

THORNDON PARISH COUNCIL MEETING

Minutes of Meeting held at 8.00pm in the Village Hall

on 2 September 2021

Present: Cllr Cattermole, Cllr Cherrett, Cllr Hayward, Cllr Jenkins, Cllr Milton, Cllr Ravenhill (Chairman), Cllr Taylor (Vice Chairman) and Cllr Wilson

Also present: Mrs A Thompson (Clerk), Cllr A Stringer, Mr C Brand and 3 members of the public

Meeting Opened 20.00

Cllr Ravenhill opened the meeting by welcoming the three new Councillors, Cllrs Cherrett, Milton and Wilson, onto the Parish Council.

1. Apologies for absence and declarations of interest:

Apologies for absence: Cllr Bridge

Declarations of pecuniary interests: None

Declarations of non-pecuniary interests: None

2. Meeting opened to Public – 20.02

The Chairman asked members of the public to detail in which particular Agenda item, if any, in which they have an interest. No interest was expressed.

Meeting closed to Public – 20.03

4. Approval of the minutes of the annual meeting of Thorndon Parish Council held on 1 July 2021

The minutes were agreed as an accurate record and signed by the Chairman

5. Action Points/matters arising from those minutes

Summary of Action Points for next Meeting		
08.09.16 – 03	Seek update on Kerrison redevelopment	RJ c/fwd
02.09.20 – 03	Investigate smell of sewage near bungalows adjoining the Play Area	Remove

04.11.20 – 02	Contact John Howard and Suffolk County Council re bus shelter at Kerrison	RJ
11.02.21 – 01	Signage for Stewardship Land	MR Defer to Oct
11.02.21 – 02	Contact Black Horse re pipes under car park	Complete
01.04.21 – 01	Gateway options for Play Area	Complete
01.04.21 – 02	Meet with Mr G Owen to address nuisance cyclists	Remove
01.07.21 – 01	Management of CCTV Camera	Complete

08.09.16 – 03 Cllr Jenkins advised that he has no update.

02.09.20 – 03 Cllr Taylor asked that this item be removed as he has not received any further complaints from the residents at Fen View.

04.11.20 – 02 Cllr Jenkins advised that, assuming consent for the same is granted, he has received an estimate of costs for a bus shelter from Suffolk County Council, namely £11,300.00 for the groundworks and £4,00.00 - £5,000.00 for the actual shelter. Ownership of the land upon which the same is to be placed need to be established. It was suggested that if consent is forthcoming part of the cost could be met from CIL monies held and the availability of grants should be investigated. Councillors voted 8:0 to pursue the project.

11.02.21 – 02 The Clerk advised that she has emailed the solicitor acting for the prospective purchasers of the building plots to appraise him of the concerns raised by the Parish Council regarding surface water drainage along The Street exacerbated by the state and condition of the ditches abutting the plots asking that the same are relayed to the purchasers.

01.04.21 – 01 Cllr Hayward confirmed that an order has been placed for a gate and the engineer has confirmed that the same has been made and is ready to be galvanised. The gate should be complete in the next 8 – 10 days.

01.04.21 – 02 Cllr Ravenhill has still not been able to meet with Mr G Owen suggesting that the item is removed.

01.07.21 – 01 Cllr Hayward confirmed that the CCTV camera is now operational. There have been no problems to date. The data usage is minimal. Cllrs Hayward and Taylor have access to the camera in accordance with the recommendations of the Information Commissioners Office ('the ICO'). Reports have been received that since its installation problems relating to dog mess have dissipated and there have been no reports of damage. A CCTV Policy has been drafted and needs to be reviewed and adopted and the CCTV camera registered with the ICO.

Meeting opened to Public 20.19

6. Reports

6.1 County Councillor's Report: Cty Cllr Stringer was present at the meeting and delivered his report, a copy of which is attached.

6.2 District Councillor's Report: D Cllr Stringer was present at the meeting and delivered his report.

Meeting closed to Public 20.30

7. Planning

7.1 Planning Applications:

- **DC.21.04684:** Application for consent to erect a free standing greenhouse within the grounds of a Grade II listed property at Laurel Cottage The Street Thorndon. Councillors voted unanimously to support this application.

7.2 Listed Planning Applications: None

7.3 Approvals:

- **DC.21.02976:** Planning permission for the erection of a two storey rear extension at 7 The Street Thorndon has been granted.
- **DC.21.03379:** Mid Suffolk District Council have confirmed that conditions 3 and 4 attached to this consent have been satisfied.

7.4 Refusals:

- **DC.21.00488:** Planning consent for the erection of a garden building in the grounds of Town Farm (Grade II listed) as building ancillary to principal dwellinghouse has been refused.
- **DC.21.03513:** Outline planning approval for the erection of 2no sustainable dwellings (revised scheme to **DC.20.04774**) on land to the north of Hall Road Thorndon has been refused.

