

THORNDON PARISH COUNCIL MEETING

Minutes of Meeting held by Zoom on 1 April 2021

Present: Cllr Bridge, Cllr Cattermole, Cllr Hayward, Cllr Jenkins, Cllr Page, Cllr Ravenhill (Chairman) and Cllr Taylor (Vice Chairman)

Also present: Mrs A Thompson (Clerk), Mr A Stringer, Mr G Owen, Mrs C Aldous and Ms V Lane (Stoke Ash Parish Council)

Meeting Opened 19.35

Cllr Page confirmed that he has now exchanged contracts for the sale of his house and will move out of the village on 7 April next after which he will not qualify to sit on the Parish Council. Cllr Ravenhill expressed her thanks for his enthusiastic contribution to the Parish Council during his tenure and confirmed he would be seriously missed.

1. Apologies for absence and declarations of interest:

Apologies for absence: None

Declarations of pecuniary interests: None

Declarations of non-pecuniary interests: None

2. Meeting opened to Public – 19.36

The Chairman asked members of the public to detail in which particular Agenda item, if any, in which they have an interest. Interest in planning application DC.21.00997 was expressed.

Meeting closed to Public – 19.46

3. Approval of the minutes of the meeting of Thorndon Parish Council held on 4 March 2021

The minutes were agreed as an accurate record and signed by the Chairman

4. Action Points/matters arising from those minutes

Summary of Action Points from last Meeting		
08.09.16 - 03	Seek update on Kerrison redevelopment	RJ
02.09.20 - 03	Investigate smell of sewage near bungalows adjoining the Play Area	PT Defer to July
02.09.20 - 04	Contact Highways re tree in triangle opposite the Church	JH c/fwd

08.10.20 - 01	Research CCTV options for Play Area	Complete
04.11.20 - 02	Contact John Howard and Suffolk County Council re bus shelter at Kerrison	RJ
11.02.21 - 01	Signage for Stewardship Land	MR c/fwd
11.02.21 - 02	Contact Black Horse re pipes under car park	MR

08.09.16 – 03 Cllr Jenkins advised he has spoken to Crispin at Lacey Knight Scott who confirmed that Phase II is under offer and he is 90% sure all sales will complete.

02.09.20 – 03 Cllr Taylor advised that as a result of the recent dry weather the water level has reduced revealing detritus in the ditch which will need to be cleared once the weather improves and hopefully ascertain the route of the drain. The landowner is aware. Not having lifted the manhole, Cllr Taylor was unable to confirm whether Suffolk County Council has carried out its works.

08.10.20 – 01 Cllr Hayward confirmed that the CCTV order has been placed and that there is a 12 week lead in before the equipment will be installed. Cllr Hayward advised that there has been yet more damage at the Play Area, this time to signs and fencing panels. On a separate issue Cllr Hayward raised the issue of replacement of the gateway and asked for suggestions to be sent to him. Cllr Cattermole proposed a chain link and post fence with metal barrier. Cllr Ravenhill confirmed that this is a priority matter as children are not able to use the Play Area at times due its state and condition. Cllr Taylor commented that there is a public footpath running alongside the ditch which needs to be taken into consideration when deciding on how to proceed. **Action Point 01.04.21 - 01**

04.11.20 – 02 Cllr Jenkins has been corresponding with Cty Cllr Stringer and Highways who have provided a budget of £10,000.00 for the bus shelter. Cty Cllr Stringer advised that he has placed a bid for assistance from the overall CIL fund. He also suggested that he (or his successor following the forthcoming local election) has a locality budget and thus the necessary finance should be achievable. Cllr Ravenhill confirmed that the Parish Council would consider making up any shortfall from CIL monies. In the meantime Highways are to undertake a site visit to establish sight lines. Cllr Jenkins stated that it would be helpful to meet with Highways and Cty Cllr Stringer confirmed that he would ask for proposed dates and liaise Cllr Jenkins about the meeting.

11.02.21 – 01 Cllr Ravenhill advised that whilst she is still talking to Kerrison Trust there is nothing further to report at the moment.

11.02.21 – 02 Cllr Ravenhill advised that she will speak to Darren at the Black Horse who is currently grappling with the Covid 19 regulations ahead of the ability of Public Houses to re-open on 12 April next, but that she will do so as soon as is appropriate.

Meeting opened to Public 19.55

5. Reports

5.1 County Councillor's Report: Cty Cllr Stringer was present at the meeting delivering his report, a copy of which is attached.

5.2 District Councillor's Report: D Cllr Stringer was present at the meeting delivering his report, a copy of which is attached.

