

THORNDON PARISH COUNCIL MEETING

Minutes of Meeting held at Thorndon Village Hall on 4 October 2018

Present: Cllr Bartlett, Cllr Bridge, Cllr Cattermole, Cllr Farquhar, Cllr Hayward, Cllr Jenkins, Cllr Ravenhill (Chairman) and Cllr Taylor (Vice Chairman)

Also present: Mrs A Thompson (Clerk), Mr A Stringer, Mr G Horn, Mr S Marshall, Mr M Sillett, Mrs C Aldous, Mrs C Owen, Ms J Wilson and Mr C Brand

Meeting Opened 20.00

1. Apologies for absence and declarations of interest:

Apologies for absence: Cllr I Smith

Declarations of pecuniary interests: None

Declarations of non-pecuniary interests: None

2. Meeting opened to Public – 20.01

The Chairman asked members of the public to detail in which particular Agenda item, if any, they had an interest. No interest was expressed.

Meeting closed to Public – 20.02

3. Approval of the minutes of the meeting of Thorndon Parish Council held on 6 September 2018

The minutes were agreed as an accurate record and signed by the Chairman

4. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
08.09.16 - 01	Identify landowners of blocked watercourses	RJ c/fwd
08.09.16 - 03	Seek update on Kerrison redevelopment	Defer to November
03.11.16 - 01	Arrange public meeting to discuss neighbourhood plan with a representative from Mid Suffolk District Council	JH c/fwd
05.01.17 - 01	Consider making Freedom of Information request to Post Office Ltd re mobile Post Van	Superseded
07.06.18 - 02	Speak to Highways re monitoring traffic on Clint Road	Remove
06.09.18 - 01	Write to Clerk to Burston Parish Council re its cycle facility and insurers thereof	Complete
06.09.18 - 02	Write to Mrs C Horton re the new cycle facility	Complete

03.11.16 – 01 Cllr Hayward asked to cover this under item 7.

05.01.17 – 01 The Clerk has received an email from Wendy Hamilton, the Area Network Change Manager for the Post Office advising that a new postmaster has been appointed to run the mobile Post Office service and it is looking to reinstate the service in the near future. The van will be attend twice a week, days and times to be confirmed once the full schedule is confirmed. Cllr Ravenhill will respond to the email. **Action Point 04.10.18 – 01**

07.06.18 – 02 Cllr Hayward advised that the numbers are not sufficiently large for this matter to be pursued and it was agreed that the item should be removed.

Meeting opened to Public 20.10

5. Reports

5.1 County Councillor's Report: Cllr Stringer was present at the meeting and delivered his report, a copy of which is attached.

5.2 District Councillor's Report: Cllr Horn was present at the meeting and delivered his report.

Meeting closed to Public 20.25

6. Planning

6.1 Planning Applications: None

6.2 Listed Planning Applications: None

6.3 Approvals:

- **DC.18.03040:** Discharge of conditions application for **DC.18.00072** condition 3 (materials) condition 4 (landscaping scheme) condition 7 (refuse bins and collection areas) condition 8 (fenestration) for Plot 2 land south west of Oak Haven Thwaite Road Thorndon
- **DC.18.03588:** Application under section 73 of the Town and Country Planning Act - **DC.17.05198** Planning application. Erection of new dwelling and improved vehicular access following removal of barn: variation of condition 2 (approved plans and documents) Amended position of dwelling at Clint Cottage Clint Road Thorndon

6.4 Refusals: None

6.5 Listed Building Consent: None

6.6 Other: The Clerk has received a letter from the Street Naming and Numbering Department at Mid Suffolk District Council asking Councillors for suggestions for road names for the development at the Kerrison Conference and Training Centre Stoke Road Thorndon.

7. Specific Agenda Items:

7.1. Cllr Hayward advised that the Memorandum of Understanding discussed at last month's meeting is required to allow Mid Suffolk District Council to become more involved in the formulation of the neighbourhood plan. Ian Poole, a planning consultant, has looked at the Memorandum of Understanding and is currently preparing a list of works and prices necessary before an application for funding can be made. Cllr Hayward suggested that the neighbourhood plan should be finalised in 12 months' time. Councillors agreed that Cllr Hayward should continue to take the lead in the preparation of the neighbourhood plan and Cllr Ravenhill confirmed that she will sign the Memorandum of Understanding.

7.2.1 Cllrs Clinton and Hayward have inspected the Lych Gate which is in need of repair. Much of the woodwork is rotten with odd splits in parts, the lead flashing around the feet needs to be refitted and the metalwork is rusting. It was agreed that Mr R Lockwood would be asked to look at the Lych Gate and advise on the repairs required. **Action Point 04.10.18 – 02**

7.2.2 Cllr Hayward advised in speaking the Rev Lall recently, she asked whether poppy wreathes could be placed off the floor and he suggested when refurbishing the Lych Gate that 3 oak pegs are placed on each side of the gate on which wreathes can be hung.

7.3 Following the last meeting Cllr Jenkins has inspected the site of the grit heap advising that the site is not large enough to accommodate a grit bin, although once can be placed about 3m further down the road towards Stoke Ash. It was agreed that the Clerk will get costings for a grit bin for approval at the next meeting.

8. Clerks Report

8.1 Financial Update: The current balance is £30,039.48

8.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
04.10.18	Clarke Fencing Ltd	Fencing Materials	£1,101.27	£220.29	£1,321.56	Agreed	1008124 (18/19 - 26)
04.10.18	Playsafety Limited	Annual RoSPA Inspection fee	£80.50	£16.10	£96.60	Agreed	100825 (18/19 - 27)
04.10.18	Mrs A Thompson	Clerks salary and expenses	£207.12		£207.12	Agreed	100826 (18/19 - 28)
04.10.18	HMRC	PAYE	£51.78		£51.78	Agreed	1008127 (18/19 - 29)
04.10.18	Royal British Legion	S137 Donation	£200.00		£200.00	Agreed	100828 (18/19 - 22)
		TOTAL	£1,640.67	£236.39	£1,877.06		

8.3 The Clerk has obtained and circulated an insurance quotation from AXA who insure Burston Parish Council as well as the renewal quotation from the current insurers, Zurich. It was agreed to accept the AXA quotation subject to adding the Church car park lighting onto the policy.

8.4 The revised Standing Orders circulated to Councillors before the meeting were approved and adopted.

9. AOB and Meeting opened to the Public 21.16

9.1 Cllr Jenkins noted that the footpath on Hackers Lane is blocked. Cllr Taylor will inspect the same and take whatever action is necessary.

9.2 In the absence of Cllr Smith Cllr Bartlett asked Cty Cllr Stringer whether he had an update as to when the road markings at the junction of Clint Road and The Street will be undertaken. Cty Cllr Stringer has chased but the nature of the job is small and not a priority for Highways which is busy filling potholes. He will however ask again and revert.

9.3 Cllr Jenkins mentioned that there a sign promoting a summer fair at Helmingham Hall which should now be removed. Cllr Hayward said he had the contact details of someone to whom he will write requesting that the sign is removed.

9.4 Cllr Hayward referred to the fact that parking on The Street remains a problem and wonders how car owners can be encouraged to use the extended Church car park. It was suggested that the school children could be invited to design a leaflet which would then be placed on offending vehicles. Cllr Hayward will contact the school with this suggestion at the same time reminding staff that they should use the Church car park. It was noted that some vehicles do in fact belong to employees at another local business and they too should be asked to use the Church car park.

9.5 Following the start of the new academic year school buses are once again using Clint Road.

9.6 Observations were made once again that young people are still cycling without lights on their bicycles in the Church car park and down its bank onto the metalled highway which activity is considered dangerous and is causing damage to the triangle opposite the Church. Further they are playing music at volume and are heard swearing so much so that residents in the immediate vicinity have felt unable to sit in their gardens.

9.7 Mr Brand delivered his report for Neighbourhood Watch.

Meeting closed to the Public 21.17

10. Next meeting date was confirmed as Thursday 1 November 2018 at 8.00pm.

MEETING CLOSED 21.18

Summary of Action Points for Next Meeting		
08.09.16 - 01	Identify landowners of blocked watercourses	RJ c/fwd
08.09.16 - 03	Seek update on Kerrison redevelopment	Defer to November
03.11.16 - 01	Arrange public meeting to discuss neighbourhood plan with a representative from Mid Suffolk District Council	JH c/fwd
04.10.18 - 01	Contact Wendy rHamilton e mobile Post Office van	MR
04.10.18 - 02	Contact Mr R Lockwood about the Lych Gate	CC