

# THORNDON PARISH COUNCIL MEETING

## Minutes of Meeting held at Thorndon Village Hall on 7 March 2019

**Present:** Cllr Bartlett, Cllr Cattermole, Cllr Farquhar, Cllr Hayward, Cllr Jenkins, Cllr Ravenhill (Chairman), Cllr I Smith and Cllr Taylor (Vice Chairman)

**Also present:** Mrs A Thompson (Clerk), Mr A Stringer, Mr G Horn, Mr M Sillett and Mr C Brand

### Meeting Opened 20.01

#### 1. Apologies for absence and declarations of interest:

**Apologies for absence:** Cllr Bridge

**Declarations of pecuniary interests:** None

**Declarations of non-pecuniary interests:** None

#### 2. Meeting opened to Public – 20.01

The Chairman asked members of the public to detail in which particular Agenda item, if any, they had an interest. No interest was expressed.

#### Meeting closed to Public – 20.02

#### 3. Approval of the minutes of the meeting of Thorndon Parish Council held on 7 February 2019

The minutes were agreed as an accurate record (save that the reference to road C547 at 9.2 should read U5305) and signed by the Chairman

#### 4. Action Points/matters arising from those minutes

Summary of Action Points for Next Meeting		
<b>08.09.16 - 03</b>	Seek update on Kerrison redevelopment	PB c/fwd
<b>04.10.18 - 01</b>	Contact Wendy Hamilton re mobile Post Office van	Complete
<b>04.10.18 - 02</b>	Contact Mr R Lockwood about the Lych Gate	Review April 2019
<b>03.01.19 - 01</b>	Contact Highways re triangle opposite Church	JH c/fwd

**08.09.16 – 01** Cllr Bartlett advised that he has had an exchange of emails with John Howard, the developer, who has confirmed that the first 6 conversions should be placed on the market in April with a projected completion date of August. As

regards the preference for residents of Thorndon previously mooted, John Howard has asked the marketing agent, Chris Scott, to contact Cllr Bartlett. On a separate issue, that of the plaques on two trees which have been felled, John Howard confirmed he would be happy for the same to be replaced once the development is complete. This matter will be placed on the Agenda for July.

**04.10.18 – 01** Cllr Ravenhill confirmed that the mobile Post Office van service will resume tomorrow, 8 March. Cllr Ravenhill has spoken with the new Postmaster who is aware of the difficulties which Thorndon has experienced in the past with the service and is willing to liaise with the Parish Council to ensure there is no repetition of the same.

**03.01.19 – 01** Cllr Hayward sought quotations to carry out the necessary works to the triangle. Most of the contractors he approached were not prepared to undertake the works but he has secured a quotation in the sum of £1,898.00 from Mark Bancroft to replace the three corner posts; install thirteen x 5" posts; attach a spiked chain and reflectors thereto. The Parish Council will need to source the spiked chain. Cllr Hayward has identified some suitable chain and hooks at a cost of £600.00. Cllrs voted unanimously to proceed with the works.

## **Meeting opened to Public 20.16**

### **5. Reports**

**5.1 County Councillor's Report:** Cllr Stringer was present at the meeting and delivered his monthly report, a copy of which is attached.

**5.2 District Councillor's Report:** Cllr Horn was present at the meeting and delivered his report to the meeting.

## **Meeting closed to Public 20.37**

### **6. Planning**

#### **6.1 Planning Applications:**

- **DC.19.00639:** Application for the erection of a garden store at Oak Tree House Thwaite Road Thorndon. Councillors voted to support this application.

**6.2 Listed Planning Applications:** None

**6.3 Approvals:** None

**6.4 Refusals:** None

**6.5 Listed Building Consent:** None

**6.6 Other:** None

### **7. Specific Agenda Items:**

None

## 8. Clerks Report

**8.1 Financial Update:** The current balance is £39,736.27 of which £11,507.39 are the grant monies received for the Neighbourhood Plan and the neighbourhood portion of Community Infrastructure Levy.

### 8.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
07.03.19	HMRC	PAYE	£51.78		£51.78	Agreed	100853 (18/19 - 55)
07.03.19	Mrs A Thompson	Clerks Salary & Expenses	£214.08		£214.08	Agreed	100854 (18/19 - 56)
		<b>TOTAL</b>	<b>£265.86</b>		<b>£265.86</b>		

**8.3** The Clerk noted that HMRC have not encashed the cheque (number 100813) for the PAYE due last July. Whilst she has noted this in the accounts, she was flagging up the fact that a further cheque will need to be drawn once HMRC note the shortfall for the current financial year.

**8.4** The Clerk advised that, as a result of the Parish Council meeting in May having to be deferred due to the local council elections, she cannot attend meetings on 9 or 16 May next. Rather than postpone the same until 23 or 30 May it was agreed to proceed in her absence.

## 9. AOB and Meeting opened to the Public 21.05

**9.1** Cty Cllr confirmed that yesterday he met with the new director of Highways and that one of the issues he raised was the fact no grit has been delivered to grit bins around the various villages in his ward. The new director realizes that this is an issue for a number of parishes and has confirmed he will pursue the matter

**9.2** Cllr Hayward raised the issue of the cleaning of village signs. Cty Cllr Stringer advised that he has recently been approached by a resident of Thorndon looking to set up a business whose remit would include cleaning road signs and maintaining the area immediately around the same. He will suggest to this individual that he contact the Parish Council to discuss matters.

**9.3** Cllr Smith noted that three holes have been dug at the cycle facility and that he has seen a saw at the site which has been used to cut branches to reinforce ramps. Cllr Taylor confirmed that he was aware of the situation and has already spoken to one of the parents who in turn confirmed that she will speak to all parties.

**9.4** Cllr Smith enquired about the signage for the cycle facility. The Clerk confirmed that she had emailed one of the parents involved with the facility and awaited her confirmation that the proposed sign was agreed.

**9.5** Cllr Taylor confirmed that the specification of the defibrillator was satisfactory and Cllr Jenkins now has the name of a supplier from whom he order the same.

**9.6** Mr Brand delivered his report for Neighbourhood Watch.

**Meeting closed to the Public 21.24**

**10.** Next meeting date was confirmed as Thursday 4 April 2019 at 8.00pm.

**MEETING CLOSED 21.25**

<b>Summary of Action Points for Next Meeting</b>		
<b>08.09.16 - 03</b>	Seek update on Kerrison redevelopment	Defer to March 2019
<b>04.10.18 - 01</b>	Contact Wendy Hamilton e mobile Post Office van	MR c/fwd
<b>04.10.18 - 02</b>	Contact Mr R Lockwood about the Lych Gate	Review April 2019
<b>03.01.19 - 01</b>	Contact Highways re triangle opposite Church	JH