between meetings.

9.6 Concerns about parked cars on the bend by the Church were expressed as the same pose a danger to other motorists. Councillors advised that the matter has been investigated in the past but unless and until an accident occurs the relevant agencies are unable to take any action. Councillors did, however, agree that notices could be placed on cars on behalf of the Parish Council asking that the owner of the vehicle desist from parking in that position.

9.7 Following the announcement that Thorndon will form part of the same ward as Mendlesham following the review of District Council seats, a question was asked as to whether the change will impact on the Neighbourhood Plan currently being prepared for Thorndon. The questioner was assured that the same would not be affected by these changes.

9.8 Mr Brand delivered his report for Neighbourhood Watch.

Meeting closed to the Public 20.45

10. Next meeting date was confirmed as Thursday 3 January 2019 at 8.00pm.

MEETING CLOSED 20.46

| Summary of Action Points for Next Meeting | | |
|--|--|------------------------|
| 08.09.16 - 03 | Seek update on Kerrison redevelopment | Defer to March 2019 |
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| 04.10.18 - 01 | Contact Wendy Hamilton e mobile Post Office van | MR c/fwd |
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| 06.12.18 - 01 | Signage for the cycle facility | AT |

