

THORNDON PARISH COUNCIL MEETING

Minutes of Meeting held at Thorndon Village Hall on 7 June 2018

Present: Cllr Bartlett, Cllr Bridge, Cllr Farquhar, Cllr Hayward, Cllr Jenkins, Cllr Ravenhill (Chairman) and Cllr I Smith

Also present: Mrs A Thompson (Clerk), Mr A Stringer, Mr M Sillett, Mrs C Aldous, Ms J Wilson and Mr C Brand

Meeting Opened 20.00

1. Apologies for absence and declarations of interest:

Apologies for absence: Cllr Cattermole and Cllr Taylor (Vice Chairman)

Declarations of pecuniary interests: None

Declarations of non-pecuniary interests: None

2. Meeting opened to Public – 20.01

The Chairman asked members of the public to detail in which particular Agenda item, if any, they had an interest. No interest was expressed.

Meeting closed to Public – 20.02

4. Approval of the minutes of the meeting of Thorndon Parish Council held on 3 May 2018

The minutes were agreed as an accurate record and signed by the Chairman

5. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
08.09.16 - 01	Identify landowners of blocked watercourses	RJ c/fwd
08.09.16 - 03	Seek update on Kerrison redevelopment	Defer to November
03.11.16 - 01	Arrange public meeting to discuss neighbourhood plans with a representative from Mid Suffolk District Council	JH c/fwd
05.01.17 - 01	Consider making Freedom of Information request to Post Office Ltd re mobile Post Van	MR
02.02.17 - 01	Report flooding on Thwaite Rd using Suffolk County Council's online reporting tool & speaking directly to Richard Porter at Highways	Complete
02.03.17 - 01	Monitor Faster Broadband	PB

13.07.17 01	Consider criteria for self-assessment of new VAS pole on High Street	JH c/fwd
07.09.17 - 02	Compile list of sign in the village which need to be replaced	Remove
04.01.18 - 01	Land Registry mapsearch snapshot of Thorndon	AT c/fwd
03.05.18 - 01	Determine whether and where the Kerrison Trust's obligations and responsibilities under the Countryside Stewardship and other Government schemes are in the public domain	PT
03.05.18 - 02	Write to Cty Cllr Stringer requesting a site visit from the Highways Engineering Department to see whether the visibility splay at the junction of Clint Road, Thwaite Road and The Street can be improved	AT
03.05.18 - 03	Investigate the role of Tree Warden	IS
03.05.18 - 04	Ask Cllr Hayward about the feasibility of another pole for the VAS on Clint Road	AT

03.11.16 – 01 Cllr Hayward advised that the Neighbourhood Plan is moving ahead and Paul Bryant, the manager for development in Suffolk, has been contacted and is to meet with the committee to review the paperwork and direct the next steps forward. Once this meeting has taken place, a decision can be taken regarding a public meeting.

05.01.17 – 01 Cllr Ravenhill now has all the paperwork from Cllr Bridge for review. She is also proposing to approach the Post Office at Mendlesham to see whether a solution to the current problem can be found.

02.02.17 – 01 There have not been any problems for some months and it was agreed to remove this from the list.

02.03.17 – 01 Cllr Bartlett advised that since the second cabinet (P7) became live he has not heard anything. He has, however, spoken to the Head at the school who confirmed that the school is connected directly to broadband and that the speed is adequate for their current needs.

13.07.17 – 01 Cllr Hayward confirmed that the relevant time periods have not yet expired.

07.09.17 – 02 On the basis there are no funds to replace road signs, Cllr Ravenhill asked that this item be removed.

03.05.18 – 01 The Clerk read an email received from Cllr Taylor confirming that he has contacted Natural England outlining the concerns about the management of the set aside by Kerrison Trust. Natural England require a plan of the land concerned with which Cllr Taylor is dealing and hopes to provide a full report at the next meeting in July.

03.05.18 – 02 Cty Cllr Stringer, Cllr Bartlett and Cllr Smith met with Paul Gant from Highways on 22 May last. It was agreed that action needed to be taken to improve to situation and that the County Council will write to property owners asking that their hedges are cut back. In addition an extension of the 'Give Way' white lines will be installed. Cty Cllr Stringer will write to the Clerk as soon as Paul Gant's report is received confirming the proposals.

03.05.18 – 03 Cllr Smith has looked into the duties and responsibilities of a Tree Warden and established that an extensive knowledge of trees as well as much 'hand-on' input is required, concluding that it is not a position he could undertake. There is a Tree Co-Ordinator in Debenham within whose 'umbrella' Thorndon falls and Cllr Smith will liaise with him to establish what Thorndon could/should do.
Action Point 07.06.18 - 01

03.05.18 – 04 Following representations made to Councillors as to the speed and volume of traffic on Clint Road, Cllr Hayward agreed to speak to Highways to set up monitoring of traffic flow thereat as a first step in the process towards the installation of another VAS pole. **Action Point 07.06.18 - 02**

Meeting opened to Public 20.30

6. Reports

6.1 County Councillor's Report: Cllr Stringer was present at the meeting and delivered his report, a copy of which is attached.

6.2 District Councillor's Report: Cllr Horn was not present at the meeting and did not provide a report.

Meeting closed to Public 20.41

7. Planning

7.1 Planning Applications:

- **18.01909:** Application for erection of garage (following removal of existing) at Swan Hill Cottage Hall Road Thorndon. Strictly subject to confirming that the application was a 'one-for-one', Councillors voted to support this application. Councillors queried whether this application should be accompanied by an application for listed planning consent.
- **18.02075:** Application under section 73 of the Town and Country Planning Act. Reserved matters permission 4773.16, outline planning permission 2425.16: erection of 2no detached dwellings with garages and vehicular accesses without compliance with condition 1 (approved plans and documents) to allow alterations to garage on land south of Whistle Thwaite Road Thorndon. Councillors voted to support this application.