Meeting closed to Public 20.10

6. Planning

6.1 Planning Applications: None

6.2 Listed Planning Applications: None

6.3 Approvals: DC.21.00671: Consent for works to trees protected by Tree Preservation Order MS22 T1 at Tylers The Street Thorndon has been granted.

6.4 Refusals: None

6.5 Listed Building Consent: None

6.6 Other:

- Formal notification of the appeal of the planning refusal for 3 poultry houses at Castle Hill Farm has now been received. Written representations must be submitted by 3 May next
- Neighbourhood Plan: No update for report save Cllr Hayward confirmed that he has closed the project down with the funding group, Locality.

7. Specific Agenda Items:

None

8. Clerks Report

8.1 Financial Update: The current balance is £53,525.93 of which £9,908.57 are the neighbourhood portion of Community Infrastructure Levy giving a net balance of £43,617.36.

8.2 Payments to be made:

Date Rcvd	Payee	Purchase/Service	Amount (£)	VAT/IPT	Total (£)	Agreed/ Declined	Chq No. (& ref)

01.04.21	Anglian Security & Fire Ltd	CCTV	997.50	199.50	1,197.00	Agreed	100956 (21/22 - 01)
01.04.21	Suffolk.Cloud	Website Hosting	110.00		110.00	Agreed	100957 (21/22 - 02)
01.04.21	Under One Roof (East Anglia) Ltd	Erection of telegraph pole	495.00	99.00	594.00	Agreed	100958 (21/22 - 03)
01.04.21	SALC	Membership subscription	343.37		343.37	Agreed	100959 (21/22 - 04)
01.04.21	Mrs A J Thompson	Clerks Salary	207.12		207.12	Agreed	100960 (21/22 - 05)
01.04.21	HMRC	PAYE	51.78		51.78	Agreed	100961 (21/22 - 06)
01.04.21	EES Music	PA Equipment	2,411.43	482.29	2,893.72	Agreed	100962 (21/22 - 07)
		TOTAL	£4,616.20	£780.79	£5,396.99		

8.3 The Clerk confirmed the annual audit is now due. Councillors confirmed they are happy to appoint Mrs D Crisp as the Internal Auditor again.

8.4 The Clerk has been contacted by the electoral services team at Mid Suffolk District Council concerning the location of the polling station for the upcoming elections on 6 May. Whilst polling cards have been issued stating that the venue will be the Village Hall, it is understood that the facility is not available. Cllr Ravenhill asked that the email correspondence be forwarded to her and she will contact the officer to clarify matters.

9. AOB and Meeting opened to the Public 20.21

9.1 Cllr Jenkins has been asked by a resident as to progress with the repairs to the Lych Gate. Mr R Lockwood has advised Cllr Hayward that he is currently waiting for the water in the timbers to reduce and is ready to continue with the repair works once the weather improves.

9.2 Cllr Ravenhill raised the Lorry Watch Scheme being established by Suffolk County Council. Councillors confirmed that the Parish Council would like to be part of the scheme. Cllr Ravenhill will circulate a request around the village asking for volunteer monitors.

9.3 Cllr Page confirmed he will purchase the redundant fencing from the Play Area from the Parish Council and a reasonable price will be agreed in due course.

9.4 Cllr Ravenhill advised that she will join the next Police liaison meeting to be held remotely in April as she feels there has not been much contact between the Parish Council and the Police in recent months.

9.5 Cty Cllr Stringer advised that Highways undertook a site visit to Threeways and White Post Corner without reference to himself or Councillors following which visit Highways decided nothing could be done to improve the two junctions. Cty Cllr Stringer is now pursuing Highways requesting that a second meeting is arranged at which representatives can be present.

9.6 Mr G Owen, a new resident at Kerrison raised concerns about young cyclists around the Kerrison development causing a nuisance. He advised he had confronted them and they had suggested that their cycle facility has been removed. Having given Mr Owen a brief history of the problems of cyclists in the village, Cllr Ravenhill said she would be happy to meet with Mr Owen to explore possible solutions to the issue. **Action Point 01.04.21 – 02**

9.7 Mr C Brand electronically submitted a report on behalf of Neighbourhood Watch.

Meeting closed to the Public 20.34

10. Next meeting date is 20 May 2021, a date after 17 May next when Covid 19 restrictions will allow people to meet indoors and will comprise both the Annual Parish Meeting and Annual Parish Council Meeting.

MEETING CLOSED 20.35

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11.02.21 - 01	Signage for Stewardship Land	MR c/fwd
11.02.21 - 02	Contact Black Horse re pipes under car park	MR
01.04.21 - 01	Gateway options for Play Area	JH
01.04.21 - 02	Meet with Mr G Owen to address nuisance cyclists	MR