

# THORNDON PARISH COUNCIL

## Minutes of the Annual meeting held in the Village Hall on 5<sup>th</sup> May, 2022 starting at 7.45pm

**Present:** Cllr Peter Bridge, Cllr James Hayward, Cllr Emma Milton, Cllr Marion Ravenhill, Cllr Peter Taylor, Cllr Jill Wilson

**In attendance:** Odile Wladon (Locum Clerk), Cllr Andrew Stringer (District & County), Claude Brand (Neighbourhood Watch) and 2 members of the public

Item Ref	Description
22.05.01	<p><b>(a) Election of Chairman:</b> Cllr Marion Ravenhill was elected Chairman</p> <p><b>(b) Election of Vice Chairman:</b> Cllr Emma Milton was elected Vice Chairman</p>
22.05.02	<p><b>Chairman's welcome</b></p> <p>The Chairman welcomed all to the Council's Annual Meeting and noted that this was the final year of this Council's term of office. The Chairman thanked all Councillors for their support over the past year. The Chairman also thanked Cllr Stringer and members of the public for their attendance at meetings and support of the parish council over the past year.</p>
22.05.03	<p><b>Apologies for Absence</b></p> <p>(a) Councillors received apologies from Cllr Jenkins</p> <p>(b) Councillors <b>accepted</b> the apologies</p>
22.05.04	<p><b>Declarations of Interests – in subsequent agenda items</b></p> <p>There were no interests declared.</p>
22.05.05	<p><b>Dispensations:</b> No requests for dispensations were made.</p>
22.05.06	<p><b>Councillor vacancy:</b> Councillors noted that no applications had been received. Councillors noted that as this was the final year of this council there would be a point during the year when co-option would not be feasible.</p>
22.05.07	<p><b>Minutes:</b></p> <p>Councillors reviewed and <b>approved</b> the minutes as a true record of the business conducted at the meeting held on 7<sup>th</sup> April 2022.</p>
22.05.08	<p><b>Reports:</b></p> <p>(a) County Councillor:</p> <p>Ofsted Inspection – care leavers provision, positive inspection and it was noted that full support is offered. It was noted that a large percentage (48.5%) are NEETs but there was a lot of effort put into assisting them into education and/or training.</p> <p>Ipswich Garden Suburb – Cllr Stringer had raised at Cabinet that he noted SCC had commented on this application but have not commented on planning in areas of Mid Suffolk that have equal concerns.</p> <p>(b) District Councillor</p> <p>Council now has a Local Cycling &amp; Walking Infrastructure Plan to encourage active travel which should help secure funding. This could be included in Neighbourhood Plans.</p> <p>Govt has been contacted and urged to allow hybrid meetings particularly for planning committee meetings.</p> <p>The peer review of the planning committee structure is underway; the findings will be</p>