7.2 Listed Planning Applications: None

7.3 Approvals:

- **18.00802:** Erection of a single storey 3-bay cart lodge with exercise/storage room attached at Threeways The Street Thorndon

7.4 Refusals: None

7.5 Listed Building Consent: None

7.6 Other:

- **APP.W3520.W.18.3196446:** Appeal against refusal of planning permission for the erection of 1no two storey dwelling on land adjacent to The Old Post

Mill The Street Thorndon. This will be considered at an extraordinary planning meeting to be arranged.

- **APP.W3520.W.18.3197081:** Appeal against refusal of planning permission for the erection of 2no two storey dwellings, garages and vehicular access on land adjacent to 17 Hall Road Thorndon. This will be considered at an extraordinary planning meeting to be arranged.
- **DC.18.00803:** Application for listed planning consent for the erection of a single storey 3-bay cart lodge with exercise/storage room attached at Threeways The Street Thorndon has been withdrawn

8. Specific Agenda Items:

None

9. Clerks Report

9.1 Financial Update: The current balance is £32,371.20

9.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
07.06.18	Thorndon Village Hall	Hire of Village Hall	£72.00		£72.00	Agreed	100807 (18/19 - 11)
07.06.18	Mr C Cattermole	Cement & Ballast for cycle rack	£64.95		£64.95	Agreed	100808 (18/19 - 12)
07.06.18	HMRC	PAYE	£51.78		£51.78	Agreed	100809 (18/19 - 13)
07.06.18	Mrs A J Thompson	Clerk's salary & expenses	£206.92		£206.92	Agreed	100810 (18/19 - 14)
		TOTAL	£395.65	£Nil	£395.65		

9. AOB and Meeting opened to the Public 21.00

9.1 Play Area: Cllr Hayward referenced recent incidents of vandalism in and around the Play Area involving, inter alia, young persons apparently breaking/smashing glass bottles on play equipment leaving extensive areas of broken glass, a hazard for young children using the Play Area. The incidents are occurring 2/3 times per week after 22.30. Cllrs were concerned as to the potential liability for the Parish Council and it was agreed that the Clerk will write to the Police and contact the insurers for advice. The possibility of installing a motion activated CCTV camera will also be considered.

9.2 Dog Fouling: Cllr Ravenhill advised that she has received 2 telephone calls concerning dog fouling at the Play Area. The Clerk will place a reminder to all resident dog owners in Village Life to clean up after their dogs beyond which the Parish Council is impotent to act.

- 9.3** Cllr Ravenhill noted that there used to be a 'School Liaison Officer', being a Parish Councillor. Cllr Hayward confirmed that he would be prepared to take on such a role.
- 9.4** Footpath Clearance: It was noted that some footpaths are overgrown and in need of clearance. These issues can, and should, now be reported online using the relevant online reporting tool. Mid Suffolk District Council will advise once the footpath has been cleared.
- 9.5** Referencing earlier comments as to the state and condition of village signs it was suggested that the Clerk obtain quotations from 3 contractors for the periodic cleaning of village signs for review by Councillors. **Action Point 07.06.18 – 03**
- 9.6** Cllr Ravenhill, on behalf of all Councillors, thanked Cllrs Cattermole and Hayward for their efforts in installing the cycle rack.
- 9.7** Cllr Hayward confirmed that the works to the Church car park are scheduled for end of July/beginning of August. Councillors confirmed the contribution of the Parish Council to these works.
- 9.8** Cllr Smith raised the question of erroneous road closure signs recently placed around the vicinity of Thorndon giving the impression that Thorndon cannot be accessed which have had a negative impact on local businesses and asked whether it was appropriate for the Parish Council to raise the issue with Highways. Cty Cllr Stringer confirmed that it is the County Council which approves road closures and will investigate the matter.
- 9.9** Set Aside: It is understood by one resident that the landowner intends to create a pathway over this area and to put cattle on the land. He is, however, concerned at the amount of dog mess left on the set aside and feels that if the situation continues he will withdraw access over the land to both dog walkers and horse riders.
- 9.10** Cllr Smith advised that Tim Rowe has approached the Agent and informed the Diocesan Advisory Committee that the PCC is willing to take part in a feasibility study to see if the Church tower could be used to amplify the mobile signals.
- 9.11** Mr Brand delivered his report for Neighbourhood Watch.

Meeting closed to the Public 21.38

- 10.** Next meeting date was confirmed as Thursday 5 July 2018 at 8.00pm.

MEETING CLOSED 21.40

Summary of Action Points for Next Meeting		
08.09.16 - 01	Identify landowners of blocked watercourses	RJ c/fwd
08.09.16 - 03	Seek update on Kerrison redevelopment	Defer to November
03.11.16 - 01	Arrange public meeting to discuss neighbourhood plans with a representative from Mid Suffolk District Council	JH c/fwd
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03.05.18 - 01	Determine whether and where the Kerrison Trust's obligations and responsibilities under the Countryside Stewardship and other Government schemes are in the public domain	PT
07.06.18 - 01	Contact the co-ordinator in Debenham re Tree Wardens	IS
07.06.18 - 02	Speak to Highways re monitoring of traffic on Clint Road	JH
07.06.18 - 03	Obtain quotations for cleaning village signs	AT