

THORNDON PARISH COUNCIL
Minutes of the annual meeting held in the Village Hall
on 11th May 2023 starting at 7.30pm

Present: Tim Cherrett, Robert Jenkins, Emma Milton, Colin Tompkins, Jill Wilson

In attendance: Odile Wladon (Clerk), Marion Ravenhill (outgoing Chairman, Claude Brand (Neighbourhood Watch) and 6 members of the public

Item Ref	Description
23.05.01	Marion Ravenhill as outgoing Chairman called for nominations for the position of Chairman. (a) Election of Chairman – Emma Milton was elected. Cllr Milton took over the role as Chairman of the meeting. (b) Election of Vice Chairman – Tim Cherrett was elected (c) Role of RFO – Councillors noted that the Clerk continues as the Council’s RFO.
23.05.02	Chairman’s welcome Welcomed all to the first meeting of the new council 4 year term. Thanked Marion Ravenhill for all her work in the community over many years. All are invited to let Cllr Milton, or any other Councillor, know what they believe the Council should be doing. A Parish Council plan for the 4 year term will be investigated, using the outcomes of the recent public survey as a baseline.
23.05.03	Apologies for Absence (a) No apologies were received. (b) Cllrs noted that 4 vacancies exist following the elections.
23.05.04	Declarations of Interests – (a) Pecuniary Interests - none (b) Other registerable interests - none (c) Non-registerable interests – none
23.05.05	Dispensations: No requests received.
23.05.06	Minutes: Councillors reviewed and approved the minutes as a true record of the business conducted at the meeting held on 6 th April 2023.
23.05.07	Reports: (a) County Councillor – report was made to the APM immediately before the meeting (b) District Councillor – report was made to the APM immediately before the meeting
23.05.08	Public forum: Following a request for confirmation on a Council link with the Primary School, it was agreed that the Clerk would work with Marion Ravenhill (Governor at the school) in this regard.
23.05.09	Planning: (a) Councillors reviewed and approved a response to MSDC for the following planning consultations: DC/23/02066 – Prior approval determination for proposed change of use of agricultural Buildings to Dwellingshouses (C3) and for building operations reasonable necessary for conversion. Agricultural Building at Thorndon Hill Farm, Rishangles Road, Thorndon, Suffolk. Councillors supported the comments from PROW.

Item Ref	Description
	<p>DC/23/01147 – Conversion of north storage wing to habitable accommodation comprising structural repairs and alterations as per schedule of works. White House Farm, The Street, Thorndon. Councillors supported the comments from the Heritage Officer.</p> <p>DC/23/01868 – Erection of a wooden Gazebo in rear garden. Cherry Tree House, High Street, Thorndon. No objections noted to the application.</p> <p>(b) Decisions reached by Mid Suffolk: DC/23/00831 – Land off, The Street, Thorndon GRANTED</p> <p>(c) Other planning matters:</p> <ul style="list-style-type: none"> i. Report/update from Burgess Homes – none for this meeting. ii. Joint Local Plan – main modification consultation and implications for Neighbourhood Plan. The consultant who worked on the plan with the Parish Council is looking into the implications of the Joint Local Plan on the Neighbourhood Plan.
23.05.10	<p>Finance:</p> <p>(a) Year End Accounts</p> <ul style="list-style-type: none"> i. The accounts and internal audit were reviewed and noted. ii. Councillors approved the Certificate of Exemption – AGAR 2022/23 Form 2 iii. Councillors reviewed and approved responses to Section 1 – Annual Governance Statement 2022/23 iv. Councillors reviewed and approved Section 2 – Account statements for 2022/23 including explanation of variances. v. Councillors approved the asset register and CIL return vi. Councillors noted the VAT to be reclaimed of £2,168.62 <p>(b) Monthly payments Councillors approved payments due in the month, including:</p> <ul style="list-style-type: none"> i. Dawn Crisp – internal audit fee £32.85 ii. O Wladon – reimbursement for Coronation water bottles £308.38 iii. Anglian Security & Fire Ltd – Maintenance of CCTV £360.00 iv. Anglian Security & Fire Ltd – Call out fee for training £96.00 v. SALC – annual membership fee £344.08 vi. MSDC – bin emptying £701.39
23.05.11	<p>Clerk’s report:</p> <ul style="list-style-type: none"> i. Christine Aldous was nominated as trustee for the Thorndon Town Estate for the next 4 years. ii. Thorndon Town Estate acknowledged a letter sent by the Parish Council iii. Councillors noted a letter from Arthur Charvonia, CEO of MSDC, regarding the election nomination process for 4th May and confirming errors were corrected. iv. Councillors agreed that the Clerk agreed to investigate the .gov.uk domain name and Cllr email accounts, with 10 mail boxes at 2Gb each for a cost of £300 (2 year contract).
23.05.12	<p>Policies and procedures:</p> <p>(a) Councillors reviewed and approved the standing orders for the Parish Council.</p> <p>(b) Councillors reaffirmed their commitment to the Code of Conduct.</p>

Item Ref	Description
23.05.13	<p>Highways: Updates received as follows:</p> <p>(a) Community Speed Watch – all forms have been sent off. Online training to be undertaken. Engagement officer to come and do on site training. If required the Parish Council will pay for a venue for training.</p> <p>(b) Lorry Watch – advice on experimental TRO in Eye has been sent. “Soft” signage giving advance notice of the HGV ban from Debenham seems to be minimal.</p> <p>(c) Quiet Lanes – signs for Wetheringsett Road are being collected shortly.</p> <p>(d) SID data – Cllr Wilson to make contact with Charles Harvey. All historic data has been handed to Cllr Wilson.</p> <p>(e) Path near Church – no update.</p>
23.05.14	Public Survey: results will be reviewed and included in a 4 year Parish Council action plan.
23.05.15	Community Emergency Plan: No update
23.05.16	Play Equipment: due to recent poor weather, no action on this yet possible.
23.05.17	Ditches and waterways: Cllr Tompkins will submit an article to Village Life reminding those who live near ditches of their responsibility to keep them clear.
23.05.18	Meeting opened for brief matters of report/agenda items for next meeting. Agenda items: 30mph roundels, TRO in Eye.
23.05.19	Neighbourhood Watch report Mr Brand thanked Cllr Jenkins for replacing and replenishing the neighbourhood watch signs around the village.
23.05.20	Date of next meeting: 1 st June 2023

Meeting closed at: 9.05pm

Signed: _____

Date: