

THORNDON PARISH COUNCIL

Minutes of the ordinary meeting held in the Village Hall,
On Thursday, 6th June 2024 commencing at 7.30pm

Present: Tim Cherrett, Robert Jenkins, Stephen Marshall, Emma Milton (c), Jill Wilson (part)

In attendance: Odile Wladon (Clerk), Cllr Andrew Stringer, Claude Brande (Neighbourhood Watch), and 5 members of the public.

Item ref	Description
24.06.01	Chairman's welcome
24.06.02	Apologies for Absence (a) Councillors received apologies from Cllr Snape (b) Councillors resolved to accept the apologies
24.06.03	Declarations of Interests: (a) Pecuniary Interests - none (b) Other registerable interests - none (c) Non-registerable interests – none
24.06.04	Dispensations: None requested
24.06.05	Minutes: Councillors reviewed and resolved to approve the minutes as a true record of the business conducted at the annual meeting held on 9 th May 2024
24.06.06	Councillor vacancy: there no applications to review
24.06.07	Reports: County Councillor Norwich/Tilbury Pylons – reports on NSIP projects was reviewed. SEND – a strategy was adopted, high cost of transport noted. Nature recovery – Suffolk Local Nature Recovery Strategy Survey underway, closes 30 th June District Councillor Gateway 14 – funding agreed for skills and innovation centre. Joint Local Plan – a call for sites is underway for sites intended for use by Gypsies, Travellers and Travelling Showpeople. Locality Grants – details will be issued after the upcoming general election. Questions: Potholes – subsidence on side of road to Wetheringsett – Cllr Cherrett to report Thwaite Road – has the work been inspected? Response: yes and was up to regulations.
24.06.08	Public forum: Comments were received regarding the planning application at Rydal and the Highways requirement for a footway. Clerk to clarify what is stated in Neighbourhood Plan. Friends of primary school – have not had a response to a request for grant funding. Clerk noted this has not been received. Members of the public were there to see if there was any update on Kerrison Trust sale.
24.06.09	Planning: (a) Councillors reviewed and resolved to agree responses to the following planning consultations:

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	<p>SN/24/00226/SNL – Land adjoining the Principals House, Stoke Road. Request to confirm Parish Council agreement to street name: Lockwood Way. No comments on name, new postcode is required.</p> <p>DC/24/02334 - Listed Building consent: replacement of 10 windows. The Old Post Mill, The Street, Thorndon. No comments, expect Heritage to lead on the application.</p> <p>(b) Any other planning matters:</p> <p>(i) Sites submitted to MSDC in response to call for sites were noted</p> <p>(ii) Supplementary Planning Documents – consultation underway, noted</p> <p>(iii) DC/24/01460 – Rydal House, The Street: Councillors noted that the following response was made under delegated authority: Thorndon Parish Council supports the application subject to the issues highlighted by highways being resolved and that any comments from the heritage team are taken into account. The Council would prefer smaller homes to not overcrowd the site.</p>
24.06.10	<p>Kerrison Trust: Cllr Milton and the Clerk attended a meeting with Trustees on 14th May. No new information was available as Trustees have yet to appoint an agent to represent them with the proposed sale.</p>
24.06.11	<p>Emergency Planning: Final draft has been forwarded to Suffolk Resilience for review.</p>
24.06.12	<p>Finance:</p> <p>(a) Annual Governance and Accountability Return (AGAR):</p> <p>(i) Councillors reviewed and noted the outcome of the internal audit</p> <p>(ii) Councillors reviewed and resolved to approved responses to Section 1</p> <p>(iii) Councillors noted the Asset Register as at 31st March 2024</p> <p>(iv) Councillors noted VAT amount to be reclaimed: £367.28</p> <p>(v) Councillors reviewed and resolved to approve Section 2</p> <p>(vi) Councillors noted the dates for public rights: 10th June – 19th July 2024.</p> <p>(b) Councillors resolved to approve the annual CIL return for year ended 31st March 2024</p> <p>(c) In month:</p> <p>(i) Councillors resolved to approve the following payments due in month, including: Oakley Turf: turf for play area £723.62 BACS (paid via on 24/5/24 to fulfil contractual obligations) Dawn Crisp: internal audit fee £42.70 via BACS O Wladon: salary £1166.42 HMRC: PAYE £291.40 Barclays Bank to Unity Trust Bank: £10,000 cheque</p> <p>(ii) Councillors noted receipts in month: Transfer: £20,000 to Unity Trust deposit account</p> <p>(iii) Councillors resolved to close the Barclays Bank Accounts and transfer all remaining funds to Unity Trust Bank.</p> <p>(iv) Councillors reviewed and resolved to approve the following quote received: Sovereign Play – gym equipment requote of previously approved project: £5061.21. A letter to confirm the order will be sent.</p>
24.06.13	<p>Clerk's report:</p> <p>(a) Thorndon Primary School – 150th anniversary at school on 13th July. Parish Council will</p>

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	<p>have an information stand on the day.</p> <p style="text-align: right;">Cllr Wilson left at this point</p> <p>(b) Housing Needs Survey – Councillors resolved to pay for the HNS if funding from Mid Suffolk is not available. A draft letter will be circulated for approval and advertising the survey will commence in Village Life. Given the general election and summer holiday period – Councillors agreed that the survey should be undertaken in September.</p>
24.06.14	<p>Councillor Training & External meetings or briefings. Planning webinars will be made available for those unable to attend the training.</p>
24.06.15	<p>Highways: Councillors received any updates on:</p> <ul style="list-style-type: none"> (i) Community Speed Watch – to be promoted at school event. (ii) Lorry Watch – co-ordinators are moving. Cllr Wilson will look into this. (iii) SID data – no update (iv) Path near Church – no update (v) Experimental TRO in Eye – no news on when signs will be removed.
24.06.16	<p>Parish Council 4 year plan and PIIP: PIIP – draft approved 4 Year Plan – no update</p>
24.06.17	<p>Play Equipment: Turfs have been laid. Cllr Jenkins thanked Cllrs Cherrett and Marshall for their help. A bowser of water is available and thanks were expressed to the residents who have offered top up water. Thanks were expressed to Cllr Jenkins and John Le Gros.</p>
24.06.18	<p>Meeting opened for brief matters of report/agenda items for next meeting. There will be no meeting in August. SID – more frames required to make moving the equipment easier. Bids for CIL</p>
24.06.19	<p>Neighbourhood Watch report 1 new resident 2 sets of keys have been found, with one returned to owner. Key & fob found – not yet claimed. Lost wedding ring has not yet been found. Parcels still being mis-delivered – mostly in High Street. Suffolk Police reported: £28.7m lost nationally to courier fraud with £987,589 lost in Suffolk (Apr 23 to Mar 24). 15 arrests as part of Sceptre programme.</p>
24.06.20	<p>Date of next meeting: 11th July 2024</p>

Meeting closed: 8.55pm

Signed: _____

Date: _____