

## THORNDON PARISH COUNCIL

Minutes of the extraordinary meeting held in the Village Hall,  
on Thursday, 7<sup>th</sup> December 2023 commencing at 7.30pm

**Present:** Robert Jenkins, Stephen Marshall, Emma Milton, Jill Wilson

**In attendance:** Odile Wladon (Clerk), Cllr Andrew Stringer (part), Claude Brand (Neighbourhood Watch) and 3 members of the public

Item ref	Description
23.12.01	Chairman welcomed all to the final meeting of 2023.
23.12.02	<b>Apologies for Absence</b> (a) Councillors received apologies from Tim Cherrett. (b) Councillors voted to accept the apologies.
23.12.03	<b>Declarations of Interests:</b> Councillors receive the following declarations (a) Pecuniary Interests - none (b) Other registerable interests - none (c) Non-registerable interests - none
23.12.04	<b>Dispensations:</b> There were no requests for dispensations
23.12.06	<b>Minutes:</b> Councillors reviewed and <b>approved</b> the minutes as a true record of the business conducted at the ordinary meeting held on 5 <sup>th</sup> October 2023 and the Extraordinary Meeting held on 9 <sup>th</sup> November 2023. There was one small correction to the 9 <sup>th</sup> November minutes.
23.12.06	<b>Reports:</b> <b>County</b> No agreement has been reached on setting timescales and targets following recent storms. Clint Road has been visited and investigations underway. More money has been put into flooding relief. A blockage in the River Dove between Thorndon and Stoke ash has been identified. £10m has been budgeted for residential roads – focus on smaller roads, under new contract. New contractors are communicating well, but not much work has yet been undertaken. Adult care has been rated Good by CQC.  <b>District</b> Bids for locality budget welcome. The JLP Part 1 has been adopted by both Councils. Work on supplementary planning documents (9 will be consulted on shortly) and Part 2 is under way. Settlement boundaries have returned to 2008, unless there is a Neighbourhood Plan in place. Questions/comments: How has MSDC contributed to funding ETRO in Eye: No update yet AS was thanked for a speedy response to Mr Brand
23.12.07	<b>Public forum:</b> No questions or comments from the public on agenda items were received.
23.12.08	<b>Emergency Planning:</b> (a) Update on the revision of the community emergency plan in light of the recent flooding

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	<p>event – information from Suffolk Prepared is being shared.</p> <p>(b) Actions and updates from Extraordinary meeting:</p> <ol style="list-style-type: none"> <li>1. Meeting at Clint Road took place.</li> <li>2. Information re riparian responsibilities – placed on website and shared in Village Life.</li> <li>3. Parish Council wrote to: <ol style="list-style-type: none"> <li>i. Kerrison Trust – works still not carried out</li> <li>ii. Environment Agency – response due 15/12.</li> </ol> </li> <li>4. Report flooding on report it tool – one update received that highways drainage clearance is complex nr Clint Road.</li> </ol>
23.12.09	<p><b>Planning:</b></p> <p>(a) There were no planning applications for review.</p> <p>(b) Housing Need Survey – Councillors reviewed the costs of a survey and <b>approved</b> to work with Community Action Suffolk on undertaking a survey in Thorndon Parish.</p> <p>(c) Councillors noted that a review of the Neighbourhood Plan is not required at the moment.</p>
23.12.10	<p><b>Finance:</b></p> <p>(a) Councillors <b>approved</b> payments due in the month, as follows:</p> <ol style="list-style-type: none"> <li>i. R Fiebelkorn – grass cutting annual fee £1090</li> <li>ii. T Kerry – soil clearance £75.00</li> <li>iii. Playsafety – RoSPA £106.80</li> <li>iv. Councillors <b>approved</b> spending to Sutcliffe for parts to repair play equipment, final figure unknown but less than £500.</li> </ol> <p>(b) Councillors noted that the 2<sup>nd</sup> instalment of the precept (£14,983.47) was received in October and the Pride in Place grant (£250) was received in November 2023.</p> <p>(c) Councillors reviewed and <b>approved</b> a draft budget and provisional precept for 2024/25.</p> <p>(d) Councillors received an update on a new bank account with Unity Trust Bank. It was agreed that there would be 3 Councillor signatories: Cllrs Cherrett, Milton and Wilson.</p>
23.12.11	<p><b>Clerk’s report:</b></p> <p>(a) Councillors reviewed correspondence received by the Clerk, including:</p> <ul style="list-style-type: none"> <li>• Letter regarding Cranswick factory expansion – Cllr Milton to attend any meeting</li> <li>• Notice of adoption of Joint Local Plan - noted</li> <li>• Mid Suffolk – grant information – to be circulated to all via Mr Brand</li> <li>• Letters from Headway and SARS requesting donations – no donations will be given at this time and local groups will be supported.</li> <li>• MSDC email regarding land to support nature recovery – agreed to promote the fen area to replace the trees that died. Cllr Jenkins to be point of contact.</li> </ul> <p>(b) Open Space at Kerrisons</p> <p>(c) Updates from Thorndon Primary School</p> <p>(d) Training – Clerk to check dates for Cllr Marshall.</p> <p>(e) Councillors <b>agreed</b> dates for meetings in 2024 would remain as 1<sup>st</sup> Thursday of each month, excluding August when there is no meeting. Councillors <b>agreed</b> that the January meeting would be held the 2<sup>nd</sup> Thursday (11<sup>th</sup> January).</p> <p>(f) Councillors reviewed and <b>approved</b> a Co-option Policy.</p>
23.12.12	<p><b>Highways:</b></p> <p>(a) Councillors reviewed and <b>approved</b> a quote for works to remove the incorrectly sited bollard at the Church car park.</p> <p>(b) The following updates were received:</p>