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	circulated to those who took part.										
22.05.09	<b>Public forum:</b> There were no matters raised.										
22.05.10	<p><b>Planning:</b></p> <p>(a) Councillors <b>agreed</b> a response to the following planning consultations:  <b>DC/21/03513</b> – Appeal against outcome of application DC/20/04774 for Erection of 2 sustainable dwellings. Land North of Hall Road, Thorndon  Councillors <b>voted</b> to respond supporting the previous objection to this planning application and it was <b>approved</b> that Places4People will be asked to respond on the Council’s behalf; a budget of up to £200 was <b>approved</b> for the work.</p> <p>(b) Councillors noted that the outcome of a planning decision reached by Mid Suffolk:  <b>DC/22/01784</b> - The Harriots, The Street GRANTED</p>										
22.05.11	<p><b>Policies and procedures:</b></p> <p>(a) Councillors reviewed and <b>approved</b> the standing orders for the Council year with no changes made.</p> <p>(b) Councillors reviewed and <b>adopted</b> the new Code of Conduct prepared by Local Government Association, it was noted that Mid Suffolk and Suffolk County Councils have already adopted this revised code.</p>										
22.05.12	<p><b>Finance</b></p> <p><b>(a) Year End:</b></p> <p>(i) Councillors <b>approved</b> the accounts for the year ended 2021/22</p> <p>(ii) Councillors <b>approved</b> the establishment of reserved funds.</p> <p>(iii) Councillors <b>approved</b> the CIL return for year ended 2021/22</p> <p>(iv) Councillors <b>approved</b> a VAT reclaim for £3,191.45</p> <p>(v) Councillors noted the Internal Audit report and noted the only matter to note was the payment received from HMRC of £477.74 paid in error to Thorndon by HMRC.</p> <p>(vi) Councillors reviewed and <b>approved</b> responses to Section 1 of the AGAR for 2021/22.</p> <p>(vii) Councillors reviewed and <b>approved</b> the accounting statement in Section 2 of the AGAR for 2021/22.</p> <p>(viii) Councillors noted the bank reconciliation and voted to <b>approve</b> the establishment of Reserved Accounts as follows:</p> <table border="0" data-bbox="443 1451 906 1639"> <tr> <td>a. CIL</td> <td>£20,277.64</td> </tr> <tr> <td>b. New fencing</td> <td>£7,000.00</td> </tr> <tr> <td>c. Repairs &amp; Renewals</td> <td>£2,000.00</td> </tr> <tr> <td>d. Election costs</td> <td>£1,000.00</td> </tr> <tr> <td>e. Play equipment</td> <td>£3,000.00</td> </tr> </table> <p>(ix) Councillors reviewed and noted the Asset Register for the year ending 31/3/22.</p> <p><b>(b) Payments:</b></p> <p>Councillors <b>approved</b> the payments including:</p> <ul style="list-style-type: none"> <li>• HMRC: VAT refund incorrect receipt £477.74 - LGA 1972 s.111</li> <li>• Anglian Security &amp; Fire Ltd: CCTV maintenance £360.00 - Open Spaces Act 1960</li> <li>• Dawn Crisp: Internal Audit £32.32 - LGA 1972 s.11</li> </ul> <p><b>(c) Account balances:</b></p> <p>Councillors noted that following receipt of the first half of the precept for 2022/23 £10,750, bank balances at 20<sup>th</sup> April were: Current: £58,442.88 Deposit: £4,016.32  Councillors <b>approved</b> that the Clerk contact Barclays to transfer funds to deposit acc.</p>	a. CIL	£20,277.64	b. New fencing	£7,000.00	c. Repairs & Renewals	£2,000.00	d. Election costs	£1,000.00	e. Play equipment	£3,000.00
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22.05.13	<p><b>Playing field:</b></p> <p>(a) Following comments received concerning the planting of trees on the playing field – it was noted that 1/3 of the area is still available for access/recreation activities.</p> <p>(b) It was noted that the new fencing at the playing field will be installed around 9<sup>th</sup> May.</p> <p>(c) Councillors noted that a CIL bid to Mid Suffolk could be made for new play equipment. Cllr Hayward will be meeting a representative from Mid Suffolk on 19<sup>th</sup> May to discuss new equipment required. CIL bids are open twice a year – May &amp; October.</p> <p>(d) Thanks were expressed to Cllr Hayward for his work at the playing field.</p>
22.05.14	<p><b>Clerk's report</b></p> <p>(a) Correspondence received:</p> <ul style="list-style-type: none"> <li>• An email was received regarding the Lorry Watch scheme, clarifying what is specifically wrong with the signs. The report prepared by Suffolk County Council was forwarded to Suffolk Trading identifying the location of the signs and the damage in need of repair.</li> <li>• Suffolk Festival Torch Relay – will be in Thorndon 25<sup>th</sup> May arriving at 12.25pm. It was recommended that a photo should be taken at the Black Horse Public House.</li> <li>• East Anglian grid reinforcement consultation – correspondence was noted.</li> <li>• An email was received concerning potential traffic calming measures, a response was sent with contact information for Cllr Stringer to enable the resident to raise this matter directly.</li> </ul> <p>(b) An email was sent to Kerrison Trust re use of the playing field at the site – no response has been received yet.</p> <p>(c) Ownership of land near Church – a response to an email to SCC regarding the extent of their ownership is awaited. The request will be forwarded to Cllr Stringer to follow up.</p>
22.05.15	<p><b>Training:</b> No councillors attended training, it was noted that the Clerk attended training on the new Code of Conduct.</p>
22.05.16	<p><b>Bus shelter:</b> this item will be removed from the agenda until new owners can be contacted.</p>
22.05.17	<p><b>Quiet Lanes:</b> The area has been clarified and planned; a request to install the signs is expected shortly.</p>
22.05.18	<p><b>Highways</b></p> <p>Councillors noted the following updates on the proposed temporary TRO for Eye:</p> <p><i>At present the proposed Eye HGV restrictions have been designed but await sign off by various bodies before there is an agreement to proceed. The press article had jumped the gun. If the scheme goes ahead it will be as an experiment using an Experimental Traffic Regulation Order such that we can monitor the effects on HGV movements and either make the restrictions permanent, amend them or not make permanent. We will carry out HGV counts on various roads but will no doubt open up a public consultation mechanism for feedback.</i></p> <p><b>AND</b></p> <ol style="list-style-type: none"> <li>1. <i>The report in the press was inaccurate and premature.</i></li> <li>2. <i>SCC Highways has worked with Eye TC and SCC Cllr Gould to design a possible HGV ban through Eye. We are currently estimating the costs and funding sources.</i></li> <li>3. <i>If it goes ahead, it will be via an Experimental TRO to allow us to monitor the effects within Eye and the wider road network. We will want feedback from Thorndon PC.</i></li> <li>4. <i>The proposed new signs for the HGV restrictions will include recommended alternative routes.</i></li> </ol> <p>An enquiry was submitted to establish what the recommended alternative routes would be. A copy of the survey undertaken by Suffolk County Council to support this application has been requested.</p>

Item Ref	Description
	Cllr Hayward raised the question of installing a build out on the Street – evaluation of SID information to show speeding/volume would be useful to move this forward.
<b>22.05.19</b>	<b>Community Governance Review</b> Councillors noted the review is underway and <b>agreed</b> that no changes are required to Thorndon Parish.
<b>22.05.20</b>	<b>Neighbourhood Watch report</b> The next library van visit will be around 24 <sup>th</sup> June.
<b>22.05.21</b>	<b>Meeting opened to the public for brief matters of report</b> A member of the public raised a brief point about the trees on the playing field – there was a concern that sledging on snow may not be as easy. Councillors noted this was still possible as 1/3 of the field has not been planted.
<b>22.05.22</b>	<b>Date of next meeting:</b> due to the additional bank holiday for the Jubilee, the June meeting will be moved to 9 <sup>th</sup> June 2022.

**Meeting closed at: 9.15pm**

Signed: \_\_\_\_\_

Date: