

THORNDON PARISH COUNCIL MEETING

Minutes of Meeting held at Thorndon Village Hall on 3 January 2019

Present: Cllr Bartlett, Cllr Cattermole, Cllr Farquhar, Cllr Hayward, Cllr Jenkins, Cllr Ravenhill (Chairman), Cllr I Smith and Cllr Taylor (Vice Chairman)

Also present: Mrs A Thompson (Clerk), Mr A Stringer, Mr G Horn, Mr M Sillett, Mrs C Aldous, Mr D Youles, Mrs C Rich, Ms J Wilson and Mr C Brand

Meeting Opened 20.00

1. Apologies for absence and declarations of interest:

Apologies for absence: Cllr Bridge

Declarations of pecuniary interests: None

Declarations of non-pecuniary interests: None

2. Meeting opened to Public – 20.01

The Chairman asked members of the public to detail in which particular Agenda item, if any, they had an interest. No interest was expressed.

Meeting closed to Public – 20.02

3. Approval of the minutes of the meeting of Thorndon Parish Council held on 6 December 2018

The minutes were agreed as an accurate record and signed by the Chairman

4. Action Points/matters arising from those minutes

Summary of Action Points for Next Meeting		
08.09.16 - 03	Seek update on Kerrison redevelopment	Defer to March 2019
03.11.16 - 01	Arrange public meeting to discuss neighbourhood plan with a representative from Mid Suffolk District Council	Remove – See Planning
04.10.18 - 01	Contact Wendy Hamilton e mobile Post Office van	MR c/fwd
04.10.18 - 02	Contact Mr R Lockwood about the Lych Gate	Review April 2019
06.12.18 - 01	Signage for the cycle facility	AT c/fwd

04.10.18 – 01 Cllr Ravenhill advised that Ms W Hamilton is out of the office until 7 January next but that before the Christmas break had hoped to restore the service in early January.

Meeting opened to Public 20.04

5. Reports

5.1 County Councillor's Report: Cllr Stringer was present at the meeting and delivered his monthly report, a copy of which is attached.

5.2 District Councillor's Report: Cllr Horn was present at the meeting and delivered his report to the meeting.

Meeting closed to Public 20.29

6. Planning

6.1 Planning Applications: None

6.2 Listed Planning Applications: None

6.3 Approvals: None

6.4 Refusals: None

6.5 Listed Building Consent: None

6.6 Other:

- Planning Application **DC.18.04917** for the erection of a single storey front extension and erection of rear extension following demolition of existing at Olivers The Street Thorndon has been withdrawn
- Neighbourhood Plan: Cllr Hayward advised that since the last meeting approval for site assessments has been received and application for design codes has been processed. The Consultant, Ian Paul, has completed his first review of the work undertaken to date and was complimentary in his comments. The next phase is for an assessment of the village, identifying areas of the village of historic significance, areas of special interest etc which will need to be accounted for in the Neighbourhood Plan. As part of this process Cllr Hayward indicated that he would be seeking the views of the school children, some of whom, apparently, have a clear vision of what they would like to see.

7. Specific Agenda Items:

None

8. Clerks Report

8.1 Financial Update: The current balance is £40,420.36 of which £11,507.39 are the grant monies received for the Neighbourhood Plan and the neighbourhood portion of Community Infrastructure Levy.

8.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
03.01.19	HMRC	PAYE	£51.78		£51.78	Agreed	100841 (18/19 - 43)
03.01.19	Mrs A Thompson	Clerks Salary & Expenses	£207.12		£207.12	Agreed	100842 (18/19 - 44)
06.12.18	HMRC	PAYE	£49.17		£49.17	Agreed	100843 (18/19 - 45)
		TOTAL	£308.07		£308.07		

8.3 The Clerk confirmed that she had met with Cllr Smith to consider the budget for the forthcoming financial year. She confirmed that the precept for the current financial year had been £12,875.00 and that expenditure (including £1,300.00 for donations, to be agreed at the next meeting) would total £14,822, say, £15,000.00. However, the 'one-off' expenditure for the Church car park of £7,200.00 is included in this total, which if deducted from this figure would result in expenditure of £7,800.00 for the current financial year. In the year 2019 - 2020 the Clerk suggested that the Parish Council should budget for Councillor training (£1,100.00), a contested election (£1,400.00), repairs to the Lych Gate (£2,500.00) and allow £1,000.00 for miscellaneous items giving a total of £13,800.00. After discussion, it was proposed to increase the current precept by 5% to £13,500.00 and Councillors voted 5:2 in favour of the proposal with 1 abstention.

9. AOB and Meeting opened to the Public 21.29

9.1 Cllr Hayward drew attention to the state of the triangle opposite the Church which is being eroded, in part due to the bicycles being ridden over the same by youths in the village and asked if similar measures as were used to protect the triangle on Thwaite Road could be implemented at the Church. It was acknowledged that this would be an issue for Highways and Cllr Hayward confirmed that he would make enquiries to establish what could be done either by Highways or the Parish Council and if the latter, the conditions with which a contractor will need to comply.
Action Point 03.01.19 - 01

9.2 Cllr Smith referenced the defibrillator at the Community Shop advising that a resident paramedic, Shaun Govan, had suggested that the box was in need of replacement and that a second defibrillator should be acquired for a village the size of Thorndon. Cllr Stringer suggested that it would be a better use of Parish Council money to train residents in CPR rather than acquire another defibrillator that very

few residents know how to use. It was agreed that Mr Govan be asked if he would provide CPR training and, if so, at what cost. **Action Point 03.01.19 - 02**

9.3 Cllr Smith on a related topic has seen a Village Emergency Telephone System ('VETS') which he thought should be introduced to the village. It was agreed that, for such a scheme, the first step should be to consult residents. Cllr Smith will place an item in Village Life and the matter can be revisited once responses are received.

9.4 Cllr Smith suggested that as the Parish Council is holding £28,000.00 it might be appropriate to place part of these monies on a fixed term deposit account. Cllr Ravenhill advised that he should prepare a written proposal to enable the suggestion to be discussed further.

9.5 Mrs Rich advised that she was recently passing Kerrison as the contractors were felling two commemorative trees. She was able to recover one plaque but the other could not be found.

9.6 Mr Brand noted the increasing levels of dog mess between the school and Kerrison.

9.7 Mr Brand delivered his report for Neighbourhood Watch.

Meeting closed to the Public 21.40

10. Next meeting date was confirmed as Thursday 7 February 2019 at 8.00pm.

MEETING CLOSED 21.41

Summary of Action Points for Next Meeting		
08.09.16 - 03	Seek update on Kerrison redevelopment	Defer to March 2019
04.10.18 - 01	Contact Wendy Hamilton e mobile Post Office van	MR c/fwd
04.10.18 - 02	Contact Mr R Lockwood about the Lych Gate	Review April 2019
06.12.18 - 01	Signage for the cycle facility	AT c/fwd
03.01.19 - 01	Contact Highways re triangle opposite Church	JH
03.01.19 - 02	Arrange CPR training for residents	IS