

## THORNDON PARISH COUNCIL MEETING

### Minutes of Meeting held at Thorndon Village Hall on 2 September 2020

**Present:** Cllr Bridge, Cllr Hayward, Cllr Jenkins, Cllr Page, Cllr Ravenhill (Chairman) and Cllr Taylor (Vice Chairman)

**Also present:** Mrs A Thompson (Clerk), Mr T Rowe, Mr M Sillett, Mrs C Aldous, Mrs C Rich, Mr B Atkinson and Mr C Brand

#### Meeting Opened 19.30

Welcoming Councillors and the public to the first Parish Council meeting since last March the Chairman thanked the PCC for accommodating the meeting and all those volunteers in the village who, throughout lockdown, helped those shielding including Cllr Jenkins who undertook collections and deliveries of medicines. All efforts are greatly appreciated.

#### 1. Apologies for absence and declarations of interest:

**Apologies for absence:** Cllr Baker, Cllr Bartlett and Cllr Cattermole

**Declarations of pecuniary interests:** None

**Declarations of non-pecuniary interests:** None

#### 2. Meeting opened to Public – 19.32

The Chairman asked members of the public to detail in which particular Agenda item, if any, in which they have an interest. Interest in the grass cutting at the Church was expressed.

#### Meeting closed to Public – 19.33

#### 3. Approval of the minutes of the meeting of Thorndon Parish Council held on 5 March 2020

The minutes were agreed as an accurate record and signed by the Chairman

#### 4. Action Points/matters arising from those minutes

Summary of Action Points from last Meeting		
08.09.16 - 03	Seek update on Kerrison redevelopment	PB c/fwd

<b>04.10.18 - 02</b>	Contact Mr R Lockwood about the Lych Gate	JH c/fwd to April '20
<b>06.02.20 - 02</b>	Ask Cllr Hayward to contact Highways re VAS pole on Thwaite Road	Complete

**08.09.16 – 03** In the absence of Cllr Bartlett this item was carried forward

**04.10.18 – 02** Cllr Hayward has spoken with Mr R Lockwood who is to provide costings for the works he has identified as necessary. The quotation is awaited.

**06.02.10 – 02** Cllr Taylor confirmed that this issue has been resolved.

## Meeting opened to Public 19.50

### 5. Reports

**5.1 County Councillor's Report:** Cty Cllr Stringer was not present at the meeting but provided his report, a copy of which is attached.

**5.2 District Councillor's Report:** D Cllr Stringer was not present at the meeting but provided his report, a copy of which is attached.

## Meeting closed to Public 19.51

### 6. Planning

**6.1 Planning Applications:** None to discuss. However it was noted that planning applications

- **DC.20.03313:** erection of glazed swimming pool enclosure at Green Farm Hestley Green, Thorndon; and
- **DC.20.02923:** Outline Planning Permission for the erection of 2 no dwellings with vehicular access and detached garages (re-submission of **DC.19.05023**) on land off The Street Thorndon

both of which were **SUPPORTED** by Councillors, have yet to be decided.

**6.2 Listed Planning Applications:** None

### 6.3 Approvals:

- **DC.20.00335:** Variation of Condition 2 on planning consent **1021.17** at Greenacres Hestley Green Thorndon
- **DC.20.00805:** Variation of Condition 2 on planning consent **DC.18.00802** at Threeways The Street Thorndon
- **DC.20.01398:** Outline Planning Consent for the erection of 1no one and a half storey dwelling and creation of new vehicular access on land adjoining 13 Kerrison Cottages Stoke Road Thorndon
- **DC.20.01460:** Variation of Condition 2 on planning consent **DC.17.05198** on land opposite Clint Cottage Clint Road Thorndon
- **DC.20.01850:** Variation of Condition 2 on planning consent **1021.17** at Greenacres Hestley Green Thorndon

- **DC.20.02706:** Determination that planning consent is not required for the extension or alteration of a building for agricultural use at Shorts Farm Wetheringsett Road Thorndon
- **DC.20.02578:** Erection of greenhouse at Old Rectory High Street Thorndon

**6.4 Refusals:** None

**6.5 Listed Building Consent:**

- **DC.20.01483:** Installation of a log burner in lounge and associated works including black painted flue to rear elevation at Charity Farm Barn Stanwell Green Thorndon

**6.6 Other:**

- Planning refusal for the conversion of a garage to form 1no dwelling at 1 Stanwell Green Thorndon has been appealed.
- Neighbourhood Plan: Cllr Page confirmed that the preliminary report has been received which must remain confidential for the time being. Comments have been received from consultees and the next stage is for the plan to be passed for referendum. As a result of restrictions in place due to Covid 19, a referendum cannot be held at present. This being the case, the rules have been temporarily relaxed so that once the plan is passed it will have the same weight as if it had been passed in a referendum. Cllr Ravenhill expressed thanks to the neighbourhood plan committee for all their hard work.

**7. Specific Agenda Items:**

**7.1 Grasscutting at the Church:** Cllr Ravenhill commented on the current state of the grass at the Church which is overgrown. The grass is usually tended by those serving Community Service under the 'Pay Back' scheme whose attendance has, in recent months, been prevented by the Covid 19 restrictions. Cllr Ravenhill suggested that, as a one-off the Parish Council should fund the cutting of the grass at a cost of £170.00. Councillors voted unanimously in support of this.

**7.2 Glazed Doors at Church:** Mr T Rowe advised that the PCC are currently going through the pre-application process with Mid Suffolk District Council with its proposal for the installation of glazed doors at the entrance of the porch, something which has received positive support from the Diocese and English Heritage. The purpose for the doors is to shut off the porch to pigeons and detritus blowing in during inclement weather as well as allowing the inner oak doors to be opened during Church services. Mr Rowe explained that he wanted to receive feedback from the Parish Council as the PCC funds are limited and it does not want to waste money on a project which may be opposed. Councillors confirmed they would support any such application.

**7.3 Poultry Units:** Cllr Ravenhill confirmed that planning application **DC.20.2052** for the erection of 4no. poultry houses with associated admin block, store, feed bins and alterations to vehicular access at Castle Hill Farm Castle Hill Thorndon has been called in and is due to be heard in late September. Cllr Hayward advised that the traffic management review has yet to publish its results but that from information he has received, they are unimpressed by objections received from residents in Eye and

uninterested in the concerns of residents in Thorndon, particularly the possibility of HGVs rat running through the village.

## 8. Clerks Report

**8.1 Financial Update:** The current balance is £49,785.22 of which £21,908.57 are the grant monies received for the Neighbourhood Plan and the neighbourhood portion of Community Infrastructure Levy giving a net balance of £27,876.65.

### 8.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)
02.09.20	Groundwork UK	Repayment unspent grant	581.54		581.54	Agreed	100919 (20/21 - 01)
02.09.20	Places4People Limited	Neighbourhood Plan Support	1,000.00	200.00	1,200.00	Agreed	100920 (20/21 - 02)
02.09.20	Suffolk Cloud	Website Hosting & Support	110.00		110.00	Agreed	100921 (20/21 - 03)
02.09.20	SALC	Membership Subscription	332.26		332.26	Agreed	100922 (20/21 - 04)
02.09.20	Mrs D Crisp	Internal Auditor Fee	36.92		36.92	Agreed	100923 (20/21 - 05)
02.09.20	MSDC	Dog & Litter Bin Emptying	488.22	97.64	585.86	Agreed	100924 (20/21 - 06)
02.09.20	Geosphere Limited	Parish online Annual Fee	75.00	15.00	90.00	Agreed	100925 (20/21 - 07)
02.09.20	Mrs C Rich	Village Records	104.05		104.05		100926 (20/21 - 08)
02.09.20	Mr C Brand	Refund Covid Inormation printing	16.68		16.68		100927 (20/21 - 09)
02.09.20	HMRC	PAYE	258.90		258.90		100928 (20/21 - 10)
02.09.20	Mrs A Thompson	Clerks salary & postage	1,035.60		1,035.60		100929 (20/21 - 11)
02.09.20	Carne & Company	Insurance Premium	556.46		556.46		100930 (20/21 - 12)
		<b>TOTAL</b>	<b>£4,595.63</b>	<b>£312.64</b>	<b>£4,908.27</b>		

**8.3** Councilors approved the annual audit which has now been passed by the internal auditor and completed the Annual Governance and Accounting Statements.

**8.4** Councillors, having had the opportunity to review the insurance policy, agreed the same meets Parish Council requirements.

**8.5** The Clerk confirmed that the annual RoSPA inspection of the Play Area has been booked and will be undertaken this month.

**8.6** The Clerk advised of the closure of Suffolk Age UK on 24 July last.

**8.7** Cllr Page emailed the Clerk during lockdown suggesting that some of the village roads could be designated Quiet Lanes a nationally recognised designation of single track road (i.e. no line markings), typically with less than 1,000 vehicle use per day. Quiet Lanes aims to benefit everyone who lives in, works in and visits the area to encourage the use of more active forms of travel - walking, cycling, riding, scooters. The lane is hosted by a local, rural community, such as a parish or village group, who recognise that Quiet Lane designation can bring benefit to their local quality of life. The Quiet Lane is not owned by Suffolk County Council Highways rather by the community itself. Cllr Page has some ideas of roads in the village which could benefit from such designation, and it was agreed to place this item on the Agenda for discussion at the next meeting.

## **9. AOB and Meeting opened to the Public 19.10**

**9.1** Cllr Ravenhill has received an email from David Cattermole advising that it is revamping the clubhouse and asking for financial assistance as no fundraising social events can be held at present. It was agreed that someone needs to have a discussion with Mr Cattermole to ascertain exactly what is being sought. Cllr Jenkins volunteered to contact Mr Cattermole and prepare a proposal for the next meeting. **Action Point 02.09.20 – 01.**

**9.2** Cllr Ravenhill referenced the overgrown hedge at the front of Rowan Cottage which extends over the pavement and with children returning to school poses quite a hazard. Cllr Page advised that the cottage is usually let, but is currently vacant. He will speak to the neighbour to see if contact with the freeholder can be made. **Action Point 02.09.20 – 02.**

**9.3** Cllr Ravenhill mentioned the strong smell of sewage by the bungalows adjoining the Play Area which are owned by Mid Suffolk District Council. Residents have been trying to resolve the problem for the past 12 months to no avail. Cllr Taylor volunteered to pursue the matter. **Action Point 02.09.20 – 03.**

**9.4** Cllr Jenkins advised that the school has had a fire alarm system installed over the summer.

**9.5** Cllr Ravenhill referenced the branches of the tree in the triangle opposite the Church which are coming down. Cllr Hayward confirmed this is a Highways issue and will contact them. **Action Point 02.09.20 – 04.**

**9.6** The persistent parked car on The Street was raised with a request that the issue is referred to the Police. Councillors confirmed that enforcement of parking regulations

is now in the hands of Mid Suffolk District Council and will be referred to Cty Cllr Stringer if he is able to be present at the meeting.

**9.7** Concern about speeding down The Street was raised. Councillors confirmed that this is a perennial problem which the Parish Council has tried to resolve and that whilst the Safety Camera Team do attend periodically, in the absence of a major incident or death, Highways are not interested.

**9.8** The fact that the boardwalk is overgrown was raised, to which Cllr Taylor confirmed he has cut back the branches and the same is now walkable.

**9.9** Mr Brand delivered his report for Neighbourhood Watch.

### **Meeting closed to the Public 20.41**

**10.** Next meeting date is to be confirmed by the Clerk liaising with Mr T Rowe.

### **MEETING CLOSED 20.42**

<b>Summary of Action Points for next Meeting</b>		
<b>08.09.16 - 03</b>	Seek update on Kerrison redevelopment	PB c/fwd
<b>04.10.18 - 02</b>	Contact Mr R Lockwood about the Lych Gate	JH c/fwd
<b>02.09.20 - 01</b>	Contact David Cattermole of the Bowls Club re financial assistance requested	RJ
<b>02.09.20 - 02</b>	Contact owner of Rowan Cottage re overgrown hedge at Rowan Cottage	SP
<b>02.09.20 - 03</b>	Investigate smell of sewage near bungalows adjoining the Play Area	PT
<b>02.09.20 - 04</b>	Contact Highways re tree in triangle opposite the Church	JH