

THORNDON PARISH COUNCIL

Minutes of the annual meeting held in the Village Hall,
On Thursday, 9th May 2024 commencing at 7.30pm

Present: Tim Cherrett, Robert Jenkins, Stephen Marshall, Emma Milton (c), Joel Snape, Jill Wilson

In attendance: Odile Wladon (Clerk), Cllr Andrew Stringer, Claude Brande (Neighbourhood Watch), and 4 members of the public.

Item ref	Description
24.05.01	Councillors resolved to: (a) Elect Emma Milton as Chairman (b) Elect Tim Cherrett as Vice Chairman (c) Note that the Clerk is the Responsible Financial Officer
24.05.02	Chairman's welcome
24.05.03	Apologies for Absence – no apologies, all present
24.05.04	Declarations of Interests: Councillors received the following declarations in subsequent agenda items (a) Pecuniary Interests - none (b) Other registerable interests – TC and SM: planning (c) Non-registerable interests- none
24.05.05	Dispensations: None requested.
24.05.06	Minutes: Councillors reviewed and resolved to approve the minutes as a true record of the business conducted at the ordinary meeting held on 4 th April 2024
24.05.07	Councillor vacancy: there were no applications to review
24.05.08	Reports: District Councillor New IT system for housing repairs has been approved, will enable users to book an appointment at first point of contact. Homelessness Strategy – is still on going. CIL funding: now includes Churches (for kitchens, toilets etc not structural work), must show wider community use. Outcome of call for sites will be published soon. In answer to a question regarding the sale of Kerrison Estate – Cllr Stringer noted that the council could investigate purchasing all or part of the site. This will be become clearer when the sale details are known. Councillor County Information was given on the following: Health Scrutiny Strategy for Care Leavers New Appointments in Children's Services New Government funding for SEND schools More Suffolk homes eligible for energy improvements New resurfacing investment gets underway.

Item ref	Description
24.05.09	Public forum: There was one comment regarding planning DC/24/01969 – noting that at outline the Parish Council asked that the properties should not be so large as to impinge on those in Bessie’s Orchard.
24.05.10	<p>Planning:</p> <p>(a) To review and agree a response to the following planning consultations: DC/24/01969 – Reserved matters for outline application DC/21/06244. Appearance, landscaping, layout and scale for the erection of 4 dwellings with vehicular access. Hope Barn, Stoke Road. TC withdrew for discussion and voting. Councillors noted the application was not in accordance with the made neighbourhood plan, in that all houses were 3 bedroom and the plan required that at least 2 were 2 bedroom. Councillors resolved to OBJECT.</p> <p>(b) Councillors noted decisions reached by Mid Suffolk DC/24/01603 – White House Farm, The Street – discharge of conditions: 4 (lighting), 5 (biodiversity), 6 (newts) – all satisfied. DC/24/01465 – Castle Hill Farm: non-material amendment to conditions 5 & 6 (archaeology timeframes). Acceptable DC/24/01603 – White House Farm, The Street. Discharge conditions: 4 (lighting), 5 (biodiversity) and 6 (newts). Approved DC/24/00515 – Cranswick: reservoir and pipeline. Scoping opinion published. DC/24/00513 – Cranswick: factory expansion and new mill. Scoping opinion published.</p> <p>(c) Any other planning matters Councillors noted an application not on the agenda for which a response will be submitted using delegated authority. SM withdrew for this item. DC/24/01460 - Rydal House, The Street.</p>
24.05.11	Kerrison Trust: Councillors noted that a meeting between the Chair and Clerk and representatives of the Trust will take place shortly. A matter regarding the clock tower will be raised with the managing agent.
24.05.12	Emergency Planning: Councillors were asked to let EM have email and telephone contacts to publish in the plan. The final version will be reviewed by Ben Wilding at Suffolk Prepared before publication.
24.05.13	<p>Finance:</p> <p>(a) Year end accounts – Councillors resolved to approve year end accounts for 2023/24</p> <p>(b) In month:</p> <p>(i) Councillors resolved to approve any payments due in month, including:</p> <ul style="list-style-type: none"> • Anglian Security & Fire Ltd – routine CCTV maintenance: £378.00 • SALC – Councillor training: £40.80 • Manning & Woods – play equipment repairs: £2,466.00 • TW Kerry Groundworks – soil clearance and levelling area for new play equipment £70.00 • Cheque for £10,000 to transfer funds from Barclays to Unity Trust Bank <p>(ii) Councillors noted receipts in month:</p> <ul style="list-style-type: none"> • Precept – first payment: £11,250 • CIL – April 2024 payment: £14,706.82 <p>(iii) Councillors resolved to approve a quote for £750 for turf for area for new gym equipment.</p>

Item ref	Description
24.05.14	<p>Policies/Procedures</p> <p>(a) Councillors resolved to approve the following:</p> <ul style="list-style-type: none"> (i) Standing Orders (ii) Risk Assessment (iii) Statement of internal controls <p>(b) Councillors noted that the model Financial Regulations are due to be updated shortly; therefore a review of these will take place once they are published.</p>
24.05.15	<p>Clerk's report:</p> <p>(a) There was no correspondence for review.</p> <p>(b) Thorndon Primary School – no specific update for this meeting.</p> <p>(c) Housing Needs Survey – Councillors reviewed the draft questionnaire and resolved to accept the suggested questions with no amendments.</p>
24.05.16	<p>Councillor Training & External meetings or briefings.</p> <p>(a) EM and the Clerk will attend planning webinars.</p> <p>(b) JS has started the new Councillor webinars.</p>
24.05.17	<p>Highways:</p> <p>(a) The following updates were received:</p> <ul style="list-style-type: none"> (i) Community Speed Watch – no further action to report. (ii) Lorry Watch – no update for this meeting. (iii) SID data – laptop and information were passed to JS at the meeting. (iv) Path near Church – no update (v) Experimental TRO in Eye – Suffolk County Council have decided not to progress with the weight restriction, a timetable is being arranged for the removal of the signage etc. <p>(b) Other highways information:</p> <p>SM noted that there was an issued with some of the trees at the Church and that quotes were being sought for the work.</p> <p>JW noted that the footpath matter previously raised was not reported as there are no issues that warrant action.</p>
24.05.18	<p>Parish Council 4 year plan and PIIP:</p> <p>There was not update on the 4 year plan as this will need to be updated once the PIIP is complete.</p> <p>PIIP – some audits are complete, all will aim to complete audits ahead of next meeting.</p>
24.05.19	<p>Play Equipment:</p> <p>Repairs have been completed.</p> <p>A new drawing and quote for gym equipment is being produced.</p> <p>238m² turf needed (quote approved), a bowser to water in the turf will be arranged.</p> <p>It was noted that the table and chairs are looking tired and dilapidated and have sunk into the ground. JS will look to see if they can be cleaned in the first instance and moved to firmer ground.</p>
24.05.20	<p>Meeting opened for brief matters of report/agenda items for next meeting.</p> <p>Report from members of the public:</p> <p>Roundabout at play area not moving – BJ advised it is not repairable, a new one will cost approximately £15k. Perhaps there could be fundraising to replace?</p> <p>Some people didn't know about the celebration for Freedom of the Parish – apologise were given.</p> <p>Councillors were reminded to set up their PC email accounts if possible.</p>

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24.05.21	<p>Neighbourhood Watch report</p> <p>New residents will be visited.</p> <p>Litter picking equipment is available, including an 8ft stick. The school have been loaned smaller sticks.</p> <p>Key found in earlier month has been returned and.</p> <p>Collection of a mis-delivered parcel has been arranged.</p>										
24.05.22	<p>Dates of meetings for the Council year (usually 1st Thursday of the month):</p> <table border="1" data-bbox="379 551 1310 719"> <tbody> <tr> <td data-bbox="379 551 836 586">6th June 2024</td> <td data-bbox="842 551 1310 586">5th December 2024</td> </tr> <tr> <td data-bbox="379 586 836 622">4th July 2024</td> <td data-bbox="842 586 1310 622">6th January 2025</td> </tr> <tr> <td data-bbox="379 622 836 658">5th September 2024</td> <td data-bbox="842 622 1310 658">6th February 2025</td> </tr> <tr> <td data-bbox="379 658 836 694">3rd October 2024</td> <td data-bbox="842 658 1310 694">6th March 2025</td> </tr> <tr> <td data-bbox="379 694 836 719">7th November 2024</td> <td data-bbox="842 694 1310 719">3rd April 2025</td> </tr> </tbody> </table>	6 th June 2024	5 th December 2024	4 th July 2024	6 th January 2025	5 th September 2024	6 th February 2025	3 rd October 2024	6 th March 2025	7 th November 2024	3 rd April 2025
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