7.5 Listed Building Consent: None

7.6 Other:

- Neighbourhood Plan: Cllr Hayward confirmed that there is no update.

8. Specific Agenda Items:

8.1 The report prepared by Scott Regan on the state and condition of the village signs has been circulated to Councillors. Cllr Ravenhill suggested that having read the report 34 signs have been identified as requiring attention 3 of which require urgent attention. Cllr Jenkins advised he has already rectified issues with one of the signs at Stanwell Green/Thwaite Road. Cllr Stringer asked that the report is sent to him.

8.2 Cllr Hayward confirmed that the designation of Wetheringsett Road as a Quiet Lane has hit a set-back. He has pursued the matter and it has been accepted that the same should have been included in the original application but

will now form part of Wave 4 as the route involves both Thorndon and Wetheringsett Parish Councils. Councillors reaffirmed their desire to designate Wetheringsett Road from High Street to High Lane as a Quiet Lane. It was agreed that Cllr Hayward can send the draft minutes of this meeting in support of this application.

9. Clerks Report

9.1 Financial Update: The current balance is £53,029.27 of which £10,204.09 is the neighbourhood portion of Community Infrastructure Levy giving a net balance of £42,825.18.

9.2 Payments approved:

Date Rcvd	Payee	Purchase/ Service	Amount (£)	VAT/IPT	Total (£)	Chq No. (& ref)
22.07.21	Scott Regan	Cleaning Village Signs & preparing report on condition	1,440.00	288.00	1,728.00	100977 (21/22 - 20)
11.08.21	Anglian Security & Fire	Balance CCTV Camera	997.50	199.50	1,197.00	100978 (21/22 - 21)
02.09.21	Parish Online	Annual Subscription	75.00	15.00	90.00	100979 (21/22 - 22)
02.09.21	Thorndon Village Hall	Village Hall Hire	135.00		135.00	100980 (21/22 - 23)
02.09.21	HMRC	PAYE	103.56		103.56	100981 (21/22 - 24)
02.09.21	Mrs A Thompson	Clerk's salary	422.16		422.16	100982 (21/22 - 25)
		TOTAL	£3,193.22	£502.50	£3,695.72	

9.3 Cllr Cattermole has asked whether an additional signatory can be included on the bank mandate. Cllr Wilson confirmed she would be happy to become a signatory.

9.4 The Clerk has circulated the insurance renewal details. Cllr Hayward suggested that the amount currently allocated to the Lych Gate is insufficient to reinstate the same. He will ask Richard Locke to provide an appropriate figure.
Action Point 02.09.21 - 01

9.5 The Clerk confirmed that the annual RoSPA inspection will be undertaken this month.

9.6 A generic email has been received from Mid Suffolk District Council concerning overgrown vegetation around dog and litter bins requesting, where appropriate, the same is cut back.

9.7 The Clerk has received an email from a resident asking that additional dog waste bins are installed near the footpath at Kerrison and on the walk towards Braisworth. Councillors confirmed that Thorndon has a plethora of dog waste bins noting that Kerrison is privately owned and that on a walk towards Braisworth falls outside the ambit of the Parish Council's jurisdiction.

9.8 The Clerk has received a letter from Mr & Mrs Edgecombe confirming they have been able to secure a contractor for September to clear the ditch between the Street Farm development and Moat Farm Meadow housing.

9.9 The Mayor Making Parade in Eye, cancelled last July due to Covid 19 has been rescheduled to 3 October next. Cllr Ravenhill confirmed she shall attend.

10. AOB and Meeting opened to the Public 21.01

10.1 Cllr Jenkins referenced the caravan on Thwaite Road which he referred to Cty Cllr Stringer who, in turn, confirmed the same is an active enforcement case.

10.2 Enquiries were raised as to any plans for the Platinum Jubilee next year. Cllr Ravenhill confirmed that there were plans for a 3 day event at the Village Hall and a Jubilee Wood advising that all ideas/volunteers are welcome.

10.3 Attention was drawn to the hedge on the bend at Kerrison which is overgrown.

10.4 Mr C Brand delivered report on behalf of Neighbourhood Watch.

Meeting closed to the Public 21.09

11. Next meeting date is 7 October 2021

MEETING CLOSED 21.10

Signed: _____
Chair

Date:

Summary of Action Points from last Meeting		
08.09.16 – 03	Seek update on Kerrison redevelopment	RJ c/fwd
04.11.20 – 02	Contact John Howard and Suffolk County Council re bus shelter at Kerrison	RJ
11.02.21 – 01	Signage for Stewardship Land	MR Defer to Oct
02.09.21 – 01	Valuation of Lych Gate for Insurance	JH