

THORNDON PARISH COUNCIL ANNUAL MEETING

Minutes of Meeting held at Thorndon Village Hall on 9 May 2019

Present: Cllr Baker, Cllr Bartlett, Cllr Cattermole, Cllr Hayward, Cllr Jenkins, Cllr Ravenhill (Chairman), Cllr I Smith and Cllr Taylor (Vice Chairman)

Also present: Mrs C Aldous, Mr C Brand, Mrs J Ferrari, Mr N Ferrari, Mrs A Montgomery, Mr P Montgomery and Ms J Wilson

Meeting Opened 20.15

1. Election of Officers: The existing Chairman (Cllr Ravenhill), the existing Vice Chairman (Cllr Taylor) and RFO (Clerk) were proposed, seconded & re-elected.

2. Apologies for absence and declarations of interest:

Apologies for absence: Cllr Bridge, Mrs A Thompson (by arrangement)

Declarations of pecuniary interests: None

Declarations of non-pecuniary interests: None

3. Meeting opened to Public – 20.20

The Chairman asked members of the public to detail in which particular Agenda item, if any, they had an interest. No interests were expressed.

Meeting closed to Public – 20.21

4. Approval of the minutes of the meeting of Thorndon Parish Council held on 4 April 2019

The minutes were agreed as an accurate record and signed by the Chairman

5. Action Points/matters arising from those minutes

Summary of Action Points from Last Meeting		
08.09.16 - 03	Seek update on Kerrison redevelopment	Defer to July 2019
04.10.18 - 02	Contact Mr R Lockwood about the Lych Gate	Defer to June 2019

Meeting opened to Public 20.26

6. Reports

6.1 County Councillor's Report: Cllr Stringer was not present at the meeting but did provide his annual report, a copy of which is attached.

6.2 District Councillor's Report: Newly elected Cllr Stringer was not present at the meeting and did not provide a report for the meeting.

Meeting closed to Public 20.30

6. Planning

6.1 Planning Applications: None

6.2 Listed Planning Applications: None

6.3 Approvals:

- **DC.19.01508:** Non-material amendment to **3701/15** and Section 73 permission **4714/16** for use of proposed Torver Textured paving in 'Buff' in lieu of the approved Bradstone Utility Peak in 'Grey' for site of Kerrison Conference And Training Centre Stoke Road Thorndon has been approved.
 - **DC.19.01095:** Planning permission for the erection of a single storey front extension and single storey rear extension (following demolition of existing) at Olivers The Street Thorndon has been granted.
 - **DC.19.01164:** Planning permission for the erection of a single storey side extension) at Greenways High Street Thorndon has been granted.
- DC.19.2019:** Discharge of Conditions Application for **3004/16** - Condition 4 - Contamination (Part IV) at Foundry House 4 Bessies Orchard Thorndon has been determined.

6.4 Refusals: None

6.5 Listed Building Consent: None

6.6 Other: Neighbourhood Plan: Cllr Hayward gave details of on the arrangements for the forthcoming open meeting in the Village Hall on 11th May regarding the Neighbourhood Plan

7. Specific Agenda Items:

None

8. Clerks Report

8.1 Financial Update: The current balance is £43,250.03 of which £10,120.29 are the grant monies received for the Neighbourhood Plan and the neighbourhood portion of Community Infrastructure Levy giving a net balance of £33,129.74.

8.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
09.05.19	Mrs D Crisp	Internal Auditor fee	36.92		36.92	Agreed	100862 (19/20 - 08)
09.05.19	Under One Roof (East Anglia) Limited	Works to Triangle opposite Church	1,898.33	379.66	2,277.99	Agreed	100863 (19/20 - 09)
09.05.19	HMRC	PAYE	51.78		51.78	Agreed	100864 (19/20 - 10)
09.05.19	Mrs A Thompson	Clerks Salary & Expenses	207.12		207.12	Agreed	100865 (19/20 - 11)
09.05.19	Mrs A Thompson	Refund for notices cycle facility	27.20	5.44	32.64	Agreed	100866 (19/20 - 12)
		TOTAL	£2,221.35	£385.10	£2,606.45		

9. AOB and Meeting opened to the Public 20.50

9.1 Cllr Jenkins reported that he has looked at the specification for the proposed defibrillator cabinet and proposed that the specification previously supplied should be purchased.

9.2 Cllr Hayward gave an update on the speed control in the village.

9.3 Cllr Smith enquired about progress on the update training for Cllrs, this can be brought forward for next month's meeting.

9.4 Cllr Cattermole reported that one of the new Cycle Signs had disappeared, the Cycle facility looked in a rather dilapidated state and it was agreed that Clare Horton should be invited to the June PC meeting to discuss going forward. **Action Point 09.05.19 - 01**

9.5 Mr Brand delivered his report for Neighbourhood Watch.

Meeting closed to the Public 21.16

10. Next meeting date was confirmed as Thursday 6 June 2019 at 8.00pm

MEETING CLOSED 21.17

Summary of Action Points for Next Meeting		
08.09.16 - 03	Seek update on Kerrison redevelopment	Defer to July 2019
04.10.18 - 02	Contact Mr R Lockwood about the Lych Gate	Defer to June 2019
09.05.19 - 01	Invite Clare Horton to the June meeting to discuss the state and condition of the Cycle Facility	AB

DRAFT