

THORNDON PARISH COUNCIL MEETING

Minutes of Meeting held at Thorndon Village Hall on 4 July 2019

Present: Cllr Baker, Cllr Bridge, Cllr Cattermole, Cllr Hayward, Cllr Jenkins and Cllr Taylor (Vice Chairman)

Also present: Mrs A Thompson (Clerk), Mr A Stringer, Ms J Wilson, Mr M Sillett and Mr D Youles

Meeting Opened 20.00

1. Apologies for absence and declarations of interest:

Apologies for absence: Cllr Bartlett, Cllr Ravenhill (Chairman) and Cllr I Smith

Declarations of pecuniary interests: None

Declarations of non-pecuniary interests: Cllr Taylor declared an interest in village sign cleaning

2. Meeting opened to Public – 20.02

The Chairman asked members of the public to detail in which particular Agenda item, if any, in which they have an interest. No interests were expressed.

Meeting closed to Public – 20.03

3. Approval of the minutes of the meeting of Thorndon Parish Council held on 6 June 2019

The minutes were agreed as an accurate record and signed by the Chairman

4. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
08.09.16 - 03	Seek update on Kerrison redevelopment	Defer to September 2019
04.10.18 - 02	Contact Mr R Lockwood about the Lych Gate	JH c/fwd
06.06.19 - 01	Order replacement sign for cycle facility	Complete
06.06.19 - 02	Review Parish Council Finance Policy	Complete

08.09.16 – 03 In the absence of Cllr Bartlett, it was agreed to defer this item until the next meeting in September.

04.10.18 – 02 Cllr Hayward will remind Mr Lockwood of the need for a schedule of works required for consideration by Councillors.

06.06.19 – 02 The Clerk confirmed that the Parish Council has both a Finance Policy and has conducted a risk assessment both of which documents have been circulated to Councillors. It now needs to be established whether or not the same need to be updated.

Meeting opened to Public 20.09

5. Reports

5.1 County Councillor's Report: Cty Cllr Stringer was present at the meeting and provided his report, a copy of which is attached.

5.2 District Councillor's Report: D Cllr Stringer was present at the meeting and provided his report, a copy of which is attached.

Meeting closed to Public 20.21

6. Planning

6.1 Planning Applications: None

6.2 Listed Planning Applications: None

6.3 Approvals:

- **DC.19.02122:** Consent for the erection of a single storey side extension and insertion of roof lights at The Old Barn Cottage High Street Thorndon.
- **DC.19.02079:** Approval of discharge of conditions 3 & 4 relating to **DC.18.00802** at Threeways The Street Thorndon

6.4 Refusals: None

6.5 Listed Building Consent: None

6.6 Other:

- Notification has been received that planning application **DC.19.01310** is on the Agenda for the planning committee meeting on 10 July next at 9.30. Cllr Hayward confirmed that he will attend the meeting to speak on behalf of the Parish Council.
- Cllr Hayward advised that in relation to the Neighbourhood Plan the Consultant is moving onwards with the process.
- Cty Cllr Stringer advised that the new draft local plan has been issued but the same contains a number of errors. Should Councillors note any then Cty Cllr Stringer would like to be advised of the same.

7. Specific Agenda Items:

None

8. Clerks Report

8.1 Financial Update: The current balance is £40,225.54 of which £10,120.29 are the grant monies received for the Neighbourhood Plan and the neighbourhood portion of Community Infrastructure Levy giving a net balance of £30,120.29.

8.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
04.07.19	Mrs A Thompson	Reimbursement for replacement Cycle Facility sign	15.00	3.00	18.00	Agreed	100871 (19/20 - 17)
04.07.19	Mrs A Thompson	Clerks Salary & Expenses	207.12		207.12	Agreed	100872 (19/20 - 18)
04.07.19	HMRC	PAYE	51.78		51.78	Agreed	100873 (19/20 - 19)
		TOTAL	£273.90	£3.00	£276.90		

8.3 The next meeting Police Locality meeting will be held at 10.00am on 19 July next at Eye Town Hall.

9. AOB and Meeting opened to the Public 20.27

9.1 Following up on the email discussed at last month's meeting from a new start-up who will clean village signs, the Clerk was able to clarify that the £625.00 quoted is an annual fee. Cllr Jenkins will confirm the number of village signs at the next meeting at which time Councillors can agree whether or not to appoint the contractor. **Action Point 04.07.19 - 01**

9.2 Cllr Jenkins asked whether the defibrillator cabinet has been delivered to which the Clerk advised not. The Clerk will ask the supplier as to when the same can be expected to be delivered.

9.3 Cllr Hayward advised that the school need funds for repairs. It was confirmed that the CIL monies could be used for such a purpose and that this item will be placed on the Agenda for the next meeting in September.

9.4 The fact that none of the parents of children at the village school are availing themselves of the ability to use the pub car park at school drop off and collection times was raised. Cty Cllr Stringer advised that the County Council is currently waiting for the passage into law of legislation allowing it to enforce parking offences which will include parking on the zig-zag lines outside the school.

Meeting closed to the Public 21.37

10. Next meeting date was confirmed as Thursday 5 September 2019 at 8.00pm

MEETING CLOSED 21.38

Summary of Action Points for Next Meeting		
08.09.16 - 03	Seek update on Kerrison redevelopment	Defer to July 2019
04.10.18 - 02	Contact Mr R Lockwood about the Lych Gate	JH c/fwd
04.07.19 - 01	Village sign cleaning contract: confirm number of signs around village	RJ