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	<ul style="list-style-type: none"> <li>(i) Community Speed Watch – no action to restart the group has been taken.</li> <li>(ii) Lorry Watch – no update</li> <li>(iii) SID data – information has not yet been downloaded</li> <li>(iv) Path near Church – no update available</li> <li>(v) Experimental TRO in Eye – Cllr Wilson is to attend a meeting of parishes to review a joint response.</li> <li>(vi) Community meeting in Eye – this was in respect of a proposal to make Church Street one way.</li> </ul> <p>(c) Other highways information:</p> <ul style="list-style-type: none"> <li>(i) Cllr Wilson reported that the footpath bridge had not yet been replaced.</li> <li>(ii) Cllr Stringer reported the signage needing replacing on footpath behind Black Horse.</li> </ul>
<b>23.12.13</b>	<p><b>Parish Council 4 year plan:</b>  Cllr Marshall is to be sent a copy.  Cllrs Cherrett and Wilson have taken on areas to lead on.</p>
<b>23.12.14</b>	<p><b>Updates from conferences/briefings</b></p> <ul style="list-style-type: none"> <li>(a) Update from Town &amp; Parish Council liaison meeting with MSDC – Cllr Milton and the Clerk attended. It was noted that the Parish Council plan aligns with the Corporate Plan of Mid Suffolk. Details of grant funding were noted. Officers are being encouraged to work collaboratively with Parish Councils.</li> <li>(b) NSIPS – govt will oversee all large projects in Suffolk. There is a 6 stage process of consultation and there is lots of information is available on Suffolk County Council website and SALC have prepared a booklet and dedicated page on their website. NSIPs will impact on all tiers of local government and could lead to an increase in workload.</li> </ul>
<b>23.12.15</b>	<p><b>Play Equipment:</b></p> <ul style="list-style-type: none"> <li>(a) Update on repairs – Cllr Jenkins is seeking an alternative company to carry out repairs. Has identified where spare parts can be obtained and will carry out work where he can.</li> <li>(b) New equipment to be ordered and details of final figure to be confirmed as quote included an early agreement option.</li> <li>(c) The ROSPA has been received and is being reviewed, a copy will be sent to Cllr Jenkins.</li> </ul>
<b>23.12.16</b>	<p><b>Jubilee Wood:</b>  See item 23.12.11 – Council will work with Mid Suffolk on the area.</p>
<b>23.12.17</b>	<p><b>Meeting opened for brief matters of report/agenda items for next meeting.</b>  Cllr Wilson – tree warden  PIIP – information to be sent to Cllr Milton  Grants – any requests for local grants to be reviewed.</p>
<b>23.12.18</b>	<p><b>Neighbourhood Watch report</b>  A report has been made that 2 ditches on Castle Hill need to be cleared and fly tuipping has been reported but not yet cleared.  2 new neighbours have joined.  Owner of lost earring has been located, as has the owner of a wedding ring found in a container.  Police are strengthening community links.  Mr Brand expressed his thanks to the Councillors and Clerk for their work over the year and wished everyone a Happy Christmas and safe New Year</p>
<b>23.12.19</b>	<p><b>Date of next meeting:</b> 11<sup>th</sup> January 2024</p>
<b>23.12.20</b>	<p><b>Confidential item:</b>  (a) Councillors <b>voted</b> on a motion to close the meeting to the press and public to review</p>

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	matters of a confidential nature. (b) Councillors to reviewed a commercially sensitive matter: Quote for play equipment was reviewed and Option D <b>approved</b> .

Meeting closed at: 9.15pm

Signed: \_\_\_\_\_ Date: