

# THORNDON PARISH COUNCIL MEETING

## Minutes of Meeting held at Thorndon Village Hall on 4 April 2019

**Present:** Cllr Bridge, Cllr Cattermole, Cllr Farquhar, Cllr Hayward, Cllr Jenkins, Cllr Ravenhill (Chairman), Cllr I Smith and Cllr Taylor (Vice Chairman)

**Also present:** Mrs A Thompson (Clerk), Mr A Stringer, Ms P Smith, Mr D Youles, Ms J Wilson, Mrs C Rich, Mrs C Aldous, Mr S Page, Mr I Baker, Mr B Atkinson, Mr M Sillett and Mr C Brand

### Meeting Opened 20.01

This being the last meeting before the Annual Parish Meeting in May, the Chairman opened by thanking Councillors and members of the public for all their support throughout the past year

### 1. Apologies for absence and declarations of interest:

**Apologies for absence:** Cllr Bartlett

**Declarations of pecuniary interests:** None

**Declarations of non-pecuniary interests:** None

### 2. Meeting opened to Public – 20.03

The Chairman asked members of the public to detail in which particular Agenda item, if any, they had an interest. Interest in planning application **DC.19.01310** was expressed.

### Meeting closed to Public – 20.04

### 3. Approval of the minutes of the meeting of Thorndon Parish Council held on 7 March 2019

The minutes were agreed as an accurate record and signed by the Chairman

### 4. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
<b>08.09.16 - 03</b>	Seek update on Kerrison redevelopment	Defer to July 2019
<b>04.10.18 - 01</b>	Contact Wendy Hamilton e mobile Post Office van	Complete
<b>04.10.18 - 02</b>	Contact Mr R Lockwood about the Lych Gate	Defer to May 2019
<b>03.01.19 - 01</b>	Contact Highways re triangle opposite Church	Complete

**04.10.18 – 01** Cllr Ravenhill confirmed that the mobile Post Office van service has resumed and has been well attended.

**03.01.19 – 01** Cllr Hayward advised that the works on the triangle have now started.

## **Meeting opened to Public 20.12**

### **5. Reports**

**5.1 County Councillor's Report:** Cllr Stringer was present at the meeting and delivered his monthly report, a copy of which is attached.

**5.2 District Councillor's Report:** Cllr Horn was not present at the meeting and did not provide a report for the meeting.

## **Meeting closed to Public 20.17**

### **6. Planning**

#### **6.1 Planning Applications:**

- **DC.19.01095:** Application for the erection of a single storey front extension and single storey rear extension (following demolition of existing) at Olivers The Street Thorndon. Councillors voted to support this application.
- **DC.19.01164:** Application for the erection of a single storey side extension) at Greenways High Street Thorndon. Councillors voted to support this application.
- **DC.19.01310:** Application for outline permission (with some matters reserved) for the erection of 20no dwellings and access (following demolition of existing buildings) on land adjacent to Kerrison Conference and Training Centre Stoke Road Thorndon. Councillors voted to object to this application which if granted will adversely impact on the emerging Neighbourhood Plan. Objections based on the fact Thorndon School is oversubscribed, the development represents a large housing estate, something the community questionnaire circulated to residents as part of the initial phase of the neighbourhood plan process showed residents oppose, the risk of flooding in that part of the village and lack of public transport. The Parish Council's objection is to be copied to District Cllr Horn and the Parish Council is to request a site visit and notification of the date the application will be considered by the Planning Committee.
- **DC.19.01484:** Application for the erection of a new dwelling (dwelling previously granted under outline planning permission **1834.16**) incorporating improvements to vehicular access on land opposite Clint Cottage Clint Road Thorndon. Councillors voted unanimously to object to this application as the site is both outside the current settlement boundary and does not fall within the areas identified by the emerging Neighbourhood Plan as acceptable for development. The issues identified as to the increased risk of flooding for **DC.19.01310** are equally applicable to this application.

**6.2 Listed Planning Applications:** None

**6.3 Approvals:**

- **DC.19.00335:** Consent for the erection of a detached carport at Dovedale Thwaite Road Thorndon has been granted.
- Consent for the erection of a garden store at Oak Tree House Thwaite Road Thorndon has been granted.

**6.4 Refusals:** None

**6.5 Listed Building Consent:** None

**6.6 Other:** Neighbourhood Plan: Cllr Hayward confirmed that preparations are progressing well with the Consultant focusing on the Neighbourhood Plan Communication Event to be held at the Village Hall on 11 May next.

**7. Specific Agenda Items:**

None

**8. Clerks Report**

**8.1 Financial Update:** The current balance is £39,470.41 of which £11,507.39 are the grant monies received for the Neighbourhood Plan and the neighbourhood portion of Community Infrastructure Levy.

**8.2 Payments to be made:**

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
04.04.19	Mr J Hayward	Refund for Chain Link Fencing	453.80	90.76	544.56	Agreed	100855 (19/20 - 01)
04.04.19	Places4People Limited	Neighbourhood Plan Support	1,387.10	277.42	1,664.52	Agreed	100856 (19/20 - 02)
04.04.19	SALC	Annual Subscription	322.92		322.92	Agreed	100857 (19/20 - 03)
04.04.19	Mrs A Thompson	Clerks Salary & Expenses	207.12		207.12	Agreed	100858 (19/20 - 04)
04.04.19	HMRC	PAYE	51.78		51.78	Agreed	100859 (19/20 - 05)
04.04.19	Suffolkbiz	Website Hosting	100.00		100.00	Agreed	100860 (19/20 - 06)
04.04.19	Mrs C Rich	Village Records	79.48		79.48	Agreed	100861 (19/20 - 07)
		<b>TOTAL</b>	<b>£2,602.20</b>	<b>£368.18</b>	<b>£2,970.38</b>		

**8.3** The Clerk confirmed that the annual audit is now due. Councillors confirmed the appointment of Dawn Crisp as the internal auditor.

## **9. AOB and Meeting opened to the Public 21.25**

**9.1** Cllr Hayward suggested retiring the VAS for the time being as, whilst he was happy to undertake the application and acquisition of the same, he did not envisage that he would then become responsible for management of the VAS. It was agreed that Cllrs Taylor and Cattermole will now take on responsibility for the VAS and a request for other volunteers placed in the Village Life. Thanks were expressed to both Cllr Hayward and Cllr Jenkins who have managed the VAS to date.

**9.2** Picking up on the issue of cleaning village signs raised at the meeting held in March, it was confirmed that no Councillor nor the Clerk had received any contact from the start-up business referenced by Cty Cllr Stringer. Cllr Taylor advised that he knows the individual concerned and that he is currently sorting out insurance for the business. Once he is able to progress, he should make contact.

**9.3** Cllr Smith advised that there had been 30 attendees at the CPR evening and thanks were extended to instructors Shaun Govan and Steve Hammond.

**9.4** The Clerk circulated the proposed signage for the cycle facility advising that one of the parents had confirmed she was happy with the same, although she suggested that it should state that humps could only be constructed from soil brought onto the facility and not by digging holes there. Councillors agreed that this was management issue and not wholly appropriate for the sign.

**9.5** Cllr Smith confirmed, that having investigated the emergency telephone number scheme, he recommended that the matter was not progressed.

**9.6** Cllr Cattermole advised that the rigid bar at the entrance to the Play Area has been removed after being rammed a number of times. He asked whether the same should be replaced or, in the alternative, a sign placed at the entrance. Councillors agreed that signage was the preferred option.

**9.7** Mr Brand delivered his report for Neighbourhood Watch.

## **Meeting closed to the Public 21.41**

**10.** Next meeting date was confirmed as Thursday 9 May 2019 at 8.00pm with the Annual Parish Meeting at 7.30pm.

## **MEETING CLOSED 21.42**

<b>Summary of Action Points from Last Meeting</b>		
<b>08.09.16 - 03</b>	Seek update on Kerrison redevelopment	Defer to July 2019
<b>04.10.18 - 02</b>	Contact Mr R Lockwood about the Lych Gate	Defer to May 2019

